



DARE TO DO MORE

**President's Cabinet Meeting
Monday, February 22, 2021
9:00 – 10:00 a.m.**

Meeting Notes

Participants:

Kenneth Adams, President
Paul Arcario, Provost
Nireata Seals, Vice President of Student Affairs and Associate Provost
Shahir Erfan, Vice President of Administration and Finance
Sunil Gupta, Vice President of Adult and Continuing Education
Henry Saltiel, Vice President of Information Technology
Robert Jaffe, Senior Advisor to the President/Interim Executive Director of Marketing and Communication
Cristy Bruns, Chair, College Senate
Rochell Isaac, President, Faculty Council
Laura Bartovics, Interim Executive Director of Development
Taejong Kim, Legal Counsel/Labor Relations Manager

- I. Welcome and Update:** President Adams noted the announcement of EVC Cruz leaving CUNY. The Cabinet recognized his exemplary service to the University community.
- II. Review 2/16/2021 Cabinet Meeting Notes:** Meeting notes reviewed and no changes noted.
- III. Emerging Priorities for Spring 21:** President Adams discussed that at Opening Sessions on 3/4/21 he will provide an update on progress on the President's priorities. He also shared with the Cabinet three areas of possible attention in his speech and for subsequent action in the future.
 - a. **Creating an Office of Internships and Work-Based Learning:** President Adams shared preliminary thinking about the potential need for creating an office that would provide greater coordination of internships and work-based learning. He noted that this work now sits siloed in different offices and divisions and data collection is challenged. He also noted the need for greater career advising for students.
 - b. **Preparing for Covid-impact DOE High School Graduates:** President Adams noted that large numbers of high school graduates may need supplemental instruction to be ready for college-level work given the interruption in learning resulting from Covid. Provost Arcario noted that the University is examining this issue. The Cabinet noted that this is a potential area of opportunity for the college to develop summer immersion and other types of instructional programs that can prepare students for their course work.
 - c. **Creating an Office of Community Partnerships:** President Adams discussed how relationships with community partners exists in many offices throughout the college

and noted the benefits of greater coordination. He identified the creation of an office as a potential direction to consider.

IV. Enrollment

- a. **Weekly Enrollment Dashboard:** VP Seals reviewed enrollment (see attached). It was noted that the Provost, due to Covid and as a one-time policy, decided to lower the minimum class size to run a course from 15 to 12.
- b. **ACE Enrollment:** VP Gupta reviewed enrollment data (see attached) and discussed the positive trend of ACE enrollments.
- c. **Update on Bursar Holds and Cancellations:** VP Seals reported on the students with bursar holds and steps being taken to provide them with financial support and financial counseling to allow them to reduce the amount owed and develop a plan for future payments. The Cabinet supported VP Seals request to delay bursar cancellations for another week to allow more time for student outreach and engagement. President Adams asked whether student support are available on Saturday, including holding advising sessions for incoming and continuing students. VP Seals indicated she will report back on the status of weekend hours. Faculty Council Chair Isaac indicated the need for greater communication with faculty around the issues of what the college is doing to help students continue their studies when they have outstanding debt.

V. New Strategies for Identifying Opportunities for Development: Laura Bartovics provided an overview of the Development Department's proposed approach to identifying funding opportunities (see attached PPT). The Cabinet offered enthusiastic support for the approach. It was noted that the next step is to write charges for the committees being considered and to solicit recommendations for membership.

VI. Update on Fall Planning: Provost Arcario briefly described the status of planning and noted that a communication to the campus will be sent describing the scenario planning underway.

VII. Update on Credit/No-Credit Grading Policy for the Spring Semester: Senate Chair Bruns noted the Academic Standing Committee was convening on 2/22/21 to consider the policy.

**LaGuardia Community College
Weekly Enrollment Dashboard**

2/22/2021

Prepared by: Jeffrey Weintraub

Spring 2021 Weekly Enrollment Dashboard

	Spring 2021 snapshot 2/22/2021	Spring 2020 snapshot 2/24/2020	Sp21- Sp20	% change	Budget Targets	Sp21 as % of Target	Average CC Snapshot Sp21-Sp20 % change
THC							
Freshmen	516	854	-338	-39.6%	3,150	16.4%	-21.7%
Transfers	648	903	-255	-28.2%	1,850	35.0%	-21.3%
Continuing	9,215	9,636	-421	-4.4%	10,958	84.1%	-11.7%
Non-degree	791	900	-109	-12.1%	1,100	71.9%	-20.3%
College Now	0	1	-1				
*Total LAGCC	11,170	12,293	-1,123	-9.1%	17,058	65.5%	
Total CUNY w/CN	11,170	12,294	-1,124	-9.1%			-14.2%
FTEs							
Freshmen	576	869	-293	-33.7%	3,076	18.7%	
Transfers	551	759	-208	-27.4%	1,585	34.8%	
Continuing	7,205	7,754	-549	-7.1%	8,878	81.2%	
Non-degree	377	414	-37	-8.9%	622	60.6%	
College Now	0	0	0				
*Total	8,709	9,796	-1,087	-11.1%	14,161	61.5%	

*College Now is not included in the totals

Continuing Students consist of Continuing and Readmits

THC is the unduplicated count of Session 1 and Session 2 students

FTEs are the sum of Session 1 and Session 2

Non-degree CUNY comparison (cell H17) includes both Non-degree and College Now

CUNY Data: Term: Spring 2021 Current Term Run Date: 2/19/2021 Prior Term Run Date: 2/21/2020