

# DIVISION OF ADULT AND CONTINUING EDUCATION

SPRING 2020 CATALOG

## LEARN WITH US

- GET CAREER SKILLS & JOB TRAINING
- EARN PROFESSIONAL CERTIFICATES
- LEARN ENGLISH
- OBTAIN YOUR HIGH SCHOOL EQUIVALENCY
- TAKE COLLEGE COURSES
- EXPLORE BUSINESS SERVICES



MAKE IT YOUR **BUSINESS**  
TO **SUCCEED** THIS SPRING



Continuing  
Education

Community College

## Career Coach at LaGuardia



Online resource that match your strengths and interests with various industries and career paths. Provides up-to-date labor and career information as well as associated education and training programs at LaGuardia.

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Look for this graphic throughout the catalog for up-to-date Labor Market Information.

### Start or Advance Your Career!



Labor Market Information noted throughout the catalog indicates the most common career options for the given training programs. Salary ranges represent the 25th - 75th percentile, according to Economic Modeling, LLC (Emsi) or Burning Glass Technologies.

Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

## Small Business & Entrepreneur Services

Resources and support for small businesses, startups and entrepreneurs to grow your companies and be successful.



Small Business & Entrepreneur Services

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## To inquire about disability services:

If you are Deaf or Hard-of-Hearing, please contact Program for Deaf Adults at (917) 832-1207 (VP) or (718) 482-5324 (V) or email [pda@lagcc.cuny.edu](mailto:pda@lagcc.cuny.edu) to discuss your individual needs. Requests for accommodations must be accompanied by documentation of disability. Please submit requests and documentation four weeks in advance of class start date to help ensure that reasonable accommodation requests can be processed in a timely manner.

For any other student accommodations, please contact the Office for Students with Disabilities at (718) 482-5279 or [OSD@lagcc.cuny.edu](mailto:OSD@lagcc.cuny.edu), or visit Room M-102.



## THE LEARNING & INNOVATION CENTER

AT LAGUARDIA COMMUNITY COLLEGE

**The Learning & Innovation Center** at LaGuardia Community College is a meeting ground for businesses, students and the community to learn, work, create and grow, with opportunity for collaboration, mentoring and networking.

We offer education and workforce training in high demand sectors; a diverse talent pool that can fill industry skills gaps; resources and support for small businesses and startups; a 5,000 square foot prototype lab for manufacturers and makers; and opportunities for industries and the community to gather for events that promote the sharing of ideas and collaboration.

To request a tour please contact  
**The Learning & Innovation Center**  
 Coordinator Seema Shah at (718) 482-5090.

To learn more about this collaborative ecosystem of technology, education, workforce and business visit [laguardia.edu/innovation](http://laguardia.edu/innovation).

**WHERE TECHNOLOGY  
 AND EDUCATION CREATE  
 OPPORTUNITY**



**Dear Students,**

Welcome to Adult and Continuing Education at LaGuardia Community College.

Whatever your goals are, we can help you reach them through our ecosystem of courses, programs and services that bring together students, businesses, employers and the community to learn, work and collaborate.

You can earn a high school equivalency diploma; prepare for college; train for a professional career in technology, healthcare or another high demand field; and find meaningful and sustainable employment.

Opportunities abound at LaGuardia, not just for an excellent education, but for a promising career and a brighter future. Join us and begin your journey to lifelong learning. I look forward to seeing you.

A handwritten signature in black ink that reads "Paul Arcario".

Dr. Paul Arcario  
Interim President



Continuing Education at LaGuardia Community College opens doors to opportunity.

As the largest continuing education division among all the CUNY campuses and one of the most comprehensive in the country, we offer a wide range of programs that serve thousands of New Yorkers of diverse cultures, ages, ethnicities, and educational and economic backgrounds.

Our innovative, professional training programs, taught by experts in the field, give you the knowledge, skills and hands-on experience you need to enter into high demand industries, including healthcare, technology, finance, construction and more.

Through our rigorous and high quality English as a Second Language, High School Equivalency and Pre-College programs and courses, we equip you with the knowledge, skills and support you need to achieve your educational goals and move forward in life.

If you run a business or are just starting out, LaGuardia's Small Business & Entrepreneur Services has the resources and support you need to grow your company and be successful. We also partner with employers to promote industry informed workforce development.

Look through our catalog or visit our web site at [www.laguardia.edu/ce](http://www.laguardia.edu/ce) to explore all the opportunities we offer. Let us guide you on the path to success.

A handwritten signature in black ink that reads "Shahir Erfan".

Shahir Erfan  
Interim Vice President  
Division of Adult and Continuing Education

Get on the **Path** to a **Successful Career!**

## Career Coach AT LAGUARDIA

**Career Coach**, an online resource, matches your strengths and interests with various industries and career paths.

- View up-to-date information on employment, wages, job postings and associated education and training—including programs at LaGuardia—in the tristate area.
- Use **Resume Builder** to create your own resume.



Create an account and get started today!  
Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach)

## CAREER SERVICES

We offer assistance to Continuing Education students at LaGuardia with their academic and career needs.

- Career Assessment, Career Counseling and Advisement
- Career Readiness Workshops (resume writing, interview skills, maintaining a professional social media presence)
- College and Job Training Enrollment Support
- Referrals to Academic and Job Training Programs
- Employment Assistance (after job training completion)



### Get education and training with Continuing Education.

- Transition to a LaGuardia degree program.
- Begin and advance your professional career.
- We can help you get on the path to success.

**For more information call (718) 482-5355.**

# TRAINING THAT GETS YOU THE JOB!

Learn new skills in high growth fields - *and do it in 12 months or less!*

*You can choose from intensive programs to customized short-term training.*

In <b>3</b> MONTHS	In <b>4</b> MONTHS	In <b>6</b> MONTHS	In <b>12</b> MONTHS
			
<p><b>you can</b></p> <ul style="list-style-type: none"><li>• Prepare for industry certification and receive LaGuardia certification in <b>Network Technology</b> - page 8</li><li>• Prepare for industry certification in <b>Digital Marketing</b> and receive LaGuardia certification -page 9</li><li>• Prepare for industry certification as an <b>Emergency Medical Technician</b> - page 11</li><li>• Become certified as a <b>Pharmacy Technician</b> - page 13</li></ul>	<p><b>you can</b></p> <ul style="list-style-type: none"><li>• Receive LaGuardia certification in Microsoft Office Applications (Word, Excel, PowerPoint and Outlook) - page 7</li><li>• Receive LaGuardia certification in <b>QuickBooks</b> - page 9</li><li>• Prepare for industry certification as a <b>Central Service Technician</b> - page 14</li></ul>	<p><b>you can</b></p> <ul style="list-style-type: none"><li>• Prepare for industry certification as a <b>IT Support Specialist</b> - page 9</li><li>• Prepare for industry certification as a <b>Certified Medical Administrative Assistant</b> - visit <a href="http://laguardia.edu/ce">laguardia.edu/ce</a></li><li>• Prepare for industry certification in <b>Medical Coding</b> - visit <a href="http://laguardia.edu/ce">laguardia.edu/ce</a></li></ul>	<p><b>you can</b></p> <ul style="list-style-type: none"><li>• Prepare for industry certification as a <b>Certified Dietary Manager</b> - page 14</li><li>• Receive LaGuardia certification in <b>Construction Management</b> - page 20</li></ul>

# Career Skills

 These courses are eligible for Veterans Tuition Assistance. Students who have served in the military also qualify for many services through LaGuardia's Veterans Resource Center. Contact (718) 482-5231 or [ddaza@lagcc.cuny.edu](mailto:ddaza@lagcc.cuny.edu).

## Certificate Program in Microsoft Office Applications

Microsoft Office is the most common software application used in business today. Successfully complete Word, Excel, Outlook and PowerPoint courses to earn a LaGuardia Certificate in Microsoft Office Applications. (You may take individual courses without intending to complete the certificate program.) Upon successful completion of the Certificate Program in Microsoft Office Applications, you can earn up to 3 college credits towards an Accounting, Business Administration, or Travel, Tourism, and Hospitality Management Degree at LaGuardia Community College. Certificate program courses not offered this quarter will be offered in a future quarter. For more information call (718) 482-7244.

### Take 4 and save \$40\*

Register for the four Microsoft Office Applications courses within one calendar year and **SAVE \$40**. \*Cannot be combined with any other discount.

### Start or Advance Your Career!



By 2020, three out of four jobs in the United States will require some level of computer proficiency according to the Bureau of Labor Statistics.

Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

### Start or Advance Your Career!



Secretaries and Administrative Assistants | \$ 31K - 50K\*

Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

\*Empl

### Microsoft Excel for Windows

Learn the basic functions of Microsoft Excel for Windows, including the creation of spreadsheets, shortcut menus, sorting, Autosum and Autofill commands, cut/copy/paste, charts, linking workbooks, the "if" statement and printing. Please bring a US flash drive to class. Prerequisite: Basic computer knowledge.

Sat May 30 – Jul 25 (8 sessions/24 hours)  
9:00 am – 12:00 pm \$285 A050SK003A

### Microsoft PowerPoint Presentations for Windows

Learn how to incorporate Microsoft Word and Microsoft Excel for Windows into a compelling PowerPoint presentation. Topics include planning, designing, creating and editing presentations. Please bring a USB flash drive to class. Prerequisite: Basic computer knowledge.

Tues & Thurs Apr 21 – Apr 30 (4 sessions/12 hours)  
6:00 pm – 9:00 pm \$215 A050SK005A

### New! Microsoft Outlook Essentials

Learn all you need to know about navigating the Outlook environment, the most common email server used in business today. Topics include maintaining your calendar and inbox; scheduling meetings; assigning tasks; creating folders; and tracking, sharing and assigning Outlook items.ND

Tues & Thurs May 12 – May 21 (4 sessions/12 hours)  
6:00 pm – 9:00 pm \$215 A050SK011A

## Administrative Assistant Certificate Program

Administrative Assistants work in almost every business sector, performing clerical and administrative tasks to support diverse organizations. Build a professional network, develop practical skills, and learn the ins and outs of an industry. In this 6-course program, you will learn essential computer and communication skills needed to succeed in any office setting. Upon successful completion of the program, you will earn a LaGuardia certificate of completion.

Required courses include Business Writing Skills, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Outlook Essentials, and Time and Stress Management. (You may take individual courses without intending to complete the certificate program.) Certificate program courses not offered this quarter will be offered in a future quarter. ND

### Business Writing Skills

Through real world scenarios and writing exercises, practice using clear, concise and grammatically correct language in emails, memos and letters. You will also learn to use appropriate tone, style and structure found in common business communications. Prerequisite: Microsoft Word for Windows or basic computer skills and online grammar screening (<https://www.laguardia.edu/CE/Pages/Forms/Business-Writing-Skills-Course-Assessment/>). ND

Mon & Wed Apr 20 – May 13 (8 sessions/24 hours)  
6:00 pm – 9:00 pm \$360 A05BUS017A

### CAREER INSIDER

### SERIES

#### Business Skills Advancement, Administrative Skills, & Microsoft Office

Saturday April 4 (1 session/2 hours)

11:00 am – 1:00 pm A05PRF000A **FREE**

- If you have a passion for business and entrepreneurship, join us for an interactive workshop to explore strategies for leadership, networking and conflict resolution
- Learn about our Business Skills Enhancement Workshop Series that can enhance your career

To register or for more information call (718) 482-7244 or visit <http://www.laguardia.edu/careerinsider/>

## Business Skills Enhancement Workshop Series

Give your professional career a boost by mastering essential skills and gaining expertise in networking, problem solving, leadership, time/stress management and conflict resolution. These workshops will help you facilitate team connections and increase your organization's output and productivity. ND

**Take 4 and save \$20\***

Register for four Business Skills Enhancement Workshop Series courses and **SAVE \$20**. \*Cannot be combined with any other discount. Excludes Leadership Exploration and Development.

### Influential Presentations: Impact the Outcome

Learn how to craft a powerful message that will captivate and convince. You will focus on structuring your ideas, communicating effectively, and tailoring your presentation for any audience. ND

**Sat May 9 (1 session/4 hours)**  
9:00 am - 1:00 pm \$95 A05PRF002A

### The Art of Networking

Discover how to build business relationships in this interactive workshop. Learn techniques and strategies to create and maintain a contact list, make a pitch and market yourself with confidence. ND

**Sat May 2 (1 session/4 hours)**  
9:00 am - 1:00 pm \$95 A05PRF010A

### Leadership Exploration and Development

Develop essential leadership skills and discover how to empower others to work collaboratively towards the organization's vision. Topics include fostering trust, interpersonal and intrapersonal communication, and leadership challenges. ND

**Sat Jun 6 - Jun 13 (2 sessions/8 hours)**  
9:00 am - 1:00 pm \$215 A05PRF011A

### Conflict Management

Explore strategies to help prevent and de-escalate conflict in the workplace. Discover how to take a proactive approach in recognizing and solving toxic workplace conditions. ND

**Sat May 16 (1 session/4 hours)**  
9:00 am - 1:00 pm \$95 A05PRF012A

### Time and Stress Management: Find Your Balance

Build a foundation of good practices that increases productivity and decreases stress. Topics include recognizing signs of stress and stress management as well as tips for prioritizing, organizing and maximizing your time. ND

**Sat May 30 (1 session/4 hours)**  
9:00 am - 1:00 pm \$95 A05PRF013A

## Information Technology Cybersecurity and Privacy Management

Play a crucial role in protecting our national security. The rise in cyber attacks is surpassing current defenses and demands better trained cybersecurity professionals. Join thousands of experts who protect businesses, government agencies and general consumers. Build professional relationships and navigate cyber challenges more efficiently. All courses include developing effective communication, team building, time management and critical thinking skills. ND

### Cloud Computing Security

Join a booming field of cybersecurity experts and gain skills needed to select, monitor, analyze and protect cloud resources. Upon successful completion of this course, you can take the Comp TIA Cloud+ exam and will earn a LaGuardia certificate of completion. (Cost of textbook not included in course fee.) Prerequisite: Passing of a screening exam. <http://www.laguardia.edu/Cloud-Computing-Screening-Test/> ND

**Sat May 30 - Aug 1 (9 sessions/45 hours)**  
9:00 am - 2:00 pm \$999 A05TIA004A

## Systems Administration

Leap into the dynamic and high demand career of Network Technology. Get hands-on training and prepare for industry recognized certifications. To help you build professional relationships and navigate challenges on the job more efficiently, you will discuss effective communication, team building, time management and critical thinking skills. ND

Start or Advance Your Career!

 Information Security Analysts | \$ 89K - 156K\*

Visit [www.laguardia.edu/careercoach](http://www.laguardia.edu/careercoach) or Room C-258

\*Emsi

### SOC Analyst (Cybersecurity)

Gain in-depth understanding about this high demand profession. Learn how to detect different types of cyberattacks; identify threats and vulnerabilities; maintain data and monitor security access; and analyze and respond to hardware/software weaknesses through our virtual lab. Upon successful completion of this course, you can take the CompTIA Security+ exam and will earn a LaGuardia certificate of completion. (Cost of textbook not included in course fee.) Prerequisite: Passing of a screening exam. <http://www.laguardia.edu/SOC-Analyst-Screening-Test/> Payment plan available. ND

**Sat May 30 - Aug 22 (12 sessions/60 hours)**  
9:00 am - 2:00 pm \$1880 A05TIA003A

### Intro to Python

Become familiar with one of the most popular programming languages in this hands-on course. Learn the basic datatypes, structures, syntax and constructs of Python programming language. Topics include introduction to Python concepts, data manipulation, writing user defined functions, web recon, port scanning, packet sniffing, performing forensic and malware analysis. Upon successful completion of this course, you will earn a LaGuardia certificate of completion. (Cost of textbook not included in course fee.) ND

**Mon & Wed Apr 20 - May 11 (7 sessions/21 hours)**  
6:00 pm - 9:00 pm \$989 A05PYT001A

Start or Advance Your Career!

