

**Academic Standing Committee**  
**Minutes of the meeting on November 23, 2020**

**Present:** Amish Khalfan (Academic Affairs), LaVora Desvigne (Admissions), Lee Boyar (Business and Technology), Caterina Almendral (ELA), Michele de Goeas-Malone (ELA Alternate), Lilla Tóke (English), Alexandra Rojas, Chair (Library), and Janet Gonzalez (Natural Sciences)

**Excused:** Valencia McPherson-White (Health Sciences), Andrew McFarland (Humanities), and Kyle Hollar-Gregory (Social Science)

**Meeting start time:** 2:30 pm via Zoom (Zoom host: Janet Gonzalez)

**Meeting end time:** 3:28 pm via Zoom

**1. December 2020 Meeting Canceled**

The Committee agreed there are no pressing matters to discuss in December. The Committee cancelled the December meeting.

**2. Approval of the November 2, 2020 Meeting Minutes**

The Committee reviewed the November 2, 2020 meeting minutes. The Committee voted to approve the minutes after making minor changes.

**3. Review of November 11, 2020 Instructional Staff Meeting**

The Committee discussed their presentation at the November 11, 2020 Instructional Staff Meeting. Suggestions included prerecording sections of future workshops so they could then be housed on the Committee website as per the timestamped October policy workshop recording. The Committee will send an email to the College reminding them of the location of the October policy workshop recording.

The Committee discussed Provost Arcario's attendance guidance from the Instructional Staff Meeting. The Committee agreed that Provost Arcario's message to the College is that faculty should continue to take attendance until further notice. The Committee agreed no further action is required from the Committee.

**4. Elections of Academic Standing Committee Chair**

The current Committee Chair's term will end in March. Four Committee members, including the current Chair, are eligible to run for the position. The Committee will hold

an anonymous election during the March 22, 2020 meeting to confirm the next Committee Chair.

**5. Governance Plan**

The Committee reviewed the Governance Plan. The Committee approved the plan after making minor changes. Section I – D.4. was amended to read, “The Academic Standing Committee shall coordinate with the Academic Appeals Committee.” The Committee will send the revised Governance Plan to the Senate for review.

**Next Meeting: March 22, 2020**

Respectfully submitted,

Caterina Almendral, ELA Representative