Create a Group on BB 9.1

**Step 1.** Click your Course

**Step 2.** In the **Control Panel** under “users and groups” select **Groups**.
Step 3. Hover over **Create** - Single Group and select **Manual Enroll**.

Step 4. Fill out the information

Step 5. Check off only the tools you want for the Group
Step 6. Click Submit

Step 7. To delete a group **Check the Box** and click **Bulk Actions** and select **Delete Group**.

To view the Video Tutorial for this handout access the link below.

[http://youtube.com/LAGCCISMD](http://youtube.com/LAGCCISMD)