 Computer Network Support Specialist | \$ 63K - 110K\*

Visit [www.laguardia.edu/careercoach](http://www.laguardia.edu/careercoach) or Room C-258

\*Emsi

### Network Technology

Networking starts with basic logic and connections. Learn to configure, install, maintain and troubleshoot networks. Upon successful completion of this course, you can take the CompTIA Network+ exam and will earn a LaGuardia certificate of completion. (Cost of textbook not included in course fee.) Payment plan available. ND

**Sat May 30 - Aug 29 (15 sessions/75 hours)**  
9:00 am - 2:00 pm \$1500 A05TIA005A

## IT Support Specialist Certificate Program

Begin a career in the lucrative, fast growing and high demand IT field and prepare for the industry standard Comp TIA A+ certification. This 2-course program includes IT Fundamentals (ITF+) and IT Support Specialist - CompTIA A+ Certification Preparation. Upon successful completion of the program, you will earn a LaGuardia certificate of completion. Certificate program courses not offered this quarter will be offered in a future quarter. ND

### CAREER INSIDER SERIES

#### Tech Connect (IT Fundamentals, Cloud Computing, SOC Analyst Introduction to Python and Network Technology)

Saturday, March 14 (1 session/2 hours)

11:00 am - 1:00 pm A05IT000A **FREE**

- Explore the lucrative, fast growing and high demand IT field in this interactive session
- Connect with our industry experts, who can help guide you towards an IT career path that is right for you

To register or for more information call (718) 482-7244 or visit <http://www.laguardia.edu/careerinsider/>

#### IT Fundamentals (ITF+)

Learn the basics of information technology (IT) and begin a career in this ever-growing industry. Topics include common features and functions of operating systems; network connectivity; identifying usage of common software applications; and security and best practices for web browsing. You will also prepare for the CompTIA ITF+ certification, intended for professionals in the field who want a broad understanding or those considering a career in IT. (Cost of textbook, virtual lab and exam voucher included in course fee.) ND

Sat Apr 4 - May 2 (4 sessions/20 hours)

9:00 am - 2:00 pm \$400 A05TIA001A

## New! Digital Project Management

Merge the worlds of project management and digital landscaping by using the Internet and web technologies to deliver anything from websites to mobile apps, videos to games, social media campaigns to search engine optimization (SEO) and rich media advertising. Courses address the art and science of initiating, planning, executing, managing and implementing online projects. Build professional relationships and navigate challenges on the job more efficiently. All courses include developing effective communication, team building, time management and critical thinking skills. ND

#### Digital Marketing

Enhance your personal or business landscape by learning digital marketing tactics to effectively reach and engage a larger consumer audience. Target your ideal market by optimizing SEOs and using platforms like Facebook, Instagram and Twitter. Help your business unlock its unlimited potential in the digital world. Upon successful completion of this course, you will earn a LaGuardia certificate of completion. Payment plan available. ND

Tues & Thurs Apr 28 - May 28 (10 sessions/30 hours)

6:00 pm - 9:00 pm \$1515 A05MKT001A

## Accounting, Bookkeeping and Tax Preparation

### Accounting with QuickBooks Certificate Program

Entering the field of accounting or looking to manage bookkeeping for your small business? Discover how to unleash the power of QuickBooks while mastering basic accounting concepts. Get hands-on practice by creating and working with fictional companies. Receive 60 hours of practical instruction: Accounting with QuickBooks (30 hours) and Advanced QuickBooks for Accounting (30 hours). Bilingual instructor (Spanish/ English). Upon successful completion of the program you can take the Uniform Bookkeeper Certification exam, offered by the National Bookkeepers Association (NBA), and will earn a LaGuardia certificate of completion. Certificate program courses not offered this quarter will be offered in a future quarter. Students must have access to a computer with Windows operating system off campus. ND

#### Start or Advance Your Career!



Bookkeeping,  
Accounting and  
Auditing Clerks

\$36K - 59K\*

Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

\*Ensl

#### Accounting with QuickBooks

Explore the fundamental principles of accounting using QuickBooks software. Create a fictional company and modify the chart of accounts to suit your individual needs. Practice reporting accounts payable and receivable, invoicing customers, paying utilities and preparing financial reports for service companies. ND

Tues & Thurs Apr 7 - May 7 (10 sessions/30 hours)

6:00 pm - 9:00 pm \$625 A05BKP001A

Sat Jun 6 - Jul 18 (6 sessions/30 hours)

9:00 am - 2:00 pm \$625 A05BKP001B

#### Advanced QuickBooks for Accounting

Gain hands-on experience setting up an inventory system. Create payments and reports for merchandising businesses, including computing the depreciation formula and determining the book value of a company's fixed assets. Learn about bank reconciliation, transaction reports, tracking inventory, and other topics. Prerequisite: Successful completion of Accounting with QuickBooks. ND

Tues & Thurs May 19 - Jun 18 (10 sessions/30 hours)

6:00 pm - 9:00 pm \$625 A05BKP002A

#### Advanced QuickBooks

The following course is open to graduates of the Accounting with QuickBooks Certificate Program or students with equivalent experience. ND

#### Payroll with QuickBooks

Learn the basic procedures, calculations and terminology needed to process payroll for a small business through practical computer exercises. Prerequisite: Accounting with QuickBooks Certificate Program or students with equivalent experience. ND

Sat Jun 13 - Aug 15 (9 sessions/27 hours)

2:30 pm - 5:30 pm \$450 A05BUS014A

### CAREER INSIDER SERIES

Become a Tax Professional (Tax Return Preparer, Advanced Tax Return Preparer, IRS Enrolled Agent and Advanced Tax Workshops)

Wednesday, March 25, 2020  
(1 session/2 hours) 6:00 pm - 8:00 pm  
A05TAX000A **FREE**

- Learn the difference between Tax Preparers and IRS Enrolled Agents from an industry expert
- Find out how our IRS Enrolled Agent Preparation Program prepares you for the 3-part IRS Special Enrollment Examination (SEE)

To register or for more information call (718) 482-7244 or visit <http://www.laguardia.edu/careerinsider/>

#### Bookkeeping with QuickBooks, Part 3

Fine-tune your analytical accounting skills in situations that simulate business transactions for service and/or merchandising companies. You will focus on bank reconciliations, electronic bill payments, and aging reports. Prerequisite: Successful completion of Bookkeeping with QuickBooks, Parts 1 and 2. ND

Sat May 2 - May 30 (4 sessions/18 hours)

9:00 am - 1:30 pm \$300 A05OSK008B

# Healthcare-Clinical

 These courses are eligible for Veterans Tuition Assistance. Students who have served in the military also qualify for many services through LaGuardia's Veterans Resource Center. Contact (718) 482-5231 or ddaza@lagcc.cuny.edu.

## New! American Heart Association (AHA) Certification

Healthcare professionals working in and out of hospitals who treat patients in an emergency setting can demonstrate their preparation with American Heart Association (AHA) credentials, such as Basic Life Support (Health Care Provider CPR), Advanced Cardiovascular Life Support (ACLS) and Pediatric Advanced Life Support (PALS) certification. Earn or maintain these credentials with LaGuardia's professional and comprehensive training courses. You can also earn AHA instructor certification in your area of expertise (BCLS, ACLS and/or PALS). ND

### AHA Advanced Cardiovascular Life Support (ACLS) Refresher – Recertification Course

Refresh your skills and knowledge in ACLS with this expert review in order to obtain your AHA ACLS recertification. Successful completion requires passing of AHA written and skills evaluations. (Cost of eBook not included in course fee.) Prerequisite: Current AHA ACLS Provider Card, or expired within the past 30 days; current AHA BLS Provider Card. ND

**Sat May 16 (1 session/8 hours)**  
**8:30 am – 5:30 am \$225 A11ACL002A**

### AHA Advanced Cardiovascular Life Support (ACLS) Instructor Certification Course

Are you ready to move from ACLS Provider to ACLS Instructor? Learn methods of teaching, organizing, conducting scenario-based skills practice, and coordinating ACLS Provider Courses in compliance with AHA guidelines. Completion of the ACLS Instructor Essentials Online course component is required and is not included in tuition. You must also be monitored as a student teacher within six months of course completion; this service is offered free of charge at LaGuardia. Upon successful completion of this course, you will receive a 2-year AHA ACLS Instructor Certification. (Cost of textbook included in course fee.) Prerequisite: Current AHA ACLS Provider Card. ND

**Sat May 2 – May 9 (2 sessions/16 hours)**  
**8:30 am – 5:30 am \$425 A11ACL003A**

### AHA Pediatric Advanced Life Support (PALS) Refresher – Recertification Course

Refresh your skills and knowledge in PALS with this expert review in order to obtain your AHA PALS recertification. Successful completion requires passing of AHA written and skills evaluations. (Cost of eBook not included in course fee.) Prerequisite: Current AHA PALS Provider Card, or expired within the past 30 days; current AHA BLS Provider Card. ND

**Sat Jun 20 (1 session/8 hours)**  
**8:30 am – 5:30 pm \$225 A11PAL002A**

### AHA Pediatric Advanced Life Support (PALS) Instructor Certification Course

Are you ready to move from PALS Provider to PALS Instructor? Learn methods of teaching, organizing, conducting scenario-based skills practice, and coordinating PALS Provider Courses in compliance with AHA guidelines. Completion of the PALS Instructor Essentials Online course component is required and is not included in tuition. You must also be monitored as a student teacher within six months of course completion; this service is offered free of charge at LaGuardia. Upon successful completion of this course, you will receive a 2-year AHA PALS Instructor Certification. (Cost of textbook included in course fee.) Prerequisite: Current AHA PALS Provider Card. ND

**Sat Jun 6 – Jun 13 (2 sessions/16 hours)**  
**8:30 am – 5:30 pm \$450 A11PAL003A**

## NAEMT Training Courses

LaGuardia Community College is an authorized training center for the following National Association of Emergency Medical Technicians (NAEMT) courses:

- Advanced Medical Life Support (AMLS)
- Prehospital Trauma Life Support (PHTLS)
- Psychological Trauma in EMS Patients (PTEP)

Commission on Accreditation for Prehospital Continuing Education (CAPCE) credit is awarded upon successful completion of these courses.

### Prehospital Trauma Life Support (PHTLS)

Certified/licensed emergency healthcare providers, learn a unique approach to assist multisystem trauma patients in order to improve trauma care and decrease mortality. This internationally established course teaches a critical thinking technique that differs from traditional practices. Integration of trauma pathophysiology and kinematics with practical skills labs and scenarios for special patient populations will reinforce your trauma skill set. NAEMT certification and CAPCE credit are awarded upon successful completion of the course and passing of the written examination. ND

**Sun May 3 – May 17 (2 sessions/16 hours)**  
**8:30 am – 5:30 pm \$188 A11TLS001A**

### Psychological Trauma Prevention for EMS Patients (PTEP)

Prehospital care providers are in an extraordinary position to prevent psychological trauma in the patients they serve. Learn four highly effective principles to assist traumatized patients and practice these in scenarios and simulations. How to address trauma symptoms in EMS workers will also be discussed. NAEMT certification and CAPCE credit are awarded upon successful completion of the course and passing of the written examination. ND

**Sat Jun 27 (1 session/8 hours)**  
**8:30 am – 5:30 pm \$94 A11PTP001A**



## Certified Clinical Medical Assistant (CCMA)

The CCMA is an important member of the medical team who assists the physician with procedures such as taking vital signs, preparing patients for medical procedures, and performing phlebotomy (blood drawing) and electrocardiography (EKG). In order to take the national certification exam for Clinical Medical Assistant, you must successfully pass all five courses in this program: Medical Terminology, American Heart Association CPR for Healthcare Providers with First Aid, EKG Technician, Phlebotomy, and CCMA Procedures. You may take the courses in any order, or you may take them individually. Prerequisites for CCMA Program: Passing of TABE Reading Exam and interview. Prerequisite for National Healthcareer Association (NHA) certifications: High school diploma or equivalency. Program courses not offered this quarter will be offered in a future quarter. ND

For those who have evidence of previous training, you may take competency exams for Medical Terminology, EKG Technician or Phlebotomy courses to receive exemption from that part of the CCMA Program. A grade of 80% or greater on the written exam is required to be exempt, and EKG and Phlebotomy also require successfully passing a practical skills competency exam. There is a fee of \$99 per competency exam. Evidence of current American Heart Association (AHA) certification in Basic Cardiac Life Support and First Aid will exempt you from the AHA CPR for Healthcare Providers with First Aid course. For more information call (718) 482-5768.

### Start or Advance Your Career!



**Medical Assistants** | \$39K - 41K\*

Visit [laguardia.edu/careercoach](https://laguardia.edu/careercoach) or Room C-258 \*Ensi

### INFORMATION SESSION

**Wed Apr 29 (1 session/3 hours)**  
6:00 pm – 9:00 pm A11HLT000A

**Wed Apr 29 (1 session/3 hours)**  
1:00 pm – 4:00 pm A11HLT000B

- Learn about LaGuardia's Certified Clinical Medical Assistant (CCMA) Program and requirements to take national certification exams for EKG Technician, Phlebotomy and Clinical Medical Assistant
- Explore careers in the CCMA field
- Take the program screening exam (reading comprehension)

To register or for more information call (718) 482-5768 or visit <https://www.laguardia.edu/ccmapply>

### Phlebotomy

Become a certified phlebotomist. Learn about the anatomy and physiology of the venous system as well as phlebotomy practices. Develop your skills in a variety of blood collection techniques while employing universal precautions: vacuum collection, dermal punctures, and using syringes and butterfly needles. A minimum of 35 live blood draws are required during the practical skills labs. Successful completion of this course allows you to take the national phlebotomy technician certification exam. ND

**Mon, Wed, Fri + 3 Saturdays May 11 – Jul 11**  
(31 sessions/124 hours) 6:00 pm – 10:00 pm  
\$963 A11HLT002A

**Mon, Wed, Fri + 3 Sundays May 11 – Jul 12**  
(31 sessions/124 hours) 10:00 am – 2:30 pm  
\$963 A11HLT002B

### EKG Technician

Become a certified EKG technician. Explore the anatomy and physiology of the heart, modern EKG techniques, basic EKG interpretation, and new techniques in cardiac monitoring. Discover the relationship between EKG interpretation, disease states, and commonly used medications. You will learn how to prep patients; take vital signs; set up an EKG machine; and perform electrocardiograms. Successful completion allows you to take the national EKG Technician certification exam. ND

**Mon, Wed, Fri + 3 Saturdays Mar 30 – May 2**  
(21 sessions/84 hours) 6:00 pm – 10:00 pm  
\$785 A11HLT001A

**Mon, Wed, Fri + 3 Sundays Mar 30 – May 3**  
(21 sessions/84 hours) 10:00 am – 2:30 pm  
\$785 A11HLT001B

## Emergency Healthcare Programs

 These courses are eligible for Veterans Tuition Assistance. Students who have served in the military also qualify for many services through LaGuardia's Veterans Resource Center. Contact (718) 482-5231 or [ddaza@lagcc.cuny.edu](mailto:ddaza@lagcc.cuny.edu).

Lives often depend on the prompt response and expert care of emergency medical technicians (EMTs) and paramedics. Accidents, heart attacks, childbirth and trauma all require immediate medical intervention. Throughout New York City, 24/7, EMTs and paramedics respond to emergencies, treating and then transporting the sick or injured.

