Create a Test on BB 9.1

Step 1. To create a Test access your course.
Step 2. Under Control Panel select Course Tools then click on Test Surveys and Pools.

Step 3. Click Test

Step 4. Click Build Test
Step 5. Enter the name for the Test

Step 6. Click Submit.
Step 7. Hover over to **Create Question** and select the type of question (e.g. **Multiple Choice**).
Step 8. Fill out question information; be sure to select the Correct Answer and Submit.

Step 9. Click Submit when finished
Step 10. To deploy the test under assignments click on **Content Menu Link**

![Content Menu Link](image)

Step 11. Hover over **Assessment**, and then select **Test**.

![Assessment](image)

Step 12. Select your **Test** and hit **Submit**.

![Submit](image)
Step 13. Under test availability **Make Link Available** then fill in any specifications.

Step 14. Click **Submit**

To view the Video Tutorial for this handout access the link below.

[http://youtube.com/LAGCCISMD](http://youtube.com/LAGCCISMD)