Swap Classes

1- To begin, click on **Self Service**.

2- Click on **Student Center**.
3 - On the **Student Center** page in the **Academics** section, click the **Enroll** link.

4- Click on the **Swap** sub-tab. Select the desired term, then click Continue.
5- Select which class from your schedule you would like to change, then select a class you would like to swap it for. You may either select a new class from the shopping cart or search for a new class, using the dropdown menus and clicking **Search** or **Select**.

6- Confirm which course you would like to swap for by clicking **Next**.
7- Click **Finish Swapping** to complete the swap.

**Swap a Class**

2. **Confirm your selection**

Click Finish Swapping to process your swap request. To exit without swapping these classes, click Cancel.

8- You should receive a ‘**Success**’ or ‘**Error**’ status, depending on whether the swap was completed or not.

**Swap a Class**

3. **View results**

View the results of your swap request. Click Fix Errors to try and correct the problems listed below or change your swap choices.