### Start or Advance Your Career!



**EMT** | \$34K - 54K\*

Visit [laguardia.edu/careercoach](https://laguardia.edu/careercoach) or Room C-258 \*Ensi

### INFORMATION SESSION

- Learn about LaGuardia's EMT Program and requirements for NY State Department of Health EMT Certification
- Explore careers in the Emergency Medical Services (EMS) field
- Take the program screening exam (reading comprehension)

To register or for more information call (718) 482-5768 or visit <https://www.laguardia.edu/emtapply>

### Emergency Medical Technician (EMT) Basic Information Session

**Mon May 18 (1 session/3 hours)**  
1:00 pm – 4:00 pm A11EMT000A

**Tue May 19 (1 session/3 hours)**  
1:00 pm – 4:00 pm A11EMT000B

**Wed May 20 (1 session/3 hours)**  
1:00 pm – 4:00 pm A11EMT000C

## Emergency Medical Technician (EMT) Basic

Prepare yourself with the knowledge and skills needed to render patient care on an emergency ambulance. When you successfully complete the course, you will take your NYS Department of Health Certification Exam for EMT Basic. This course is necessary to advance to the one year program of paramedic education. To receive an application to become an Emergency Medical Technician and arrange for your pretest and interview, call (718) 482-5768, email [EMTProgram@lagcc.cuny.edu](mailto:EMTProgram@lagcc.cuny.edu) or visit Room C339. ND

**Mon, Wed, Thurs + 1 Saturday Jun 8 - Aug 20**  
(66 sessions/208 hours) 9:30 am – 4:30 pm  
\$1310 A11EMT001E

## Emergency Healthcare Programs



These courses are eligible for Veterans Tuition Assistance. Students who have served in the military also qualify for many services through LaGuardia's Veterans Resource Center. Contact (718) 482-5231 or [ddaza@lagcc.cuny.edu](mailto:ddaza@lagcc.cuny.edu).

### INFORMATION SESSION

- Learn about LaGuardia's EMT Program and requirements for NY State Department of Health EMT Certification
- Explore careers in the Emergency Medical Services (EMS) field
- Take the program screening exam (reading comprehension)

To register or for more information call (718) 482-5768 or visit <https://www.laguardia.edu/emtapply>

### Paramedic Original Information Session

**Thurs Mar 26 (1 session/4 hours)  
6:00 pm – 10:00 pm A11PMD000A**

**Tue Apr 21 (1 session/4 hours)  
6:00 pm – 10:00 pm A11PMD000B**

**Wed May 13 (1 session/4 hours)  
12:00 pm – 4:00 pm A11PMD000C**

**Wed Jun 10 (1 session/4 hours)  
12:00 pm – 4:00 pm A11PMD000D**

## NYC REMAC Exam Preparation

In order to work as a paramedic in New York City, you must have New York State Department of Health and New York City Regional Emergency Medical Advisory Committee (NYC REMAC) paramedic certifications. Prepare for the NYC REMAC paramedic certification exam with this comprehensive course, offered exclusively at LaGuardia. You will review all NYC REM protocols; practice test-taking strategies; and work with charts, memory aids and hundreds of practice questions to help ensure your success on exam day. ND

**Thurs May 14 (1 session/7 hours)  
9:00 am – 5:00 pm \$64 A11REP001A**

**Thurs Jun 11 (1 session/7 hours)  
9:00 am – 5:00 pm \$64 A11REP001B**

## Infection Control

### Infection Control and Barrier Precautions

Take this New York State Department of Health and New York State Education Department required course for health and dental professionals. Learn how blood borne pathogens can be transmitted in the work environment; apply current scientifically accepted infection prevention and control principles as appropriate for the specific work environment; minimize opportunity for transmission of pathogens; and become familiar with the laws governing best practices. ND

**Sat Apr 18 (1 session/4 hours)  
9:00 am – 1:00 pm \$95 A05INF001A**

**Sat May 9 (1 session/4 hours)  
9:00 am – 1:00 pm \$95 A05INF001B**

**Sat Jun 13 (1 session/4 hours)  
9:00 am – 1:00 pm \$95 A05INF001C**



# Healthcare-Related

## CAREER INSIDER SERIES

Professions in Healthcare (Pharmacy Technician, Central Service Technician, Dietary Manager)

Thursday, March 19, 2020  
(1 session/2 hours) 6:00 pm - 8:00 pm  
A05PCD000A **FREE**

- If a career in healthcare is your goal, but you have limited time and funds, consider these options: Pharmacy Technician, Central Service Technician or Dietary Manager
- Learn everything you need to know about these booming fields and how you can make the greatest impact
- From "Pills and Potions" to "Keeping it Sterile," our industry experts are your guides to a lucrative future

To register or for more information call (718) 482-7244 or visit <http://www.laguardia.edu/cappinfosessions/>

## Pharmacy Technician

For more information call (718) 482-7244.

Start or Advance Your Career!



Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

\*Emsl

### Pharmacy Technician Certification Preparation

Develop the skills you need to work under a registered pharmacist. Prepare for the Pharmacy Technician Certification Exam (PTCE) and become a Certified Pharmacy Technician (CPhT). Topics include history of pharmacy practice, law and ethics, basic math skills, medical terminology specific to the pharmacy, reading and interpreting prescriptions, and defining drugs by generic and brand names. You will also study dosage calculations and conversions, IV flow rates, drug compounding, dispensing of prescriptions, inventory control and billing, and reimbursement. To help you build professional relationships and navigate challenges on the job more efficiently, you will discuss effective communication, team building, time management and critical thinking skills. This course includes practical lab instruction and supplies. (Cost of textbook included in course fee.) LaGuardia is a recognized PTCB Training Program provider. Prerequisite: High school diploma or equivalency and passing of an online screening test ([www.laguardia.edu/phtst/](http://www.laguardia.edu/phtst/)). Payment plan available. ND

Tues & Thurs Jun 2 - Sep 10 (30 sessions/90 hours)  
6:00 pm - 9:00 pm \$1195 A05HLT001A



**Pradipt Sharma**

*Pursuing industry certification at LaGuardia*

Pradipt Sharma knew that in order to advance in his pharmacy technician career he would need industry certification. He enrolled in LaGuardia's Pharmacy Technician Certification Preparation course and subsequently passed the Pharmacy Technician Certification Board (PTCB) exam. He is now a pharmacy technician team lead in a hospital pharmacy. "I cannot be thankful enough to the college and my instructor for helping me achieve my goals and land my current job," says Pradipt.



New York City is one of the most diverse cities in the United States, and the demand for internationally trained healthcare professionals who are culturally and linguistically diverse and competent is high.

The New York City Welcome Back Center, located within the Center for Immigrant Education and Training at LaGuardia Community College, helps internationally trained nurses explore alternative careers in healthcare while guiding them on the path towards licensure in their original career. We also provide referrals to appropriate English language programs, licensing test preparation courses and job placement services, and offer professional advisement counseling free of charge.

We serve the following profession:

- Registered Nurses, Licensed Practical Nurses and Vocational Nurses

Internationally trained nurses can apply to our National Council Licensure Examination for Registered Nurses (NCLEX-RN) Preparation Course for English Language Learners; visit [laguardia.edu/nycwbc](http://laguardia.edu/nycwbc).





### Earn \$40,000 as an Account Specialist

#### FREE Medical Billing Training at LaGuardia

- Six-month certificate program
- Top employer partner
- College credit available
- Scholarship based program

For details, visit [laguardia.edu/medicalbilling](http://laguardia.edu/medicalbilling)



**Enroll Now!**

Program sponsored by grant funding.

## Certified Dietary Manager (CDM) Program

### Start or Advance Your Career!



Certified Dietary Manager

\$ 40K - 78K\*

Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

\*Burning Glass

Are you interested in upgrading your skills in foodservice management?

Would you like to become a Foodservice Supervisor?

Certified Dietary Managers are nationally recognized experts at managing dietary operations.

To qualify for the Certified Dietary Manager (CDM) Program, you must:

1. Have a high school diploma or equivalency certificate
2. Be currently working in a healthcare foodservice department (preferred but not required)
3. Have a registered dietitian or CDM act as your preceptor (if planning to take the ANFP CDM exam\*)
4. Submit your completed application for review 3 weeks before the first day of class

The program is approved by the Association of Nutrition & Foodservice Professionals (ANFP) and is presented in three modules: Medical Nutrition and Therapy, Safety and Sanitation, and Quantity Food Production and Management. Each module runs for 10 weeks and includes

about 40 hours of lecture plus 50 hours of supervised fieldwork at a work site if you are planning to take the ANFP CDM exam.\* You will prepare for and take the ServSafe National Restaurant Association's exam for Food Protection Manager Certification during the Safety and Sanitation module. Successful completion of the CDM Program with fieldwork is one of the requirements to sit for the ANFP CDM exam. You can also earn up to 8 college credits towards an AAS Degree in Nutrition and Culinary Management at LaGuardia Community College. Program courses not offered this quarter will be offered in a future quarter. For more information call (718) 482-7244. ND

To print out the application visit [www.laguardia.edu/cdmapp](http://www.laguardia.edu/cdmapp).

\*You may take the courses in the CDM Program without completing fieldwork and intending to take the ANFP CDM exam. In this case, upon completion of coursework, you could seek employment as a Dietary Manager but not as a Certified Dietary Manager.

### Quantity Food Production and Management

Learn techniques used in quantity food production and management of foodservice operations. ND

**Tue Apr 21 – Jun 23 (10 sessions/42.5 hours)  
5:45 pm – 10:00 pm \$425 A05DMG003A**

## Central Service Technician Certificate Program

### Start or Advance Your Career!



Central Service Technician

\$ 31K - 41K\*

Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

\*Emsi

The Central Service Technician (CST), or Central Sterile Technician, is responsible for decontaminating, sterilizing, assembling, storing and distributing medical devices and equipment needed for patient care, especially during surgery. This 3-course program (comprised Principles of Central Service Technician; Cleaning and Decontaminating Surgical Instruments; and Quality Control, Inventory, Equipment and Human Relations) focuses on requirements of the International Association of Healthcare Central Service Materiel Management (IAHCSSMM) and prepares you to take the Certified Registered Central Service Technician (CRCST) certification exam. All courses include developing effective communication, team building, time management and critical thinking skills. Successful completion of all 3 courses allows you

to sit for the CST certification exam and earns you a certificate of completion from LaGuardia. You are responsible for locating a facility to complete a 400-hour internship as part of the CRCST certification process. (Courses must be taken in order. Cost of textbook not included in course fee). Certificate program courses not offered this quarter will be offered in a future quarter. ND

### Cleaning and Decontaminating Surgical Instruments

Examine simple and complex surgical instruments. Discuss the use of cleaning agents and tools, and study methods to clean, decontaminate, assemble and disassemble instruments. You will also review low/high temperature sterilization as well as various packaging techniques. This course includes practical lab instruction and supplies. (Cost of textbook not included in course fee.) Prerequisite: Principles of Central Service Technician. ND

**Sat Apr 18 – Jun 6 (6 sessions/30 hours)  
9:00 am – 2:00 pm \$451 A05STL002B**

### Quality Control, Inventory, Equipment and Human Relations

Learn how quality control can improve a hospital's Central Service department, focusing on decontamination, instrument assembly and sterilization. You will also discuss the importance of supply inventory and equipment management. In addition, you will study the critical role of human relations and communication when working with and serving various customers throughout the hospital. Note: There will be practical lab instruction and supplies provided related to decontamination, preparation packaging, and sterilization concepts and techniques. (Cost of textbook not included in course fee.) Prerequisite: Cleaning and Decontaminating Surgical Instruments. ND

**Tues & Thurs May 5 – Jun 4 (10 sessions/30 hours)  
6:15 pm – 9:15 pm \$451 A05STL003A**

**Sat Jun 20 – Aug 1 (6 sessions/30 hours)  
9:00 am – 2:00 pm \$451 A05STL003B**

# Discover Wellness: A Healthy Balance

Health and wellness coaching has become a booming sector, recognized for its innovative best practices in engaging clients in the whole body and mind continuum. If you are seeking a career in healthcare, social services or human resources, or wish to become a consultant, these individual certificate courses will help you explore the dramatic shift taking place in healthcare that uses holistic and integrative therapies to treat the mind and body. Discover how to elicit client behavior changes and work collaboratively to guide each individual on a journey to a healthier life. ND

## Health and Wellness Coach Certificate

Learn how to evaluate clients' current health status, such as strengths and weaknesses, in order to guide them on a path to a more balanced life. Topics include diet and exercise, building supportive relationships, work/life balance, spirituality and more. Upon successful completion of this course, you will earn a LaGuardia certificate of completion. ND

**Mon May 11 – Jun 22 (6 sessions/18 hours)**

**6:15 pm – 9:15 pm \$350 A05HWC001A**

## Holistic and Integrative Health Certificate

Explore alternative methods to health and healing. Topics include holistic stress management, health and the human spirit, energy healing, elements of meditation, healing environments, Chinese and Ayurvedic medicine, humor and health, music therapy and sound healing, nutrition, therapeutic massage and bodywork, and healing effects of physical activity. Upon successful completion of this course, you will earn a LaGuardia certificate of completion. ND

**Wed May 13 – Jun 17 (6 sessions/18 hours)**

**6:15 pm – 9:15 pm \$350 A05HWC002A**

## Holistic Integrative Mental Health Certificate

Learn how to apply holistic and integrative therapies to treat the mind, body and spirit of individuals with mental health conditions. You will discuss combining alternative and complementary methods with medications and psychotherapy to address the physical, psychological and spiritual needs of individuals with various mental health disorders. Upon successful completion of this course, you will earn a LaGuardia certificate of completion. ND

**Thurs May 14 – Jun 18 (6 sessions/18 hours)**

**6:15 pm – 9:15 pm \$350 A05HWC003A**

## Motivational Interviewing Certificate

Discover how to use communication and listening skills to motivate your clients to change unhealthy behaviors. Topics include expressing empathy; supporting self-efficacy; and managing client resistance. You will also learn how to read body language and tone of voice; ask open-ended questions; and use affirmations and reflections. Upon successful completion of this course, you will earn a LaGuardia certificate of completion. ND

**Tue May 12 – Jun 16 (6 sessions/18 hours)**

**6:15 pm – 9:15 pm \$350 A05HWC004A**

## CAREER INSIDER SERIES

### Discover Wellness

**Tuesday, April 14 (1 session/2 hours)**

**6:00 pm – 8:00 pm A05HWC000A FREE**

- *Wellness is the ultimate state of wholeness. Do you want to know more about treating the mind and body through holistic practices? Join us for an interactive workshop to explore how to achieve physical, mental and spiritual balance for yourself and your clients*
- *Learn about our "Discover Wellness: A Healthy Balance" courses that can help you become a Wellness Coach*

To register or for more information call (718) 482-7244 or visit <http://www.laguardia.edu/cappinfosessions/>

# Education Education Workshops

If you wish to be employed by the NYC Department of Education, you must complete the following New York State mandated trainings—Child Abuse Identification and Reporting, School Violence Prevention, and Dignity for All Students Act (DASA)—and register to create a TEACH account at <http://www.highered.nysed.gov/tcert/teach/>. Your completion of each training will be reported electronically to the New York State Education Department (NYSED) within 21 business days of the workshop date. If you need assistance logging into your TEACH account, you can contact technical support at (518) 486-6041 or [teachhelp@nysed.gov](mailto:teachhelp@nysed.gov).

## Take 4 and save \$20\*

Register for four Education Workshops in the same semester and **SAVE \$20**. \*Cannot be combined with any other discount. No other discount applies.

## CAREER INSIDER SERIES

### Education Courses and Workshops

**Saturday, March 21 (1 session/2 hours)**

**11:00 pm – 1:00 pm A05EDU000A FREE**

- *Explore New York State Education Department mandated workshops*
- *Ask our industry experts if a teaching career is right for you*

To register or for more information call (718) 482-7244 or visit <http://www.laguardia.edu/careerinsider/>

## Start or Advance Your Career!



Fulfill NY State and NY State Education Department requirements!

Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

## School Violence Prevention

Take this New York State Education Department (NYSED) required course for candidates for a classroom teaching service, school service, or administrative and supervisory service certificate or license. Examine social patterns of harassment and bullying in a school environment, and discuss discrimination prevention and intervention. For more information call (718) 482-7244. ND

**Sat Apr 18 (1 session/2.5 hours)**

**9:30 am – 12:00 pm \$80 A05CRD011A**

**Sat May 16 (1 session/2.5 hours)**

**9:30 am – 12:00 pm \$80 A05CRD011B**

**Sat Jun 13 (1 session/2.5 hours)**

**9:30 am – 12:00 pm \$80 A05CRD011C**

## Child Abuse Identification and Reporting

Physicians, physician assistants, nurses, social workers, counselors, teachers and any adults working with children under 18 years of age are required by New York State law to report suspected child abuse and neglect. Learn how to identify symptoms of child abuse and neglect and what the required procedures are for reporting abuse. For more information call (718) 482-7244. ND

**Sat Apr 18 (1 session/2.5 hours)**

**1:00 pm – 3:30 pm \$80 A05CRD010A**

**Sat May 16 (1 session/2.5 hours)**

**1:00 pm – 3:30 pm \$80 A05CRD010B**

**Sat Jun 13 (1 session/2.5 hours)**

**1:00 pm – 3:30 pm \$80 A05CRD010C**

**Dignity for All Students Act (DASA)**

Take this New York State Education Department (NYSED) required course for candidates for a classroom teaching service, school service, or administrative and supervisory service certificate or license. Learn about the social patterns of harassment, bullying, discrimination, marginalization and microaggressions in order to create a positive educational environment for all students. For more information call (718) 482-7244. ND

**Sat Apr 25 (1 session/6 hours)**  
9:00 am – 3:30 pm \$105 A05EDU001A

**Sat May 30 (1 session/6 hours)**  
9:00 am – 3:30 pm \$105 A05EDU001B

**Sat Jun 20 (1 session/6 hours)**  
9:00 am – 3:30 pm \$105 A05EDU001C

**Needs for Children with Autism**

Take this New York State Education Department (NYSED) required course for candidates for a classroom special education teaching service or administrative and supervisory service certificate or license. Learn about the etiology of Autism Spectrum Disorder (ASD), common presenting characteristics, behavioral challenges, positive interventions, and support strategies and services. ND

**Sat Apr 4 (1 session/3 hours)**  
9:00 am – 12:00 pm \$80 A05EDU002A

**Sat May 2 (1 session/3 hours)**  
9:00 am – 12:00 pm \$80 A05EDU002B

**Sat Jun 6 (1 session/3 hours)**  
9:00 am – 12:00 pm \$80 A05EDU002C

**Infection Control and Barrier Precautions**

Take this New York State Department of Health and New York State Education Department required course for health and dental professionals. Learn how blood borne pathogens can be transmitted in the work environment; apply current scientifically accepted infection prevention and control principles as appropriate for the specific work environment; minimize opportunity for transmission of pathogens; and become familiar with the laws governing best practices. ND

**Sat Apr 18 (1 session/4 hours)**  
9:00 am – 1:00 pm \$95 A05INF001A

**Sat May 9 (1 session/4 hours)**  
9:00 am – 1:00 pm \$95 A05INF001B

**Sat Jun 13 (1 session/4 hours)**  
9:00 am – 1:00 pm \$95 A05INF001C

**Education Courses****Certificación en el Cuidado de Niños**

Prepárese para obtener la certificación en el cuidado de niños. Usted aprenderá como desarrollan y aprenden los niños de 2 meses a 12 años de edad, y también de regulaciones relacionados del estado de Nueva York. Al final del curso, recibirá un certificado de finalización de LaGuardia.

Temas:

- \* Introducción a la Salud y Seguridad
- \* Crear un Ambiente Seguro
- \* Crear un Ambiente Saludable (Partes I y II)
- \* Proteger y Prevenir: Abuso y Maltrato Infantil, Síndrome de Muerte Súbita del Lactante (SIDS) y Síndrome del Bebé Sacudido
- \* Preparación y Respuesta ante la Emergencia
- \* Introducción del Desarrollo Físico, Cognitivo, Creativo y Comunicativo del Niño.

Aprobado como una organización de instrucción del estado de Nueva York por New York Works for Children. Para más información sobre este curso llame al (718) 482-7244. ND=No hay descuento

**Sat Apr 25 – May 16 (4 sessions/30 hours)**  
9:00 am – 5:00 pm \$500 A05ELE001A

**Sat Jun 6 – Jun 27 (4 sessions/30 hours)**  
9:00 am – 5:00 pm \$500 A05ELE001B

**\*Translation****Childcare Certification**

Receive training to become a childcare provider. You will study how children develop and learn from ages 2 months to 12 years and discuss relevant New York State regulations. Upon completion, you will receive a LaGuardia certificate of completion. Topics include:

- Introduction to Health & Safety
- Creating a Safe Environment
- Creating a Healthy Environment (Parts I & II)
- Protect and Prevent: Child Abuse and Maltreatment, Sudden Infant Death Syndrome (SIDS) and Shaken Baby Syndrome
- Emergency Preparation and Response
- Introduction to Physical, Cognitive, Creative and Communicative Child Development.

Approved as a New York State training organization through New York Works for Children. For more information call (718) 482-7244. ND

**Childcare Certification (Bengali)****শিশুসেবা প্রত্যায়নপত্র**

শিশুসেবাদানকারী হওয়ার জন্য প্রশিক্ষণ গ্রহণের ব্যবস্থা। আপনি এই প্রশিক্ষণে দু'মাস বয়স থেকে ১২ বছর পর্যন্ত শিশুরা কীভাবে বেড়ে উঠে ও জ্ঞানার্জন করে সেই বিষয়ে শিক্ষালাভ এবং এ সম্পর্কিত নিউইয়র্ক স্টেটের বিধিবিধান নিয়ে আলোচনার সুযোগ পাবেন। পরিশেষে আপনি লাগোয়ার্ডিয়া থেকে প্রশিক্ষণ সমাপ্তির সার্টিফিকেট লাভ করবেন।

**বিষয়বস্তুতে অন্তর্ভুক্ত রয়েছে :**

- স্বাস্থ্য ও নিরাপত্তা বিষয়ের সূত্রপাত (বিষয়ক আলোচনা)
- নিরাপদ পরিবেশ তৈরী করা
- স্বাস্থ্যসম্মত পরিবেশ সৃষ্টি (পর্ব ১ এবং পর্ব ২)
- সুরক্ষা ও প্রতিরোধ : শিশু নির্যাতন ও দুর্ব্যবহার, আকস্মিক শিশু মৃত্যু সিনড্রম (এসআইডিএস) ও সেকেন (বাঁকুনি) বেবী সিনড্রম
- জরুরী প্রস্তুতি ও সাড়া প্রদান
- শিশুর বেড়ে ওঠার জন্য শারীরিক, বোধশক্তি, সৃজনশীল ও কথা আদান-প্রদান বিষয়ক আলোচনার সূচনা
- নিউইয়র্ক ওয়ার্কস ফর চিলড্রেন এর মাধ্যমে নিউইয়র্ক স্টেট প্রশিক্ষণ সংস্থার অনুমোদনপ্রাপ্ত

আরো তথ্যের জন্য কল করুন  
(৭১৮) ৪৮২-৭২৪৪.এনডি

**Sat May 2 - May 30 (4 sessions/30 hours)**  
9:00 am - 5:00 pm \$500 A05ELE003A

To register or for more information call  
(718) 482-7244

# ASL–English Interpretation Program

The ASL–English Interpretation Program (AEIP) is a Bachelor's level program offered in collaboration with senior institution SUNY/Empire State College. AEIP is a rigorous two-year academic program that prepares selected individuals who are fluent in ASL to become ASL–English interpreters, with a special focus on interpreting in educational settings. AEIP incorporates national interpreter education standards recommended by the Commission on Collegiate Interpreter Education (CCIE). A professional certificate track is also offered. Applications are accepted once a year in the spring. For more information visit <http://laguardia.edu/aeip/>. Pre-Interpreting courses for individuals who are preparing to enter AEIP include Advanced ASL I, Advanced ASL II, and Sociology of American Deaf Communities. For more information visit <http://laguardia.edu/aeip/>.

Start or Advance Your Career!



Interpreters and Translators

\$ 60K - 103K\*

Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

\*Emsi

## Advanced American Sign Language II

Advanced ASL II is offered to reinforce your continuing development in becoming a fully fluent ASL user. Activities include hands-on experience in expressing narratives in ASL, and engaging in dialogue with various members within multi-cultural Deaf communities. This course also covers more advanced rules of ASL linguistics, cultural rules associated with language use, and information about the Deaf community and its history. Prerequisites: Advanced ASL I or permission of instructor.

**Wed Apr 22 – Jun 24 (10 sessions/25 hours)**  
**6:00 pm – 8:30 pm \$459 A16INT002A**

## ASL Discourse

Discuss the meaning of discourse and recognize features used in ASL, such as registers, discourse/rhetorical genres, spatial mapping, prosody, discourse structures, rhetorical analysis, involvement and interaction strategies, coherence and cohesion, and framing. Learn how to incorporate these features to enhance your ASL fluency as an interpreter. You will also study and compare diverse discourse styles within the Deaf community and features of discourse in English. Prerequisite: Language in Use.

**Thurs Apr 2 – Jun 25 (12 sessions/36 hours)**  
**5:45 pm – 8:45 pm \$1150 A16INT105A**

## Interpreting III

Study in depth and practice ASL–English interpretation through consecutive interpreting. Further develop skills such as text analysis, message equivalence, complex cognitive strategies and identification of "functionally meaningful units" (chunks). You will deepen your understanding of familiar interpreting process models while being exposed to additional ones. You'll also explore process management skills and enhance your guided self-analysis practice.

**Tue Apr 7 – Jun 23 (12 sessions/36 hours)**  
**5:45 pm – 8:45 pm \$1150 A16INT104A**

## Internship III

Continue to apply and refine techniques acquired in Internship II. Through supervised field placements, you will actively interpret alongside professional interpreting mentors. Your site supervisor will evaluate your workplace skills, interpreting potential and performance. Internship seminar sessions and online peer support discussion provide an arena for analyzing and evaluating interpreting strategies; examining theoretical and practical issues in interpretation; working through ethical considerations; and incorporating learning into your own work.

**Mon Apr 6 – Jun 22 (5 sessions/10 hours)**  
**5:45 pm – 8:45 pm \$775 A16INT203A**

## Interpreting in Educational Settings

Explore the implications of an interpreted education for Deaf students and compare with education through direct instruction in a K–12 setting. Topics include history and laws that affect educational interpreting; cognitive and linguistic development (both first and second language acquisition); language in education; specialized roles and skills of a K–12 interpreter; and the impact of classroom variables on accessibility and interpretability. You will analyze a range of classroom environments and interpret a variety of academic subjects. Guest speakers with expertise as K–12 consumers, interpreters and service coordinators will also be included. Prerequisites: Interpreting IV, Ethics and Decision Making for Interpreters, or permission of instructor.

**Thurs Apr 2 – Jun 25 (12 sessions/36 hours)**  
**5:45 pm – 8:45 pm \$1150 A16INT108A**

## Interpreting VI

Interpreting VI is the capstone class in the ASL–English Interpretation Program. You will refine your interpreting work based on your study and practice of interpreting theories and techniques as well as skill sets honed in the program. You will also assess your interpreting work in relation to recognized interpreting competencies and create an ongoing professional development plan. Upon successful completion of this course, you will have created an e-Portfolio and demonstrated the ability to work at the entry-level in the field of ASL–English interpreting. Prerequisites: Interpreting V and Ethics and Decision Making for Interpreters.

**Wed Apr 3 – Jun 26 (12 sessions/36 hours)**  
**5:45 pm – 8:45 pm \$1150 A16INT110A**

## Interpreting Lab

Students will be required to attend the Language/Interpreting lab a minimum of 12.5 hours per trimester. Classroom instructors will work with the Lab Instructor on topics and presentations that will enhance students' language fluency and allow them to practice interpretation in a guided and structured milieu. In addition to the required participation, they may attend the Lab as often as they choose, to participate in scheduled lessons or to work individually.

**Mon Apr 6 – Jun 22 (10 sessions/10 hours)**  
**5:45 pm – 6:45 pm \$675 A16INT400A**

## Service Learning III

Gain additional field experience by providing service in community-based organizations that require the use of American Sign Language (ASL). You will have new opportunities to acquire knowledge and develop skills while being of assistance to the Deaf Community. Seminar sessions foster reflective, critical and creative thinking in relation to your field experience. Prerequisites: Service Learning II.

**Mon Apr 6 – Jun 22 (10 sessions/20 hours)**  
**6:45 pm – 8:45 pm \$239 A16INT552A**

# Construction and Building Management

## Construction Safety Courses

LaGuardia Community College is partnering with Safety Dynamics, a full service safety, health and environmental consulting firm, to offer general construction safety courses as well as Local Law 196 of 2017 mandated training for workers and supervisors. Safety Dynamics training curricula are approved by organizations that include OSHA, NY State Department of Transportation (NYSDOT), Fire Department of New York (FDNY), and New York City Department of Buildings (NYCDOB) and Department of Environmental Protection (NYCDEP). SST Local Law 196 courses include: NYCDOB Training, OSHA Training, FDNY Training, EPA Training, National Safety Council Courses.

**You must register at least 2 business days before these courses begin. All classes take place in Greenpoint, Brooklyn.** For more information please call (718) 482-7244. ND

### Start or Advance Your Career!



The Occupational Safety and Health Administration (OSHA) has reported that one in ten construction site workers is injured every year. There are roughly 150,000 construction site accidents each year according to the Bureau of Labor Statistics.

Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

### 4 Hour Flagging (NYSDOT)

Earn the essential flagging certificate issued by Safety Dynamics by taking this NY State Department of Transportation approved course. You will focus on construction site and roadway safety, and the appropriate role of flagmen. ND

**Mon Apr 13 (1 session/4 hours)**  
5:00 pm – 9:30 pm \$150 A050SH301A

**Thurs May 14 (1 session/4 hours)**  
5:00 pm – 9:30 pm \$150 A050SH301B

**Thurs Jun 18 (1 session/4 hours)**  
5:00 pm – 9:30 pm \$150 A050SH301C

### 4 Hour Scaffold User (NYCDOB)

Get the required training and certificate issued by Safety Dynamics to work on supported scaffolding of any height by taking this New York City Department of Buildings approved course. Topics include how to properly erect and load scaffolds, fall prevention and electrical hazards, Chapter 33 building regulations, ladder safety, how to properly wear a full body harness and more. ND

**Wed Apr 8 (1 session/4 hours)**  
5:00 pm – 9:30 pm \$150 A050SH300A

**Sat May 9 (1 session/4 hours)**  
8:00 am – 12:30 pm \$150 A050SH300B

**Wed Jun 3 (1 session/4 hours)**  
5:00 pm – 9:30 pm \$150 A050SH300C

### 30 Hour Concrete Safety Manager (NYCDOB)

A registered Concrete Safety Manager is required on major building construction projects that involve the placement of 2,000 cubic yards or more of concrete. Take the first step towards obtaining your license as a registered Concrete Safety Manager by enrolling in this New York City Department of Buildings approved course. You will focus on all building codes as they pertain to concrete safety and upon successful completion of the course receive a certificate of completion issued by Safety Dynamics.

