

**LaGuardia Community College
Minutes for the College Senate**

Meeting: Oct 07, 2020

(Zoom Meeting) 2:15-4:30pm

Present and Voting

Allie Brashears (Natural Sciences), Cristy Bruns (English), Jean Buckley-Lockhart (Counseling), Cindy Busch (Div. Institutional Advancement), Fay Butler (Student Affairs), Loretta Capuano Vela (At-Large Instructional Staff), Erika Correa (Adult & Continuing Education), Maritsa Pristos (Adult & Continuing Education), Dana Trusso (Humanities), Sumanth Inikonda (Humanities), Dianne Gordon Conyers (Library), Jill Kehoe (Social Sciences), Crystal Franklyn, Sandra Sze (Math, Engineering and Computer Science), Bukurie Gioci (Math, Engineering and Computer Science), Douglas DiCarlo (At Large Instructional), Cheryl McKenzie (At-Large Instructional Staff), Margaret O'Sullivan (Registrar), Rochell Isaacs (XX), Leonore McShane (Non instructional Staff), Marina Nechayeva (Math, Engineering and Computer Science), Faith Armstrong, Rebeka Johnson, Anthony Pappas (Alumni Association), Eneida Rivas (At-Large Instructional Staff), Tara Scales (Health Sciences), Leslie Scamacca (Business and Tech.), Patricia Sokolski (Academic Affairs).

At-Large Student Members Present and Voting

Shawn Blackmon, Omar Youssef, Justin Rodriguez, Gabriel Concepcion, Joonyoung Hur, Ariana Villanueva, Eva Espinoza, Dayan Moreno, Yasmeen Qureshi, Lawrence Obeng, Shoma Nahar, Kerlin Cheng.

Present Non-Voting

Alexandra Rojas, Chris McHale, Debra Engel, Hugo Fernandez

Guests and Visitors (non-voting)

President Kenneth Adams, Paul Arcario

I. Call to Order

The meeting was called to order at 2:18pm by Chairperson Sokolski.

II. Approval of Minutes of Sept 16, 2020

A motion to approve the minutes from Sept 16, 2020 was made. Hearing no objection the minutes were approved.

III. Review of Curriculum Committee Consent Calendar Items from 09/24/20 and 09/29/20.

A motion to approve the consent calendar items was made by Senator Rivas. This was seconded by Senator McShane. Vote: 25-Aye, 0-abstain, 0-no. The Curriculum Committee consent calendar item from 09/24/20 and 09/29/20 were approved.

IV. Chairs Report

Chairperson Sokolski offered a welcome to returning and newly elected Senators. She announced that this was the first Senate meeting of the 2020-2021 academic year and that elections for new positions on the Executive Council would happen at the October 28th 2020 meeting.

Chairperson Sokolski reported that she and Senator Isaacs (President of Faculty Council) have continued to attend the President's Executive Council meetings. The focus of these meetings has been budget, reopening and enrollment. The appointed Budget Committee will meet again tomorrow (Oct 08, 2020). The future of this committee is unclear.

Chairperson Sokolski commented that continuation of the review and completion of the governance plan completion will be an important role of the senate in the upcoming year. She also stressed the importance of its role and involvement in committees. The new online Peer Observation was mentioned as an example of an initiative that the Senate was not consulted about. She did mention that the Senate was however invited to participate in the hiring process of the new HR director.

She then announced that the HEO staff survey is open. Staff should be encouraged to take the survey. The survey is totally anonymous. The response is only 38% right now. Staff are strongly encouraged to represent themselves through this survey.

V. Orientation to Curriculum Committee Debra Engel (Chairperson of College wide Curriculum committee)

Debra Engel (Chairperson, Curriculum Committee) presented a slide show in order to orient new and past Senators about the roles and responsibilities of the Curriculum Committee. She presented on curriculum committee constitution and protocols. She also highlighted available curriculum resources and the process of Senate course proposal submission and review. Chairperson Engel reported that the Committee is trying to convert many process to digital modes at this time. This presentation will be posted on the governance website.

VI. Welcome and Orientation to New Senators

Senator Scamacca presented on Roberts Rules in order to orient new Senators. She mentioned that there is a new revised *Roberts Rules of Order* and an interpretation guide. She also reviewed the roles of the LAGCC Senator and codes of conduct in meetings.

VII. Committee Reports

a. Committee of Committees
Nothing to report.

b. Curriculum Committee (Debra Engel, Chair)
Consent calendar items submitted as an agenda item.

c. The Academic Standing Committee (Alexandra Rojas, Chair)

The committee is holding a workshop on Oct 19 2020 for faculty and staff on Academic Integrity and Plagerism.

d. Committee on Campus Affairs (Eneida Rivas, Chair)

Nothing to report

e. The Committee of Faculty (Leslie Scamacca, Chair)

The Committee met last month and will be meeting after today's senate meeting. There is a meeting scheduled with Provost Arcario on Oct 28 2020. This will not be a College-wide meeting. The Academic Freedom Committee will be meeting tomorrow Oct. 08, 2020.

f. The Committee on Professional Development

Chris McHale reported that associated subcommittees are working on events. He also reported that the Edit Committee has lost its funding and that this would be monitored. He updated that group that all open, college event invitations will go through the Outlook Everyone Group.

g. The Budget and Finance Committee (Fay Butler, Chair)

Senator Butler reported that she would reach out to Shahir Erfan to propose a meeting this semester.

h. The Committee of HEO/Alumni/Civil Service (Evelyn Lowmark and Cindy Busch, Co-Chairs).

Senator Rivas reported on the HEO survey. She reminded staff to look at their email or junk mail and to complete the survey. The company administering the survey has been sending the survey directly to staff. The survey was originally sent on 09/15/20. She also stressed that the link cannot be shared between staff members.

i. The Committee of Students

It was reported that a constituency meeting will be part of this Senate meeting.

j. The Committee on Elections

It was reported that Senate elections had been completed. Students had more participants in their elections despite obstacles to campaigning.

k. The Executive Committee (Patricia Sokolski, Chair)

Nothing to report

l. The Committee on Transfer (XX, Chair)

Senator Kehoe announced that the next meeting would be October 15th at 4pm.

m. Ad Hoc Committee on Food insecurity

Nothing to Report.

n. University Faculty Senate

Hugo Fernandez presented on recent meetings of the UFS. His report centered around transparency from the Chancellors office, shred governance, class sizes and CUNY's emergency budget.

VIII. Constituency Meetings

Members went into constituency meetings in Zoom breakout rooms.

IX. Unfinished Business

None.

X. New Business

None

XI. Announcements

Chairperson Sokolski asked senators to consider positions on the Senate Executive Committee for the next meeting. Chairperson Sokolski announced she will step down as Chairperson.

XII. Adjournment

A motion to adjourn the meeting was made by Senator Scamacca. This was seconded by Senator Capuano. All senators were in favor. The meeting was adjourned at 4:30 pm.

Next Meeting: Oct 28, 2020.