HOW TO USE THE CUNY PORTAL AND ESIMS
Accessing the CUNY Portal

★ Go to www.cuny.edu
★ Under QUICKLINKS click “Portal Log-in/Blackboard/eSIMS”
Clicking the CUNY icon at the bottom of the LaGuardia homepage will take you to the CUNY homepage as well.
Click Portal Log-In

Every student must click on Register Now
CREATING A NEW CUNY PORTAL ACCOUNT AND REGISTERING AS A STUDENT

**STEP 1**
Select “Student” under New User Registration

**STEP 2**
Enter the required personal information and click Next
STEP 3

Verify that your information is correct and click Confirm.
**STEP 4**

Your username will be displayed. Write it down so you will not forget it!
Create a new password that you will remember and enter it twice, then click **Save**.
You may see a page that requires you to create a **NEW USERNAME**.
Create a username and password, and then click **Save**.
Great! Now enter your new username and password to access your CUNY Portal Account

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Protect your username and password, it is PRIVATE INFORMATION.
BE AWARE THAT IF YOU ATTEMPT TO LOG IN TO THE CUNY PORTAL MORE THAN THREE TIMES WITH AN INVALID PASSWORD, YOU WILL BE LOCKED OUT OF YOUR ACCOUNT FOR ONE HOUR
ACCESSING eSIMS

Under **Student Applications** click eSIMS
PAYING THE COMMITMENT FEE ONLINE

Make sure your eSIMS page has LAGUARDIA COMMUNITY COLLEGE at the top. If you have a different college you need go back to the CUNY Portal and MY PROFILE to set LaGuardia as your primary college on your CUNY profile.

In the left column, click Semester Bill
Then pay bill