Prerequisite: You must have 5 years of construction supervising experience in concrete operations. ND

**Tues & Wed May 5 – May 20 (6 sessions/30 hours)**  
5:00 pm – 10:30 pm \$590 A050SH303A

### 10 Hour Site Safety Training (NYCDOB)

Get the required training needed to work in New York City for workers with safety responsibilities in the construction industry. Topics include 8 Hour Fall Prevention and 2 Hour Drug and Alcohol Awareness. Upon successful completion of this New York City Department of Buildings (NYCDOB) approved course, you will earn a certificate of completion and an identification card from Safety Dynamics. This course is an awareness level training only and does not provide any other qualification or authorization outside of the Site Safety Training certification and identification card. ND

**Thurs & Fri Apr 9 – Apr 10 (2 sessions/10 hours)**  
5:00 pm – 10:30 pm \$260 A05SST003A

**Thurs & Fri May 7 – May 8 (2 sessions/10 hours)**  
5:00 pm – 10:30 pm \$260 A05SST003B

**Thurs & Fri Jun 4 – Jun 5 (2 sessions/10 hours)**  
5:00 pm – 10:30 pm \$260 A05SST003C

### 40 Hour Site Safety Manager (NYCDOB)

Earn the Site Safety Manager certificate issued by Safety Dynamics, essential for working in any level of the construction industry, by taking this New York City Department of Buildings approved course. This class also sets you on the path to becoming a licensed Site Safety Manager. Topics include NYC building codes, current federal and state regulatory standards, and applicable local laws to ensure compliance and safe work practices in construction. ND

**Mon, Tues & Wed May 4 – May 19**  
(8 sessions/40 hours) 5:00 pm – 10:30 pm  
\$700 A050SH302A

### 30 Hour OSHA Construction Training

Learn the Occupational Safety & Health Administration's (OSHA) code of federal regulations for construction by taking this course, a requirement to work on any construction site. Topics include fall protection, excavations, scaffolding, concrete and masonry, OSHA inspection procedures and more. Upon successful completion of the course, you will earn an OSHA issued card, and a certificate of completion approved by OSHA and issued by Safety Dynamics. ND

**Tues & Wed Apr 7 – Apr 22 (6 sessions/30 hours)**  
5:00 pm – 10:30 pm \$550 A050SH305A

**Tues & Wed Jun 2 – Jun 17 (6 sessions/30 hours)**  
5:00 pm – 10:30 pm \$550 A050SH305B

### 32 Hour Site Safety Supervisor (NYCDOB)

Get the required training needed to work in New York City for supervisors, competent persons, construction superintendents, site safety coordinators, site safety managers and concrete safety managers. Topics include 8 Hour Fall Prevention, 2 Hour Drug and Alcohol Awareness, 4 Hour Supported Scaffold User, 8 Hour Site Safety Manager Refresher (Chapter 33), 2 Hour Pre-Task Meeting, 2 Hour Site Safety Plan (SSP), 2 Hour Tool Box Talks, 2 Hour General Electives (First Aid and CPR) and 2 Hour Specialized Electives (Flagging Responsibilities). Upon successful completion of this New York City Department of Buildings (NYCDOB) approved course, you will earn a certificate of completion and an identification card from Safety Dynamics. This course is an awareness level training only and does not provide any other qualification or authorization outside of the Site Safety Training certification and identification card. Prerequisite: Current 30 Hour OSHA card. ND

**Wed (5:00 pm–11:30 pm), Thurs & Fri (5:00 pm–10:30 pm) Apr 8 – Apr 17 (6 sessions/32 hours)**  
\$700 A05SST002A

**Thurs (5:00 pm–10:30 pm), Fri May 8 (5:00 pm–10:30 pm), Fri May 15 (5:00 pm–11:30 pm), & Sat (8:00 am – 5:00 pm) May 7 – May 16 (5 sessions/32 hours)**  
\$700 A05SST002B

**Wed (5:00 pm–11:30 pm), Thurs & Fri (5:00 pm–10:30 pm) Jun 3 – Jun 12 (6 sessions/32 hours)**  
\$700 A05SST002C

### 7 Hour Construction Site Fire Safety Manager (FDNY)

Learn the roles and responsibilities listed in the Fire Department of New York (FDNY) S-56 guidelines to acquire the Certificate of Fitness for Construction Site Fire Safety Manager issued by the FDNY. This course is required for the application, recertification and accreditation of the Construction Site Fire Safety Manager certificate issued by the New York City Department of Buildings, as mandated by FDNY rules S 113-04 (b)(2) and S 113-10. Topics include proper use of fire protection devices, hot work operations, safeguarding roofing operations and first responder practices. Upon successful completion of the course, you will earn a certificate of completion issued by Safety Dynamics. ND

**Sat May 2 (1 session/7 hours)**  
8:00 am – 5:00 pm \$230 A050SH308A

## Construction Safety Courses

### 8 Hour Concrete Safety Manager Refresher (NYCDOB)

Get the required training to renew your New York City Department of Buildings (NYCDOB) Concrete Safety Manager license. You will review safe job practices on major building construction projects that involve the placement of 2,000 cubic yards or more of concrete. Topics include NYCDOB Code 3300, local laws and bulletins; and OSHA 1926, subparts C, E, X, Q, R and N. Upon successful completion of the course, you will earn a certificate of completion approved by NYCDOB and issued by Safety Dynamics. Prerequisite: 30 Hour Concrete Safety Manager course within the past year.

**Sat Apr 18 (1 session/8 hours)**

**8:00 am – 5:00 pm \$230 A05OSH306A**

**Sat Jun 13 (1 session/8 hours)**

**8:00 am – 5:00 pm \$230 A05OSH306B**

### 8 Hour Site Safety Manager (NYCDOB)

Take the required New York City Department of Buildings (NYCDOB) approved course to acquire NYCDOB licenses for Site Safety Manager, Site Safety Coordinator and Construction Site Superintendent. You will learn necessary methods and work practices in the construction of major buildings that are either 10 or more stories; 125 feet or more in height; or 100,000 square feet in lot coverage, regardless of height or as designated by the Commissioner of Buildings. Prerequisite: Must be a registered architect, licensed engineer OR have 5 years of construction supervision/safety experience, including 3 years supervising major building sites. ND

**Thurs (5:00 pm – 10:30 pm) &**

**Fri (5:00 pm – 8:30 pm)**

**Apr 16 – Apr 17 (2 sessions/8 hours)**

**\$260 A05OSH310A**

**Sat May 16 (1 session/8 hours)**

**8:00 am – 5:00 pm \$260 A05OSH310B**

**Thurs (5:00 pm – 10:30 pm) &**

**Fri (5:00 pm – 8:30 pm)**

**Jun 11 – Jun 12 (2 sessions/8 hours)**

**\$260 A05OSH310C**

### 16 Hour Rigging Worker (NYCDOB)

Obtain the training required by the New York City Department of Buildings (NYCDOB) for all individuals who are not employed by a licensed rigger who will perform rigging or signaling work in conjunction with hoisting or lowering of articles on the outside of buildings with hoisting equipment. Topics include an overview of OSHA and NYCDOB codes and procedures. Upon completion, you will receive a photo ID card from Safety Dynamics, valid for 4 years. ND

**Sat May 23 – May 30 (2 sessions/16 hours)**

**8:00 am – 5:00 pm \$450 A05RIG002A**

### 16 Hour Suspended Scaffold User (NYCDOB)

Take the New York City Department of Buildings (NYCDOB) required course for all workers using suspended scaffolding on construction sites. Learn how to visually inspect suspended scaffold equipment; identify basic scaffold components; and execute safe assembly and disassembly of the equipment. You will also study NYCDOB code requirements, and the safe and proper use of a suspended scaffold. Upon successful completion of the course, you will earn a certificate of completion approved by NYCDOB and issued by Safety Dynamics. ND

**Mon – Thurs Apr 27 – Apr 30 (4 sessions/16 hours)**

**5:00 pm – 9:30 pm \$410 A05SCF001A**

**Sat Jun 13 – Jun 20 (2 sessions/16 hours)**

**8:00 am – 5:00 pm \$410 A05SCF001B**

### 32 Hour Supported Scaffold Supervisor (NYCDOB)

Get the required training to work on installing and removing scaffolds by taking this New York City Department of Buildings (NYCDOB) approved course. This course trains experienced construction workers on the safe and proper installation, removal and modifications of scaffolding over 40 feet. Focus is on the use of scaffolding as an important part of worker safety and the dangers of falls, electrocution and collapse as common hazards. Upon successful completion of the course, you will receive a photo ID card and certificate issued by Safety Dynamics, valid for 4 years. ND

**Mon & Tues Apr 6 – Apr 21 (6 sessions/32 hours)**

**5:00 pm – 10:30 pm \$575 A05SCF005A**

**Mon & Tues Jun 1 – Jun 16 (6 sessions/32 hours)**

**5:00 pm – 10:30 pm \$575 A05SCF005B**

## Construction Project Management

Learn how to manage all operations of a construction business and advance your career in this high demand field. The 5-course program includes Principles of Contract Administration; Risk and Quality Management; Permits, Approvals and Zoning; Project Scheduling and Cost Estimating; and CAPSTONE: Contract Proposal Writing for Construction. Upon successful completion of the program, you will earn a LaGuardia certificate of completion. (Courses may be taken individually.) Recommended: OSHA 30 Hour card. Certificate program courses not offered this quarter will be offered in a future quarter. For more information call (718) 482-7244 or email [aceprofessional@lagcc.cuny.edu](mailto:aceprofessional@lagcc.cuny.edu). ND

### Risk and Quality Management

Learn how to identify, track, log and analyze risk and quality elements of construction projects. Topics include common safety problems; roles and responsibilities; OSHA requirements and guidelines for construction safety; liabilities associated with safety violations; how to identify and report safety hazards; project safety plan implementation; consistent quality management, control, and assurance; and meeting client expectations. Recommended: OSHA 30 Hour card. ND

**Tue May 12 – Jun 23 (7 sessions/21 hours)**

**6:00 pm – 9:00 pm \$420 A05PRJ002A**

### 8 Hour Lead Awareness

Take this mandatory course for workers who will disturb lead containing materials. Topics include the history and uses of lead; health effects associated with lead exposure; means and methods of controlling exposures; and OSHA regulations.

**Thurs & Fri Apr 23 – Apr 24 (2 sessions/8 hours)**

**5:00 pm – 9:30 pm \$185 A05OSH311A**

### 8 Hour Site Safety Coordinator (NYCDOB)

Take this shortened version of the 40 Hour Site Safety Coordinator course in order to apply for New York City Department of Buildings (NYCDOB) Site Safety Coordinator or Construction Superintendent licenses. Discuss the hazards of working in a New York City construction environment as well as specific methods and work practices that are necessary on an urban construction site. Upon successful completion, you will earn a certificate of completion from Safety Dynamics. Prerequisite: In order to be eligible to apply for the NYCDOB Site Safety Coordinator license, you must be a registered architect, licensed engineer, or have 5 years of construction supervision/safety experience, including 3 years supervising major buildings. ND

**Thurs (5:00 pm – 10:30 pm) &**

**Fri (5:00 pm – 8:30 pm)**

**Apr 16 – Apr 17 (2 sessions/8 hours)**

**\$260 A05SFT001A**

**Sat May 16 (1 session/8 hours)**

**8:00 am – 5:00 pm \$260 A05SFT001A**

**Thurs (5:00 pm – 10:30 pm) &**

**Fri (5:00 pm – 8:30 pm)**

**Jun 11 – Jun 12 (2 sessions/8 hours)**

**\$260 A05SFT001B**

## Permits, Approvals and Zoning

Learn how to file for and obtain New York City Department of Buildings (NYCDOB) permits and approvals, including types of applications and requirements for submission plans. You will also explore effects of zoning, NYCDOB violations, and recent changes to construction design and the project management process. Recommended: OSHA 30 Hour card. ND

**Thurs May 14 – Jun 25 (7 sessions/21 hours)**

**6:00 pm – 9:00 pm \$420 A05PRJ003A**

## Construction Management Certificate Program



These courses are eligible for Veterans Tuition Assistance. Students who have served in the military also qualify for many services through LaGuardia's Veterans Resource Center. Contact (718) 482-5231 or [ddaza@lagcc.cuny.edu](mailto:ddaza@lagcc.cuny.edu).

Advance your career in the construction industry by becoming a construction manager. This 5-course program (comprised of Construction Cost Estimating, Introduction to AutoCAD, Project Management for the Construction Industry, Construction Materials and Methods, and Construction Drawings and Plans) provides you with the skills you need to successfully manage a construction team and site. Upon successful completion of the program, you will earn a LaGuardia certificate of completion. (Courses may be taken individually.) Recommended: OSHA 30 Hour card. Certificate program courses not offered this quarter will be offered in a future quarter. For more information call (718) 482-7244 or email [Acprofessional@lagcc.cuny.edu](mailto:Acprofessional@lagcc.cuny.edu).

### CAREER INSIDER SERIES

#### Build your Pathway in Construction Management

**Tuesday, March 24 (1 session/2 hours)**  
**6:00 pm – 8:00 pm A05CNS000A FREE**

- Meet our experts, explore careers, and discover how to succeed in the construction industry
- Learn the phases of the construction process: plan, coordinate and build from conception to completion

To register or for more information call (718) 482-7244 or visit <http://www.laguardia.edu/cappinfosessions/>

### Construction Drawings and Plans

Learn to accurately read and understand construction drawings (blueprints), a required skill in the construction industry. You will focus on architectural, structural and landscape drawings for residential, institutional and commercial buildings. Topics include plans, sections elevations, schedules, details, specifications, symbols and abbreviations. ND

**Sat May 9 – Jul 18 (9 sessions/36 hours)**  
**9:00 am – 1:00 pm \$610 A05CNS001A**

### Construction Materials and Methods

Find out about operations and materials presently being used in the construction industry. Emphasis is placed on understanding common practices, materials and nomenclature; interpretation of construction documents and plans; and equipment and methods used in construction. Topics include wood and metal stud framing, heavy timber construction, structural steel, interior and exterior finishes roofing and more. This course is geared towards general contractors, sub-contractors, builders or home improvement specialists, project architects and material suppliers. ND

**Wed Apr 22 – Jun 10 (8 sessions/24 hours)**  
**6:00 pm – 9:00 pm \$575 A05CNS005A**

### Project Management for the Construction Industry

Learn the basic concepts of project management. Discover how to analyze specific tasks, plan strategies for getting them done, and monitor work to insure completion according to plan using the Critical Path Method (CPM) technique of construction scheduling. ND

**Mon Apr 20 – Jun 8 (7 sessions/21 hours)**  
**6:00 pm – 9:00 pm \$519 A05CNS004A**

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Construction Managers

\$ 71K - 119K\*

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\*Burning Glass

### Intermediate AutoCAD

Expand your fundamental skills and build upon familiar concepts through this hands-on course using AutoCAD 2019 or higher. You will learn how to use External Reference Files (XRefs) and create a floor plan using blocks, hatching, text, attributes, polylines and different workspaces. Prerequisite: Introduction to AutoCAD or equivalent experience. ND

**Sat May 2 – Jun 13 (6 sessions/21 hours)**  
**9:00 am – 12:30 pm \$450 A05CAD002A**

## Refrigeration Machine Operator License Preparation

In conjunction with the National Association of Power Engineers (NAPE), Chapter 44, we offer the Refrigeration Machine Operator License Preparation course. This course prepares you for the written and practical portions of the Fire Department of New York's Examination for Certificate of Qualification for Refrigeration Operating Engineer and allows you to sit for the exam. All participants must be members of NAPE. If you are not, you may join when you register. For more information call (718) 482-7244. ND

### Refrigeration Machine Operator License Preparation Course

This 200-hour course is approved by the Fire Department of New York (FDNY) as a requirement for licensing for refrigeration machine operators, meeting the requirements of both class training and shop work. It also allows you to sit for the FDNY's Examination for Certificate of Qualification for Refrigeration Operating Engineer. Topics include maintenance and repair of compression and absorption refrigeration systems, and the safety precautions that should be observed in operating, maintaining

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**Refrigeration Mechanics and Installers**

\$ 46K - 81K\*

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and repairing refrigeration machinery. You will visit modern refrigeration facilities that manufacture and maintain equipment. You'll also prepare for and take the U.S. Environmental Protection Agency (EPA) certification exam for "Universal Technician," which is also required to sit for the FDNY's Examination for Certificate of Qualification for Refrigeration Operating Engineer. NAPE membership fees and cost of books are included in course tuition. Payment Plan Available. ND

**Mon & Wed Apr 20 – Dec 16 (67 sessions/201 hours)**  
**6:00 pm – 9:00 pm \$2600 A05BUS009A**

### CAREER INSIDER SERIES

#### Building Operations and Refrigeration

**Wednesday, March 18 (1 session/2 hours)**  
**6:00 pm – 8:00 pm A05BLD000A FREE**

- Find out about requirements and skills needed to break into or advance in the field of building operations
- Get tips on hot careers in refrigeration and building maintenance from our industry experts
- A representative from our training partner National Association of Power Engineers (NAPE) will explain how to effectively use your network to find employment

To register or for more information call (718) 482-7244 or visit <http://www.laguardia.edu/careerinsider/>

# Construction and Maintenance Courses

Start or Advance Your Career!



