Creating a Discussion Board Post

**Step 1.** To begin Click on **discussion** from the course menu.
Step 2. A forum is a way to organize discussions into topics. Forums can have different settings and rules. Click on any forums.

Step 3. Next select a Thread and click on it.
Step 4. Threads are created by your instructor to represent the different conversations that occur in the forum.

Step 5. You can create a discussion board post by replying in the thread.
Step 6. You can change the subject of a conversation to let your readers know the content of your message.

![Subject Change Image](image1)

Step 7. If you change the subject of a conversation, it will look exactly the same shown the picture below.

![Subject Change Image](image2)
Step 8. Next enter your message in the text editor.

Step 9. Your message should be placed as the picture shown below.
Step 10. Now Click submit.

Step 11. You can now see your post in a thread detail page.
Step 12. You can read another student's post in the thread and reply to it.

Step 13. Click Reply
Step 14. Enter your message in the text editor.

Step 15. Click Submit
Step 16. Your reply appears below the post.