Drop Classes

1 – To begin, click on Self Service.

2- Click on Student Center.
3- On **Student Center** page, click the **Enroll** link.

4- Click the **Drop** sub tab below. Then select the desired term and click **Continue**.
5- In the Select column, click the checkbox next to each class to be dropped. Click Drop Selected Classes.

6- Review the information on the Confirm your selection page, then Click the Finish Dropping button to drop the selected classes. A page will then display, confirming that classes have been dropped.

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2. Confirm your selection

Click Finish Dropping (at the bottom right of this page) to process your drop request. To exit without dropping these classes, click Cancel.

As of the first day of classes, students who drop below their originally registered credit level may be assessed a tuition penalty based on the effective date of the drop according to CUNY’s Tuition Schedule.

Check the Academic Calendar for deadline dates for enrollment and withdrawal requests.

If you are a Financial Aid recipient, check with the Financial Aid Office to learn how your Financial Aid awards may be affected by any changes in enrollment.

International Students - consult with your International Advisor.