



Executive Council Meeting
March 22, 2018
1:00-3:00 pm in E-518
Minutes

Present: Gail Mellow, Paul Arcario, Janet Corcoran, Shahir Erfan, Carl Ferrero, Robert Jaffe, Henry Saltiel, Jane Schulman, Nireata Seals, and Jessica Mendoza

Guest: Meredith Nissenbaum, HR&A consultant
Bartholomew Grachan, Associate Dean for Progress & Completion

Starting time 1:02 pm

1. Finalize Process for Generating Issue Priorities

Janet Corcoran discussed the final process for the next step to be taken. It would be best to streamline the vocabulary that will be used for the project. Timeline will be created. Templates will be created for Vice President's to help prepare their briefing. Guiding questions will also be provided. The team will submit the emerging priority issues in a secondary meeting the Executive Council will make selection of issues.

2. Planning Team Update and Feedback

Bart Grachan discussed that the planning team has almost completed the interview process. It was a busy time for people because of registration time at the school. Bart is reviewing all the interviews, looking for the gaps and opportunities. He also mentioned that each member of the planning team did a self-assessment.

3. Review Timeline and Next Steps

The Executive Council reviewed and approved the timeline and the implementations of the planning team.

4. Divisional Reports

GM/PO-Attended the Board of Trustees meeting.

HS/IT-is discussing with CUNY the purchasing of certain softwares.

JS/ACE-None

CF/IA-Will be having a Community of Scholars event tonight.

RJ/PO-Chancellor Milliken will be on WLGR, LaGuardia's Web Radio on March 29, 2018.

SE/Adm-New York City budget comes in June 30th, but can possibly be in as early as June 15th.

NS/SA-The enrollment planning team will be having a meeting.

JC/PO-None

PA/AA- The math departments Innovative Practices in Developmental Math Education conference is going great. This is their 3rd year having the conference.