Electricians  
Helpers

\$ 38K - 59K\*

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\*Burning Glass

## Electrical 1

Begin a career in the electrical field with this hands on training course. You will learn about construction safety, construction math, and electrical theory and drawings. You will also study introductions to electrical circuits, National Electrical Code, device boxes, hand bending, raceways and fittings, conductors and cables, electrical test equipment and more. The course includes OSHA 30 hour certification and uses the industry recognized National Center for Construction Education & Research (NCCER) Construction Core and Electrical Level 1 curricula. Tuition includes cost of books and materials. Payment plan available. To be held at Queens Technical High School, 37-02 47th Avenue, Long Island City, NY. For more information call (718) 482-5231.

**Mon, Wed & Thurs Mar 5 – Jun 17**  
**(37 sessions/185 hours) 4:30 pm – 9:30 pm**  
**\$1884 A23ELE001A**

## Electrical 2

Advance your career in the electrical field with this hands-on training course. You will learn about fundamental concepts; theory and application on motors; alternating current; electric lighting; cable trays; grounding and bonding; pull and junction boxes; and conduit bending. You'll also be introduced to conductor installations, terminations and splices, circuit breakers, fuses and control systems. The course uses the industry recognized National Center for Construction Education & Research (NCCER) Electrical Level 2 curriculum. Prerequisite: Successful completion of Electrical 1 or equivalent education and experience. Cost of books and materials included in course fee. Payment plan available. To be held at Queens Technical High School, 37-02 47th Avenue, Long Island City, NY. For more information call (718) 482-5231.

**Mon, Wed & Thurs Mar 23 – Jun 11**  
**(29 sessions/145 hours) 4:30 pm – 9:30 pm**  
**\$1931 A23ELE002A**

Start or Advance Your Career!



Pipelayers, Plumbers,  
Pipefitters, and  
Steamfitters Helpers

\$33K - 55K\*

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\*Burning Glass

## Plumbing 1

Begin a career in the plumbing field with this hands on training course. You will learn about construction safety; construction math; plumbing drawings; plastic, copper, cast iron, and carbon steel pipe and fittings; plumbing fixtures; water distribution systems; and drain, waste and vent systems. The course includes OSHA 30 hour certification and uses the industry recognized National Center for Construction Education & Research (NCCER) Construction Core and Plumbing Level 1 curricula. Tuition includes cost of books and materials. Payment plan available. To be held at Queens Technical High School, 37-02 47th Avenue, Long Island City, NY. For more information call (718) 482-5231.

**Mon, Wed & Thurs Mar 2 – Jun 17**  
**(39 sessions/195 hours) 4:30 pm – 9:30 pm**  
**\$2239 A23PLG001A**

## Advanced Industrial & Manufacturing Programs

### New! Industrial Design: Dream and Create

Join the revolution in digital technology and take a behind the scenes look at how objects in our environment are made. From homes to offices to public settings, industrial designers develop concepts and manufacture products. Whether working in a corporation or acting as an entrepreneur, you will be able to create products, systems and environments that help to innovate and improve everyday objects and situations. ND

#### CAREER INSIDER SERIES

**Industrial Design "Dream and Create"**

**Thursday, April 2 (1 session/2 hours)**  
**6:00 pm – 8:00 pm A05DES000A FREE**

- Learn how to drive innovation, build a successful product, and bridge the gap between concept and execution
- Chat with our experts on what skills you need to shape the world through product design

To register or for more information call  
(718) 482-7244 or visit  
<http://www.laguardia.edu/careerinsider/>

#### Fusion 360 – 3D Modeling

Realize your creative vision through quick and easy exploration of design ideas with Fusion 360. Learn how to use the interface, create sketches, and use construction features, including professional 3D modeling (CAD) and tooling (CAM) software. You will also design a 3" x 3" maximum piece to be 3D printed in our FabLab. No prior knowledge of any 3D modeling or CAD software is required. Upon successful completion of this course, you will earn a LaGuardia certificate of completion. ND

**Mon & Wed Apr 29 – May 20 (7 sessions/21 hours)**  
**6:00 pm – 9:00 pm \$995 A05DES001A**

#### Intermediate AutoCAD

Expand your fundamental skills and build upon familiar concepts through this hands-on course using AutoCAD 2019 or higher. You will learn how to use External Reference Files (XRefs) and create a floor plan using blocks, hatching, text, attributes, polylines and different workspaces. Prerequisite: Introduction to AutoCAD or equivalent experience. ND

**Sat May 2 – Jun 13 (6 sessions/21 hours)**  
**9:00 am – 12:30 pm \$450 A05CAD002A**

#### Laser Cutting Workshop (LED acrylic sign)

Enter our FabLab and express your creative vision. Learn basic Adobe Illustrator interface, laser cutting and microelectronics. You will make your own LED sign. (FabLab and materials included in course fee.) ND

**Mon & Wed Jun 1 – Jun 10 (4 sessions/12 hours)**  
**6:00 pm – 9:00 pm \$680 A05DES002A**

#### CNC Workshop (small furniture making)

Enter our FabLab and dare to create. Learn how to program a CNC router, cut out and assemble your own design, and make a custom ottoman piece (FabLab and materials included in course fee.) ND

**Mon & Wed Jun 15 – Jun 24 (4 sessions/12 hours)**  
**6:00 pm – 9:00 pm \$680 A05DES003A**



## Free English and Citizenship Classes

Learn English and prepare for the U.S. Citizenship Exam at LaGuardia Community College

- Are you a Legal Permanent Resident (LPR) with a Green Card?
- Are you ready to naturalize and become a citizen?
- Do you want to practice English for the citizenship exam?
- Are you available to study at night from 6:30 p.m.-9:00 p.m.?

**Apply Now!** Sign up online at

<http://tinyurl.com/LaGuardiaCitizenship>

For more information:

Visit: [laguardia.edu/ciet](http://laguardia.edu/ciet)

Call: (718) 482-5460

In Person: LaGuardia Community College  
Center for Immigrant Education and Training (CIET)  
29-10 Thomson Avenue, Room C-239 LIC, NY 11101  
Monday-Thursday, 10:30 a.m.-6:30 p.m.

Free ESOL classes - Free preparation for the citizenship exam - Free citizenship application assistance - Free books and materials - Free computer lab lessons - Free CUNY application assistance

## Clases de Inglés y Ciudadanía Gratis

Aprenda inglés y prepárese para el examen de naturalización en LaGuardia Community College

- ¿Reside legalmente en los Estados Unidos? ¿Tiene su tarjeta de residencia (Green Card)?
- ¿Está preparado para hacerse ciudadano?
- ¿Desea mejorar el inglés para obtener la ciudadanía?
- ¿Está disponible para estudiar de 6:30-9:00 p.m. de lunes a jueves?

**Para inscribirse, visite:** <http://tinyurl.com/LaGuardiaCitizenship>

Para más información:

Visite: [laguardia.edu/ciet](http://laguardia.edu/ciet)

Llame: (718) 482-5460

En persona: LaGuardia Community College  
Center for Immigrant Education and Training (CIET)  
29-10 Thomson Avenue, Room C-239 LIC, NY 11101  
Lunes-Jueves, 10:30 a.m.-6:30 p.m.

Clases de inglés gratis - Preparación gratis para el examen de ciudadanía - Ayuda cualificada con asuntos de inmigración - Materiales de clase y práctica en computación gratis - Ayuda para solicitar la admisión a programas universitarios de City University of New York (CUNY)

This material is based upon work supported by the U.S. Department of Homeland Security Grant Award Number, 2016-CS-010-000016. Disclaimer: The views and conclusions contained in this document are those of the authors and should not be interpreted as necessarily representing the official policies, either expressed or implied, of the U.S. Department of Homeland Security.



## Get the English skills you need to succeed in college!

*If you have been accepted to a CUNY college, you may qualify for the CUNY Language Immersion Program (CLIP)*

Spend up to one year in this low-cost program to improve your reading, writing, speaking and listening skills in English.

You can also get help applying for financial aid.

For more information call (718) 482-5966

or e-mail [clip@lagcc.cuny.edu](mailto:clip@lagcc.cuny.edu)

## English Pronunciation for Beginners

Improve your listening, speaking and pronunciation skills through in and out of class activities, online videos and mobile apps. A test will be given at the beginning and end of the course to measure your progress. ND

Mon, Wed, Fri Apr 20 – Jun 8  
(21 sessions/42 hours) 3:00 pm – 5:00 pm  
\$320 A22ESL101A



# Connect to College

## English as a Second Language

**Learn English at LaGuardia!** Prepare for college, graduate school or a better job. Teachers at The English Language Center (TELC) have the knowledge, skills and experience to provide you with meaningful daily language practice through reading, writing, listening and speaking. Payment for courses can be made with cash, money order, debit or credit card (American Express, MasterCard, Visa or Discover). Registration may close at any time, so please register early.

**Phone: (718) 482-5360 Web: [www.laguardia.edu/TELC](http://www.laguardia.edu/TELC) Address: 29-10 Thomson Avenue, Room C-354, Long Island City, NY 11101**

### Full-Time Classes

Learn English for college, graduate school, or professional advancement in this academic program. Improve your reading, writing, listening, speaking, grammar, and pronunciation skills. (Authorized under Federal law to enroll non-immigrant alien students)

#### Spring 2020 Registration

**Wednesday, April 1 & Thursday, April 2**  
11:00 am - 3:00 pm • C354

### Morning Intensive Program

**Mon - Fri Apr 13 - Jun 19 (49 sessions/168 hours)**  
8:45 am - 12:45 pm \$1715 AF021000

### Afternoon Intensive Program

**Mon - Thurs Apr 20 - Jun 29**  
(40 sessions/180 hours) 1:30 pm - 6:30 pm  
\$1525 AF02100

### Part-Time Afternoon

These classes are designed for students who want to focus on a specific English skill.

#### Spring 2020 Registration

**Wednesday, April 1 & Thursday, April 2**  
11:00 am - 3:00 pm • C354

### Writing

Express your ideas in writing more clearly to prepare for college or career advancement. Class assignments will cover organization, grammar and vocabulary—the keys to effective written communication. Offered at beginning, intermediate or advanced level.

**Mon & Wed Apr 20 - Jun 29 (20 sessions/45 hours)**  
1:30 pm - 3:45 pm \$390 AF021110C

### Vocabulary through Reading

Expand your vocabulary and improve your reading skills for academic study or career advancement. You will discover many new words and idioms in context, and learn strategies for becoming a faster and more efficient reader. Offered at beginning, intermediate or advanced level.

**Mon & Wed Apr 20 - Jun 29 (20 sessions/45 hours)**  
4:15 pm - 6:30 pm \$390 AF021240C

### Grammar for Communication

Improve your English grammar through games, role play, discussions and in-class writing activities using current computer technology in the TELC Media Center. Express yourself with greater accuracy, fluency and confidence in both speaking and writing.

**Tues & Thurs Apr 21 - Jun 25 (20 sessions/45 hours)**  
1:30 pm - 3:45 pm \$390 AF021121C

### Listening and Speaking

Achieve success in college or at work by becoming a more fluent speaker of English and a more informed listener. Class discussions and individual presentations will help improve your pronunciation, vocabulary and grammar. Listening activities will help prepare you for many real-life situations, from using the telephone to attending college lectures. Offered at beginning, intermediate or advanced level.

**Tues & Thurs Apr 21 - Jun 25 (20 sessions/45 hours)**  
4:15 pm - 6:30 pm \$390 AF021150C

### Part-Time Evening

Are you planning to enroll in a college or university program? Do you need to improve your English skills to advance your professional career? You can choose to study for 4 nights for overall improvement or 2 nights to focus on specific skills.

#### Spring 2020 Registration

**Mon - Thurs, March 30 - April 2**  
4:00 pm - 7:00 pm • C354

### Start or Advance Your Career!



Study in The English Language Center, the largest English language program in NYC.

Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

### Listening, Speaking, Reading and Writing

**Mon - Thurs Apr 13 - Jun 15 (36 sessions/90 hours)**  
6:50 pm - 9:20 pm \$735 AF021006

### Listening and Speaking

**Mon & Wed Apr 13 - Jun 15 (18 sessions/45 hours)**  
6:50 pm - 9:20 pm \$390 AF021003

### Reading and Writing

**Tues & Thurs Apr 14 - Jun 11 (18 sessions/45 hours)**  
6:50 pm - 9:20 pm \$390 AF021004

### Part-Time Saturday

Improve your listening, speaking, reading, writing and grammar skills by using authentic language and materials that will help you function in your daily life, prepare for college or get a better job.

#### April 2020 Registration

**Saturday, March 28 & April 4**  
10:00 am - 1:00 pm • C354

### Listening, Speaking, Reading and Writing

**Sat Apr 18 - Jun 13 (9 sessions/45 hours)**  
9:00 am - 2:30 pm \$390 AF021005

### TOEFL Preparation - Focus on Reading and Writing

Learn strategies for obtaining a higher score on the Internet-based TOEFL and get hands-on practice in the TELC Media Center. Different skills are emphasized each quarter, so you may take this class more than once.

**Tues & Thurs Apr 14 - Jun 11 (18 sessions/45 hours)**  
6:50 pm - 9:20 pm \$390 AF021400A

**Sat Apr 18 - Jun 13 (8 sessions/40 hours)**  
9:00 am - 2:30 pm \$390 AF021400B

# Which High School Equivalency Program is Right for Me?



**Getting a high school equivalency diploma increases lifetime earnings by \$331,000**, according to the U.S. Census.

### Start building your future today!

Continuing Education at LaGuardia Community College offers many high school equivalency preparation programs, courses and services. Choose a program that fits your needs.

