

**LaGuardia Community College
Minutes for the College Senate
Meeting Nov 9th, 2018 Room E 111**

Present and Voting

Loretta Capuano-Vela (At large Instruct. Staff), Reem Jaafar (At-Large Instructional Staff), Douglas DiCarlo (At Large Instr. Staff), Cheryl McKenzie (At-Large Instructional Staff), Anxhela Bahja (Student Senator), Abraham Tapia (Student Senator), April Cardena (Student Senator), Enemia Dominguez (Student Senator), Martina Mazalova (Student Senator), Pema Thinle Mahataura Khamba (Student Senator), Diana Yingyu Zheng Li (Student Senator), Vergel Reyes (Student Senator), Abraham Tapia (Student Senator), Leslie Scamacca (Business and Technology), Jean Buckley-Lockhart (Counseling Dept.), Seurette Bazalais (Division of Academic Affairs), Evelyn Lowmark (Div of Administration), Fawad Rahmani (Div of Administration), Maritza Pritsos (Div. Adult and Continuing Ed), Cindy Busch (Div. Institutional Adv.), William Kurzyna (Ed. & Language Acquisition Dept.), Nancy Santangelo (Division of Student Affairs), Cristy Bruns (English), Hara Bastas (Faculty Council), Suzanne Rosenberg (Health Sciences), Theresa Licari (Health Sciences), William Fulton (Humanities Dept.), Dianne Gordon Conyers (Library), Marina Nechayeva (Math, Eng & Comp Science), Steven Cosares (Math, Eng & Comp Science), Ana Lucía Fuentes (Natural Sciences), Maria Cook (President's Office), Jill Kehoe (Social Science Dept).

Regrets from: Senator Pappas and Chair Sokolski

Guests Members

Debra Engel, Chair Senate College-wide Curriculum Committee

- I. **Call to Order**
Meeting was called to order at 2:25 pm by vice-Chair Bruns
- II. **Approval of the Minutes of October 24, 2018 meeting**
Senator Capuano-Vela moved to approve the minutes of Oct. 24th, Senator Lowmark seconded
Motion passed, minutes approved.
- III. **Curriculum Consent Calendar for items passed by the College Curriculum Committee of the Senate on October 25**
Senator Cardena moved to approve the Curriculum Consent Calendar passed by the Senate College Curriculum Committee on Oct 25th. Motion was seconded by Senator Scamacca
Motion passed unanimously.
- IV. **Chair's Report**
Vice-Chair Bruns reported that President Mellow has asked the Senate to have a representative in the search committee for the Dean of Institutional Advancement. Senator Rivas has volunteered to serve in this Committee.

V. Presentation of wish-lists by Chairs of Senate Committees of Students, Committee of Faculty and Committee of HEOS and Staff

Senate Student Committee: Senator Cardena presented students' wish-lists.

- a) Request to include Honors mention: Should be taken to Academic Standing
- b) Technology requests: Request for the creation of **an ad-hoc Committee on Technology will be sent to the Senate Executive Committee for discussion.**
- c) Food: MJB -problems may be across CUNY- bring to executive committee and campus affairs.
- d) Course availability and course cancellation problems: Senate Committee on Academic Standing should be informed and presented with concerns
- e) Bathroom cleanliness: Committee of Campus Affairs is responsible for looking into these concerns and trying to find solution to them.

Senate Faculty Committee

- a) Updates on Coach II will be sent out as information progresses
- b) Elucidate role of Chairs and Program directors
- c) Clarity on class attendance -pending questions
 - Use of Drs. Notes in order to give excused absences
 - attendance by non-registered individuals
- d) Academic freedom concerns/questions
 - Due dates for assignments
 - Determination of having a common final, policy?
- e) Revise observation form for faculty observation
- f) Clarity on process for choosing course coordinators and Program Directors

Senate HEOS and STAFF Committee

- a) adding items to "Ask LaGuardia"
- b) Working on the campaign for the promotion of the survey which is still on hold
- c) Putting together "Ask LaGuardia": making sure that governance is properly presented on this site and enhancing what is already there.

VI. Unfinished Business

Senator Cook: In response to Vice-Chair Brun's request regarding an update on graduation date, Senator Cook informed the Senate that PSC-CUNY is looking at all colleges before allowing for the change. Graduation will probably be put in the back-burner since negotiations for the new collective agreement are presently ongoing.

VII. New Business

No new business

VIII. Announcements

Senator Bastas: Monday upcoming Tenure and Promotion forum from 3-5 pm. Event will be recorded and will be broadcasted on LaGuardia Radio.

IX. Adjournment

Senator Santangelo moved that the meeting be adjourned, Seconded by Senator Cook. Motion passed. Meeting was adjourned at 3:45

Respectfully Submitted by
Senator A. Lucía Fuentes
Secretary of the LaGuardia CC College Senate