



DARE TO DO MORE

**President's Cabinet Meeting
Monday, November 15, 2021
9:00 – 10:30 a.m. in E-500**

Meeting Notes

Participants:

Present:

Kenneth Adams, President

Paul Arcario, Provost

Shahir Erfan, Vice President of Administration and Finance

Sunil Gupta, Vice President of Adult and Continuing Education

Henry Saltiel, Vice President of Information Technology

Gail Baksh-Jarrett, Interim Associate Dean for Enrollment

Fay Butler, Interim Associate Dean for Student Success

Cristy Bruns, Chair, College Senate

Rochell Isaac, President, Faculty Council

Laura Bartovics, Interim Executive Director of Development

Wendy Nicholson, Executive Director of Diversity, Equity, and Inclusion

Nayelli Valencia Turrent, Chief of Staff

On the phone:

Maria Cook, Executive Counsel to the President/Labor Designee

Not present:

Robert Jaffe, Senior Advisor to the President/Interim Executive Director of Marketing and Communication

I. Campus/CUNY Updates (President Adams)

- a. Recognized the Unity programs and urged staff to attend.
- b. The non-Credit rating policy was passed by the College Senate. The only concern raised was about transferability.
- c. Associate Dean Butler presented the restoration of athletics programs to the College Senate. It was well-received, the only concern was for all students to be treated equally and not give the athletes preferences. There is a candidate under consideration for the position of Interim (Director of Athletics) that can start moving this project forward, hire coaches, and hopefully by September of 2022 we can start participating in games. Associate Dean Butler will present Athletics to the Chairs.
- d. College Senate is creating an Online Learning Committee. One of the items they will look into is the "Camera on" mandate. Provost Arcario will check with CUNY if they will be issuing a mandate on "cameras on".
- e. Started exploring the idea of moving Center for Career and Professional Development Office (CCPD) from Student Life to ACE. It is important to have the employer

relationships of a College focused in one place as employers can't have multiple doors to enter to connect with the college. It is important to provide employers an understanding of our "One College" model. The assessment will carefully consider whether this is a positive change for students.

- i. Provost Arcario expressed his concerns about the restructure. We need to be careful and make sure that both credit and non-credit populations are served equally. He proposed to hire staff that can manage and oversee both sides. We need to be careful with how to communicate the change, we don't want to diminish the role of the academic side and give priority to the ACE side.
 - ii. On-campus employment, federal studies, and summer youth employment programs should be part of the plan.
 - iii. President Adams asked VP Sunil Gupta to gather info, respond to issues raised, and come back to Cabinet to present the potential restructure.
- f. Last week we got a million-dollar gift for our Tomorrow Campaign. We are now at \$6.5 million. This has been the largest gift received.
- g. Nayelli is organizing a Holiday party.

II. Review 11/08/21 Cabinet Meeting Notes: Notes reviewed and no corrections needed.

III. Enrollment

- a. Associate Dean Baksh-Jarret mentioned that we are seeing a slight increase and we are moving along in enrollment. She mentioned that her report now includes a new column with the revised budget target. The spring dashboard will start showing up in December.
- b. Associate Dean Baksh-Jarret spoke about reinstating BURSAR holds for our students in the next semester. She talked to VP Shahir Erfan and they feel keeping \$500 as a hold is fair for the students. President Adams asked the Cabinet if all felt comfortable with that amount and they gave the green light.

IV. Returning to campus (Staff and Faculty)

- a. Robert is on Jury Duty but if you have any ideas for the return to campus update, please shoot him an e-mail.

V. News and updates from DEI

- a. Today is the beginning of the UNITY celebrations. Please join the events you can, the administration must show their support.
- b. There is an interesting program facilitated by Rutgers University at Newark that can help us build the foundation on DEI at the campus. The name of the program is "Truth and Racial Healing Circle". Wendy would like to Cabinet to be one of the first ones to participate.
- c. A mentor brought to Wendy's attention that a student has been having difficulty learning because the professor has been wearing a mask and the student is heavily based on lip reading. He feels LaGuardia didn't accommodate him and that's why he is failing. Can we ask all faculty to wear clear masks?
 - i. Maria clarified that accommodations are individualized. That to give students what they need, they need to come to us and request an accommodation.
 - ii. President Adams mentioned that the goal is to have an institution, a community, where people feel comfortable to talk about their special needs. He also encourages us to keep having this conversation.
- d. CDO search is on the way. Wendy will be chairing it and she already has the committee formed. The job will be posted in the next couple of days.