Start a high school equivalency program that offers a flexible schedule (daytime, evening or Saturday classes). (\$)

### Adult Basic Skills – High School Equivalency in English, Room C-400

Call: (718) 482-5385  
 Email: [HSELaGuardia@lagcc.cuny.edu](mailto:HSELaGuardia@lagcc.cuny.edu)  
 Visit: [laguardia.edu/hse](http://laguardia.edu/hse)



Explore careers in health, science or business while you study in a high school equivalency program. (F)

### Bridge to College and Careers Program, Room C-400

Call: (718) 482-5385  
 Email: [HSELaGuardia@lagcc.cuny.edu](mailto:HSELaGuardia@lagcc.cuny.edu)  
 Visit: [laguardia.edu/hse](http://laguardia.edu/hse) or [laguardia.edu/bridge](http://laguardia.edu/bridge)

Are you between the ages of 17 and 20 and out of school? Earn your high school equivalency diploma and move forward in your life. (F)

### Pathways to Graduation, Room C-314

Contact: Winifred Miller  
 Call: (718) 482-5340  
 Email: [wfrancis@lagcc.cuny.edu](mailto:wfrancis@lagcc.cuny.edu)  
 Visit: [laguardia.edu/ptg](http://laguardia.edu/ptg)



Fathers between the ages of 18 – 30, earn a high school equivalency diploma and create a brighter future for you and your family. (F)

### CUNY Fatherhood Academy, Room C-225

Contact: David Speal  
 Call: (718) 730-7336  
 Email: [dspeal@lagcc.cuny.edu](mailto:dspeal@lagcc.cuny.edu)  
 Visit: [laguardia.edu/cunyfatherhood](http://laguardia.edu/cunyfatherhood)

Tome clases de equivalencia del bachillerato en español por la noche o los sábados. (\$)

### Adult Basic Skills – Equivalencia del Bachillerato en Español, Oficina C-400

Llame: (718) 482-5385  
 Email: [HSELaGuardia@lagcc.cuny.edu](mailto:HSELaGuardia@lagcc.cuny.edu)  
 Visite: [laguardia.edu/hse](http://laguardia.edu/hse)



Deaf or Hard-of-Hearing individuals, earn a high school equivalency diploma to get a job, increase your income potential, and get into to college. (\$)

### Program for Deaf Adults, Room C-203

Call: (917) 832-1207 (VP) or (718) 482-5324 (V)  
 Email: [pda@lagcc.cuny.edu](mailto:pda@lagcc.cuny.edu)  
 Visit: [laguardia.edu/hsedefadult](http://laguardia.edu/hsedefadult)

If you've already attended Continuing Education classes and earned your high school equivalency diploma, find out how you can apply to LaGuardia and earn a college degree. (F)

### Advisement Center, Room C-225

Contact: Edith Diaz  
 Call: (718) 482-5355  
 Email: [ACEAdvisement@lagcc.cuny.edu](mailto:ACEAdvisement@lagcc.cuny.edu)  
 Visit: [laguardia.edu/aceadvise](http://laguardia.edu/aceadvise)

(F) = Free (\$) = Tuition

## Did You Know?

LaGuardia is an official NY State Education Department testing center for the high school equivalency examination, called the Test Assessing Secondary Completion (TASC), which has replaced the GED. If you take high school equivalency preparation classes at LaGuardia, once you

are ready to take the TASC, we will assist you in registering for the free exam at our testing center. If you wish to take the exam without taking classes, you may apply directly. For more information call (718) 482-5385 or visit [laguardia.edu/hse](http://laguardia.edu/hse). (F)

# High School Equivalency



These courses are eligible for Veterans Tuition Assistance. Students who have served in the military also qualify for many services through LaGuardia's Veterans Resource Center. Contact (718) 482-5231 or [ddaza@lagcc.cuny.edu](mailto:ddaza@lagcc.cuny.edu).

## High School Equivalency in English

Prepare to take the new high school equivalency exam (Test Assessing High School Completion or TASC) and start building your future! You will focus on reading, writing and mathematics, and participate in career planning workshops presented by academic counselors. You'll also receive advisement on opportunities in certificate and college credit programs. The course is open to those 19 years of age or older. To apply, you must attend one of the placement exam dates below.

### Spring 2020

#### Ongoing registration every week

Thursdays	6:00 PM	Room: C-400	\$25
Fridays	10:00 AM	Room: C-400	\$25

#### Placement Exams:

Saturday, February 29	10:00 AM	Room: C-409	\$25
Saturday, March 7	10:00 AM	Room: C-409	\$25
Saturday, March 14	10:00 AM	Room: C-409	\$25

(Call (718) 482-5385 for future placement exam dates.)

- 35 minute reading exam
- 20 minute math survey
- Writing sample

In order to enroll in the high school equivalency course, you must pass all three sections of the placement exam. If you've taken the high school equivalency (formerly G.E.D.) exam before, you may be exempt from placement testing. Bring your scores to the placement exam to find out or call (718) 482-5385 to speak to an advisor.

#### Payment:

- Course fee can be paid by credit/debit card or money order.
- Placement test fee of \$25 can be paid online at [www.laguardia.edu/acereg/](http://www.laguardia.edu/acereg/) or by money order.

If paying by money order, leave blank until completion of the placement exam process.

Books for all high school equivalency and pre-high school equivalency courses and scientific calculator must be purchased separately.

#### Discounts:

- Public assistance recipients - 50% discount (you must show benefit card)
- 65 years of age and older - 30% discount
- If you have taken the high school equivalency course in the last 6 months and need to retake it - 30% discount

For more information call (718) 482-5385 or visit Room C-400.

## High School Equivalency in English

**Wed & Fri Apr 8 - Jun 26 (25 sessions/100 hours)**  
10:00 am - 2:00 pm \$325 A04HSE001A

**Sat Apr 4 - Jun 27 (13 sessions/97.5 hours)**  
9:00 am - 5:00 pm \$325 A04HSE001C

## Equivalencia del Bachillerato en Español

Prepárese para tomar el nuevo Examen de Equivalencia del Bachillerato (Test Assessing High School Completion/TASC) y empiece a planear su futuro. Estudiará lectura, escritura y matemáticas y participará en talleres sobre las carreras, presentados por consejeros académicos. También habrá asesoría sobre programas de certificación profesional y de universidad. Este curso se ofrece a estudiantes que tienen 19 años de edad o más.

Para aplicar tiene que asistir a una de estas fechas de exámenes de registro.

### Primavera 2020

Los jueves	6:00 PM	Salón: C-400	\$25
Los viernes	10:00 AM	Salón: C-400	\$25

#### Sesión de exámenes de registro:

Sábado 29 de febrero	10:00 AM	Salón: C-409	\$25
Sábado 7 de marzo	10:00 AM	Salón: C-409	\$25
Sábado 14 de marzo	10:00 AM	Salón: C-409	\$25

(Para futuro fechas de exámenes de registro llame al (718) 482-5385.)

- Examen en comprensión de lectura de 35 minutos
- Examen de matemáticas de 20 minutos
- Breve examen de escritura

Tiene que pasar los tres exámenes de registro para poder matricularse en el curso. Si ha tomado el Examen de Equivalencia del Bachillerato en el pasado, dependiendo de sus calificaciones, tal vez podría ser excusado de los exámenes de matrícula. Para averiguar, traiga una copia de sus calificaciones del Examen de Equivalencia del Bachillerato a la sesión de exámenes de registro o llame al (718) 482-5385 para hablar con un consejero.

#### Pago:

- El curso se puede pagar con tarjeta de crédito/débito o giro postal
- El costo del registro de \$25 se puede pagar "online" ([www.laguardia.edu/acereg/](http://www.laguardia.edu/acereg/)) o con giro postal

Por favor deje el giro postal en blanco hasta el día de matrícula.

Los textos para todos los cursos de Equivalencia del Bachillerato y Pre-Equivalencia del Bachillerato y una calculadora científica se tienen que pagar separadamente.

## Start or Advance Your Career!



Getting a high school equivalency credential increases lifetime earnings by \$331,000 according to the U.S. Census.

Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

#### Descuentos:

- Estudiantes que reciben ayuda del gobierno - descuento de 50% (tendrán que mostrar su tarjeta de ayuda del gobierno)
- Aplicantes que tienen 65 años de edad o más - descuento de 30%
- Si usted tomó el curso en los últimos seis meses y necesita tomarlo nuevamente - descuento de 30%

Para mas información llame al (718) 482-5385 or visite a la oficina C-400.

## Equivalencia del Bachillerato en Español

**Lunes, Martes & Jueves Mar 31 - Jun 16**  
(33 sessions/99 hours) 6:00 pm - 9:00 pm  
\$325 A04HSE002A

**Sabado Apr 4 - Jun 27 (13 sessions/97.5 hours)**  
9:00 am - 5:00 pm \$325 A04HSE002B

**Sabado Apr 4 - Jun 27 (13 sessions/97.5 hours)**  
9:00 am - 5:00 pm \$325 A04HSE002C

**Lunes, Miércoles & Jueves Apr 1 - Jun 17**  
(33 sessions/99 hours). 6:00 pm - 9:00 pm  
\$325 A04HSE002D



## Adult Basic Education for Deaf Adults

### Start or Advance Your Career!



Adult Basic Education for Deaf Adults courses help you improve your academic and communication skills.

Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

### TABE Reading & Writing and/or Math Placement Exam

You must take a TABE reading and writing and/or math pre-placement test to register for our English and Math Literacy or High School Equivalency (formerly GED) courses. Call (917) 832-1207 (VP) or (718) 482-5324 (V) or email [pda@lagcc.cuny.edu](mailto:pda@lagcc.cuny.edu) for an appointment. ND

**Mon, Tues, Wed & Thurs Apr 1 – Jun 30**  
(1 session/4 hours) 8:00 am – 5:00 pm  
\$15 A16TAB000A

**Mon, Tues, Wed & Thurs Apr 1 – Jun 30**  
(1 session/4 hours) 8:00 am – 5:00 pm  
\$15 A16TAB000B

### Beginning ASL and English for Deaf Adults

**Mon & Wed Apr 20 – Jun 22 (18 sessions/45 hours)**  
5:45 pm – 8:30 pm \$429 A16RDW001A

### Beginning Basic Education Level 1 for Deaf Adults

**Tues & Thurs Apr 21 – Jul 2 (22 sessions/44 hours)**  
5:45 pm – 7:55 pm \$429 A16RDW003A

### Beginning Basic Education Level 2 for Deaf Adults

**Mon & Wed Apr 20 – Jul 1 (22 sessions/44 hours)**  
5:45 pm – 7:55 pm \$429 A16RDW004A

## High School Equivalency for Deaf Adults

Visit Room C-203 to gather information and take a reading pre-placement test. If you qualify, you must then take the five High School Equivalency (formerly GED) predictor tests. If you've taken the GED exam before, please bring your old scores.

### Start or Advance Your Career!



Getting a high school equivalency credential increases lifetime earnings by \$331,000 according to the U.S. Census.

Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

### High School Equivalency Placement Exam

To reserve a seat for the placement test, call Program for Deaf Adults at (917) 832-1207 (VP) or (718) 482-5324 (V) or email [pda@lagcc.cuny.edu](mailto:pda@lagcc.cuny.edu). ND

**Mon, Tues, Wed & Thurs Apr 1 – Jun 30**  
(3 sessions/15 hours) 8:00 am – 5:00 pm  
\$45 A16HSE000A

### Pre-High School Equivalency Reading/Writing for Deaf Adults

Improve your reading and writing skills in order to enter High School Equivalency (formerly GED) preparation classes. You will study High School Equivalency subject content areas while focusing on reading comprehension and effective written communication. This course is for students with a 4th – 7th grade reading level. ND

**Tues & Thurs Apr 21 – Jul 2**  
(22 sessions/66 hours) 5:45 pm – 9:05 pm  
\$235 A16HSE001A

### High School Equivalency Reading/Writing for Deaf Adults

Advance your reading and writing skills in the context of subject areas covered by the High School Equivalency (formerly GED) exam (social studies, science, language arts, reading and writing). This course is for students at the 7th grade reading level. ND

**Tues & Thurs Apr 21 – Jul 2 (22 sessions/66 hours)**  
5:45 pm – 9:05 pm \$235 A16HSE002A

### Pre-High School Equivalency Math for Deaf Adults

Improve your math skills as you focus on the following areas of Pre-High School Equivalency (formerly Pre-GED) Mathematics: decimals, fractions, percents, introduction to probability, measurements, and word problems. ND

**Mon & Wed Apr 20 – Jul 1 (22 sessions/66 hours)**  
5:45 pm – 9:05 pm \$235 A16MAT014A

### High School Equivalency Math for Deaf Adults

Advance your math skills as you focus on the following areas of High School Equivalency (formerly GED) Mathematics: probability, ratio and proportion, percents, measurements, graphs and tables, basics of algebra, geometry, special topics in algebra and geometry, and word problems. ND

**Mon & Wed Apr 20 – Jul 1 (22 sessions/66 hours)**  
5:45 pm – 9:05 pm \$235 A16MAT015A

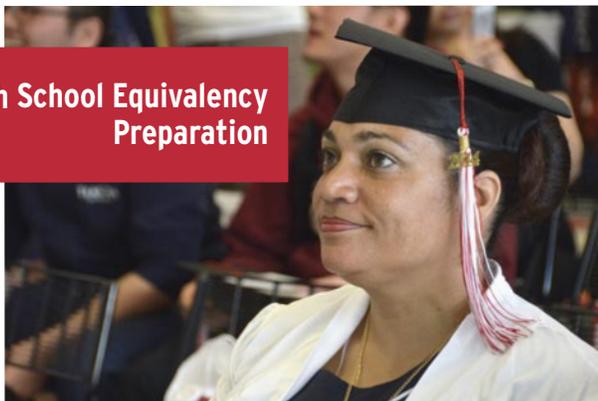
## Continuing Education for Deaf Adults

### Driver (Learner's Permit) Education for Deaf Adults

Do you wish to pass the Department of Motor Vehicles written examination? Take this course to help you study for a learner's permit. The instructor will make arrangements for you to take the examination with an ASL interpreter. You must be 17 or older and must possess a social security card. ND

**Tue Apr 21 – Jun 9 (8 sessions/21 hours)**  
4:35 pm – 7:15 pm \$269 A16DRV001A

**High School Equivalency Preparation**



The Bridge to College and Careers Program at LaGuardia Community College helps adults and out-of-school youth prepare for the high school equivalency exam (TASC) while exploring topics in healthcare, science or business.

Our classes help you develop academic skills in reading, writing, and math by studying content in one of three areas:

- Bridge to Health Program
- Bridge to Science Program
- Bridge to Business Program

The Adult Basic Skills Program will help you develop your knowledge and skills in math, reading, writing, social studies and science to assist you in passing the TASC.

- Basic academic skills through high school equivalency preparation
- College preparation and transition
- Supportive and non-threatening learning environment
- Encourages postsecondary education, training and career advancement

**Earn a high school equivalency diploma and achieve your college and career goals!**

To learn more about our programs call 718 482-5385 or visit [laguardia.edu/hse](http://laguardia.edu/hse)

**CUNYSTART**

is an intensive 18-week academic program that will help you pass the CUNY placement exams and succeed in your college studies. Part and full-time classes are offered in reading, writing and math.

**Why enroll in CUNYStart & MATHStart?**

- Improve your math skills and prepare for college
- Two opportunities to retake CUNY placement exams
- Low cost: \$75 per semester, including books and materials
- Save financial aid and spend less time in remedial classes

**To be eligible for CUNY Start, you must**

- Apply to CUNY, be accepted to LaGuardia, and be eligible to register for **Spring 2020 classes**
- Take the CUNY placement exams and still need to pass two or more exams
- RSVP to attend a CUNY Start info session and complete the online application
- Be interviewed by a CUNY Start staff person
- Students with ESL placements are NOT eligible for CUNY Start

**Classes run March 2 - August 20**

(718) 482-5137 [cunystart@lagcc.cuny.edu](mailto:cunystart@lagcc.cuny.edu)

To attend an info session visit [laguardia.edu/cunystart](http://laguardia.edu/cunystart) and sign up.



**College-Level Examination Program (CLEP)**

A Credit-by-Examination Program

**Earn college credit for what you already know!**

**Earn between 3 and 12 credits per test**

**Each CLEP test costs \$122\***

(A 3-credit course at a CUNY Community College can cost over \$400)

Please visit [laguardia.edu/clep](http://laguardia.edu/clep) for testing dates and times

**Save time and money, and graduate sooner!**

\*Before arrival visit <http://clep.collegeboard.org/> and register for your chosen CLEP exam. Each exam cost \$87. Registering provides you with a payment receipt and a Ticket ID, which you must bring to the test. You will register separately at LaGuardia and pay a \$35 operational fee. One form of government-issued identification will be acceptable for CLEP test-takers. The primary identification must be valid and current, must bear test-takers' full name in English language characters, and must contain a photograph and a signature.

**CALL (718) 482-7244**  
**EMAIL [clep@lagcc.cuny.edu](mailto:clep@lagcc.cuny.edu)**  
**VISIT [laguardia.edu/clep/](http://laguardia.edu/clep/)**  
**REGISTER [laguardia.edu/acereg/](http://laguardia.edu/acereg/)**

# College Courses for Non-Credit

Alternate days and times for college classes are sometimes available for Continuing Education students. **For more information call (718) 482-7244.**

**The deadline to register for College Courses is February 19, 2020.**

## College Foreign Languages

These College Foreign Language classes are open to the public on a non-credit basis at a special fee of \$320 per course. Elementary courses are for beginners, and all classes are designed to develop listening, speaking, reading and writing skills through work in the classroom and language laboratory. Books and/or materials must be purchased for most classes. Decisions on class size are made early so register in advance.

