



**Executive Council Meeting
Wednesday, April 5, 2017
1:00 p.m. - 3:00 p.m. in E-518**

Minutes

Present: Gail O. Mellow, Paul Arcario, Shahir Erfan, Susan Lyddon, Henry Saltiel, Jane Schulman, Robert Jaffe, Nireata Seals and Yasmin Nunez

Absent: Janet Corcoran and Michael Baston

Starting time 1:04 p.m.

1. Credit Student Success Project (Discussion of Work Plan Submission)

The Executive Council members discussed the Credit Student Success Framework project with President Mellow. Each Vice President gave an update on their group's progress.

Action: Group reports from each Vice President to be submitted to President Mellow on Friday, April 14th to review.

2. Key Issues for Spring 2017 (Discussion of Divisional Priorities for Spring 2017)

a. Information Technology – IT redesigned C2 to be able to generate more data for President Mellow. IT is still doing work with degreeworks and will probably be available by June or July.

b. Adult & Continuing Ed – ACE is getting ready to launch their website and redesigned C2C to be able to generate more data for the president. CUNY Signed agreement with Apple

c. Institutional Advancement – The Marketing and Communication department is working with Vice President Schulman's team on how to maintain the ACE website and student portal. Working with Brad Orcutt from IT and the website improve student portal.

d. Administration – the library project is almost complete. They are now interviewing architects for phase 2 and to design the library. The façade project moving along and is still going well. The heating project will be done by next fall. The Pipeping project is almost done. The roof over the Science lab is getting replaced. The Poolside Café design is almost complete.

- e. **Student Affairs** – Vice President Baston shared the news with his team leaders about his new position at Rockland Community College. Student Affairs is communicating with agencies to help student navigate our system.
- f. **Academic Affairs** - The Academic Affairs Division is partnering with the Student Affairs division. Recruiting FYE Seminar. Academic Affairs is doing more with STEM Grants.

3. Divisional Reports

IT/H. Saltiel – IT is working hard with the C2 project.

PO/R. Jaffe - none

ACE/J. Schulman – ACE website is getting ready to launch

IA/S. Lyddon – The Development department is doing well and is working on developing a workplan for the staff. Excited about Lisa Selz’s big event in May.

ADMIN/S. Erfan – Goldman Sachs bid is opening in a year from now.

SA/N. Seals – Provided Enrollment update numbers for spring session I is at 96%.

AA/P. Arcario - none

PO/G. Mellow - none

Meeting adjourned at 3:00 p.m.