### Elementary Arabic I

Tues & Thurs Mar 3 – Jun 11 (24 sessions/48 hours)  
9:15 am – 11:30 am \$320 A02ELA101A

### Elementary Arabic II

Mon & Wed Mar 4 – Jun 10 (24 sessions/48 hours)  
9:15 am – 11:30 am \$320 A02ELA102A

### Elementary Modern Chinese I

Tues & Thurs Mar 3 – Jun 11 (24 sessions/48 hours)  
1:00 pm – 3:15 pm \$320 A02ELC101A

### Elementary Modern Chinese II

Tues & Thurs Mar 3 – Jun 11 (24 sessions/48 hours)  
11:45 am – 2:00 pm \$320 A02ELC102A

### Elementary French I

Tues & Thurs Mar 3 – Jun 11 (24 sessions/48 hours)  
11:45 am – 2:00 pm \$320 A02ELF101A

Tues & Thurs Mar 3 – Jun 11 (24 sessions/48 hours)  
5:45 pm – 7:55 pm \$320 A02ELF101B

### Elementary French II

Tues & Thurs Mar 3 – Jun 11 (24 sessions/48 hours)  
1:00 pm – 3:15 pm \$320 A02ELF102A

Mon & Wed Mar 4 – Jun 10 (24 sessions/48 hours)  
5:45 pm – 7:55 pm \$320 A02ELF102B

### Elementary Italian I

Tues & Thurs Mar 3 – Jun 11 (24 sessions/48 hours)  
3:25 pm – 5:35 pm \$320 A02ELI101A

Mon & Wed Mar 4 – Jun 10 (24 sessions/48 hours)  
1:00 pm – 3:15 pm \$320 A02ELI101B

Sat Mar 7 – Jun 6 (12 sessions/48 hours)  
10:30 am – 2:00 pm \$320 A02ELI101C

### Elementary Italian II

Tues & Thurs Mar 3 – Jun 11 (24 sessions/48 hours)  
11:45 am – 2:00 pm \$320 A02ELI102A

### Elementary Japanese I

Mon & Wed Mar 4 – Jun 10 (24 sessions/48 hours)  
11:45 am – 2:00 pm \$320 A02ELJ101A

Tues & Thurs Mar 3 – Jun 11 (12 sessions/48 hours)  
1:00 pm – 3:15 pm \$320 A02ELJ101B

Sat Mar 7 – Jun 6 (12 sessions/48 hours)  
10:30 am – 2:00 pm \$320 A02ELJ101C

Mon & Wed Mar 4 – Jun 10 (24 sessions/48 hours)  
5:45 pm – 7:55 pm \$320 A02ELJ101D

### Elementary Japanese II

Tues & Thurs Mar 3 – Jun 11 (24 sessions/48 hours)  
1:00 pm – 3:15 pm \$320 A02ELJ102A

Sat Mar 7 – Jun 6 (12 sessions/48 hours)  
10:30 am – 2:00 pm \$320 A02ELJ102B

### Elementary Korean I

Mon & Wed Mar 4 – Jun 10 (24 sessions/48 hours)  
11:45 am – 2:00 pm \$320 A02ELK101A

Mon & Wed Mar 4 – Jun 10 (24 sessions/48 hours)  
3:25 pm – 5:35 pm \$320 A02ELK101B

Sat Mar 7 – Jun 6 (12 sessions/48 hours)  
10:30 am – 2:00 pm \$320 A02ELK101C

### Elementary Korean II

Tues & Thurs Mar 3 – Jun 11 (24 sessions/48 hours)  
11:45 am – 2:00 pm \$320 A02ELK102A

Mon & Wed Mar 4 – Jun 10 (24 sessions/48 hours)  
11:45 am – 2:00 pm \$320 A02ELK102B

### Elementary Portuguese I

Sat Mar 7 – Jun 6 (12 sessions/48 hours)  
10:30 am – 2:00 pm \$320 A02ELZ101A

### Elementary Portuguese II

Sat Mar 7 – Jun 6 (12 sessions/48 hours)  
10:30 am – 2:00 pm \$320 A02ELZ102A

### Elementary Spanish I

Mon & Wed Mar 4 – Jun 10 (24 sessions/48 hours)  
11:45 am – 2:00 pm \$320 A02ELS101A

Tues & Thurs Mar 3 – Jun 11 (24 sessions/48 hours)  
9:15 am – 11:30 am \$320 A02ELS101B

Mon & Wed Mar 4 – Jun 10 (24 sessions/48 hours)  
5:45 pm – 7:55 pm \$320 A02ELS101C

Sat Mar 7 – Jun 6 (12 sessions/48 hours)  
10:30 am – 2:00 pm \$320 A02ELS101D

### Elementary Spanish II

Mon & Wed Mar 4 – Jun 10 (24 sessions/48 hours)  
10:30 am – 12:45 pm \$320 A02ELS102A

Tues & Thurs Mar 3 – Jun 11 (24 sessions/48 hours)  
10:30 am – 12:45 pm \$320 A02ELS102B

Mon & Wed Mar 4 – Jun 10 (24 sessions/48 hours)  
5:45 pm – 7:55 pm \$320 A02ELS102C

Sat Mar 7 – Jun 6 (12 sessions/48 hours)  
10:30 am – 2:00 pm \$320 A02ELS102D

## College Art

College Art classes are open to the public on a non-credit basis at a special fee of \$320 per course.

### Art in New York: A Museum/Gallery Seminar

Through first hand experience using the museums, galleries, critics, and collectors of New York City, students will examine the form and content of a multicultural range of painting, drawing, outsider art, craft, and sculpture. Museum and gallery visits, as well as a visit to a working artist's studio, will comprise major portions of this course. The class will discuss and write about the exhibits to explore the nature of art criticism.

Fri Mar 6 – Jun 12 (12 sessions/36 hours)  
9:15 am – 12:45 pm \$320 A02HUN195A

Sat Mar 7 – Jun 6 (12 sessions/36 hours)  
9:15 am – 12:45 pm \$320 A02HUN195B

### Beginning Drawing

You will be introduced to drawing through basic examination of the visual fundamentals of line, texture, value, space, and form. You'll also explore problems in descriptive drawing. There will be individual and group critiques. Sketchbooks are required.

Tue Mar 10 – Jun 9 (12 sessions/36 hours)  
5:45 pm – 9:05 pm \$320 A02HUA103A

### Beginning Painting

Take an introduction to painting techniques in relation to landscaped, still life and abstract composition. Emphasis will be on color expression and color mixing. There will be individual and group critiques.

Tue Mar 10 – Jun 9 (12 sessions/36 hours)  
9:15 am – 12:45 pm \$320 A02HUA110A

Tue Mar 10 – Jun 9 (12 sessions/36 hours)  
5:45 pm – 9:05 pm \$320 A02HUA110B

### Beginning Photography

Discover photography by exploring the 35mm camera, lighting exposure, processing, and printing. You will also examine the creative use of photography techniques as they relate to individual expression. Special projects and a final portfolio are required. You must bring your own 35mm camera with a single lens reflex (SLR)/interchangeable 50mm lens.

Tue Mar 10 – Jun 9 (12 sessions/48 hours)  
8:00 am – 12:45 pm \$320 A02HUA130A

Sat Mar 7 – Jun 6 (12 sessions/48 hours)  
9:15 am – 2:00 pm \$320 A02HUA130C

Thurs Mar 5 – Jun 11 (12 sessions/48 hours)  
9:15 am – 2:00 pm \$320 A02HUA130B

## College Art

### Digital Photography I

This course is designed to introduce students to the hardware and software utilized in capturing digital images. It will include use of digital camera, analog cameras, scanners and the loading of images from the Internet. Students will be introduced to software such as Adobe Photoshop and QuarkXpress, and they will explore their interface with the Macintosh and Windows operating systems. A portfolio presented in "soft" media form will be created.

**Wed Mar 4 – Jun 10 (12 sessions/36 hours)**  
**5:45 pm – 10:15 pm \$320 A02HUA131A**

### Introduction to Art

This course is designed to develop the students' ability "to see," while it examines the fundamental nature, meaning and humanistic value of art. Attention will be given to an examination of the creative process and to the role of the spectator as an active participant in the understanding of Art. Relevant readings will be discussed in relation to specific works of Art. The function of basic compositional elements will be examined.

**Mon Mar 9 – Jun 8 (12 sessions/36 hours)**  
**1:00 pm – 4:25 pm \$320 A02HUA101A**

**Tue Mar 10 – Jun 9 (12 sessions/36 hours)**  
**1:00 pm – 4:25 pm \$320 A02HUA101B**

**Wed Mar 4 – Jun 10 (12 sessions/36 hours)**  
**10:30 am – 2:00 pm \$320 A02HUA101C**

**Thurs Mar 5 – Jun 11 (12 sessions/36 hours)**  
**2:15 pm – 5:35 pm \$320 A02HUA101D**

**Fri Mar 6 – Jun 12 (12 sessions/36 hours)**  
**1:00 pm – 4:25 pm \$320 A02HUA101E**

## College Music

College Music classes are open to the public on a non-credit basis at a special fee of \$320 per course.

### Introduction to Music

This course is designed to develop an understanding and appreciation of various forms of music. Emphasis will be placed on the elements of musical organization, expression and style. Students will gain understanding by listening to selections and by discussing significant features of musical compositions from the Middle Ages to the present time.

**Fri Mar 6 – Jun 12 (12 sessions/36 hours)**  
**8:00 am – 11:30 am \$320 A02HUM101A**

**Fri Mar 6 – Jun 12 (12 sessions/36 hours)**  
**2:15 pm – 5:35 pm \$320 A02HUM101B**

### Piano I

Learn to play simple melodies and accompanying techniques for folk songs and a variety of stylistic eras as well as how to sight read at the keyboard. No previous experience needed.

**Mon & Wed Mar 4 – Jun 10 (24 sessions/36 hours)**  
**4:45 pm – 5:45 pm \$320 A02HUM180A**

**Tues & Thurs Mar 3 – Jun 11 (24 sessions/36 hours)**  
**12:15 pm – 1:15 pm \$320 A02HUM180B**

### Piano II

In this intermediate class you will build on the basics learned in Piano I: reading music and keyboard technique. You will build and play melodies in major and minor scales through an in-depth understanding of intervals and chords. Prerequisite: Piano I or equivalent experience.

**Mon & Wed Mar 4 – Jun 10 (24 sessions/36 hours)**  
**9:15 am – 10:15 am \$320 A02HUM181A**

### Piano III

A continuation of HUM181, this course increases technical and reading capability. By the end of the course, you will be able to play appropriate pieces from both the classical and popular repertoire.

**Mon & Wed Mar 4 – Jun 10 (24 sessions/36 hours)**  
**8:00 am – 9:00 am \$320 A02HUM182A**

### Voice I

Discover the music most suitable for your individual voice or singing style. Class work includes basic music reading, vocal exercises, stage conduct and vocal styles. Emphasis is on the development of the voice for solo performance. There will be both individual and group vocal work in class, including daily solo stage performance. Use of recording and TV taping for development of style and stage professionalism is included.

**Tues & Thurs Mar 3 – Jun 11 (24 sessions/36 hours)**  
**10:30 am – 12:00 pm \$320 A02HUM155A**

**Tues & Thurs Mar 3 – Jun 11 (24 sessions/36 hours)**  
**5:15 pm – 6:45 pm \$320 A02HUM155B**

### Voice II

**Tues & Thurs Mar 3 – Jun 11 (24 sessions/36 hours)**  
**10:30 am – 12:00 pm \$320 A02HUM156A**

**Tues & Thurs Mar 3 – Jun 11 (24 sessions/36 hours)**  
**5:15 pm – 6:45 pm \$320 A02HUM156B**

### Guitar I

Learn the fundamentals of acoustic guitar technique: strumming/picking technique, correct fingerings, and tuning the guitar. Explore the rudiments of music (types of notes, note values, time signatures, chord structure and scales) and learn to read and perform simple guitar melodies/chords. You do not need previous guitar instruction. Guitars will be provided.

**Tues & Thurs Mar 3 – Jun 11 (24 sessions/36 hours)**  
**11:45 am – 1:15 pm \$320 A02HUM170A**

## College Liberal Arts

College Liberal Arts classes are open to the public on a non-credit basis at a special fee of \$320 per course.

### Public Speaking

In today's high-speed, competitive business and social world, your ability to express your ideas effectively to others face to face can determine the difference between success and failure. This course will teach you the skills you need to become a cutting edge communicator who is lively, vibrant and speaks with impact in front of an audience. You will learn how to control fear of speaking, and, using the six keys to unlock an audience, you will practice giving impromptu and prepared speeches for your classmates.

**Tues & Thurs Mar 3 – Jun 11 (24 sessions/36 hours)**  
**2:15 pm – 4:25 pm \$320 A02HUC106A**

**Fri Mar 6 – Jun 12 (12 sessions/36 hours)**  
**10:30 am – 12:45 pm \$320 A02HUC106B**

### Introduction to Philosophy

This course introduces students to the process of philosophical reflection. Utilizing the concept of freedom extensively it seeks to develop the student's ability to analyze concepts and to explore life experience in a structured and coherent fashion. Students are encouraged to develop their perceptions by critically examining their own beliefs, attitudes, and assumptions in light of the philosophical analyses they encounter.

**Mon & Wed Mar 4 – Jun 10 (24 sessions/36 hours)**  
**6:00 pm – 7:30 pm \$320 A02HUP101A**

**Sat Mar 7 – Jun 6 (12 sessions/36 hours)**  
**1:00 pm – 4:25 pm \$320 A02HUP101B**

### Critical Thinking

This course explores the process of thinking critically, and guides students in thinking more clearly, insightfully and effectively. Concrete examples from students' experience and contemporary issues help students develop the abilities to solve problems, analyze issues, and make informed decisions in their academic, career and personal lives. Substantive readings, structured writing assignments and ongoing discussions help students develop language skills while fostering sophisticated thinking abilities.

**Fri Mar 6 – Jun 12 (12 sessions/36 hours)**  
**9:15 am – 12:45 pm \$320 A02HUP102A**

**Mon, Tues & Thurs Mar 4 – Jun 11 (36 sessions/36 hours)**  
**2:15 pm – 3:15 pm \$320 A02HUP102B**

**Sat Mar 7 – Jun 6 (12 sessions/36 hours)**  
**1:00 pm – 4:25 pm \$320 A02HUP102C**

# Programs for Deaf Adults

## Intensive Study in American Sign Language Program

The Division of Adult and Continuing Education's Intensive Study in American Sign Language (ASL) Program is a 5-course series focusing on communication with Deaf individuals. These courses, which include Intensive Study in American Sign Language - Levels 1-4 as well as Dual Access: Sign Language Linguistics, are designed for those who wish to make rapid progress in developing ASL skills and expand their multicultural sign vocabulary but do not wish to earn academic credit. Using the Master ASL Curriculum, you will develop vocabulary, conversational competence and grammatical knowledge through a total immersion approach that includes classroom conversation, visual language lab activities and online exercises. You will be expected to expand your interaction with the local Deaf community to enhance your linguistic skills and cultural knowledge. Classes are offered days, evenings and weekends through the Program for Deaf Adults or in conjunction with LaGuardia's Education and Language Acquisition Department (Dual Access Courses). High school or equivalency diploma required.

If you have already started your sign language education, you are required to be pre-screened for appropriate level placement. To schedule an appointment call Program for Deaf Adults at (917) 832-1207 (VP) or (718) 482-5324 (V) or email [pda@lagcc.cuny.edu](mailto:pda@lagcc.cuny.edu). ND

**Start or Advance Your Career!**



Study with Programs for Deaf Adults, one of the country's largest and most comprehensive programs for Deaf and Deaf-related postsecondary educational and support services.

Visit [laguardia.edu/careercoach](http://laguardia.edu/careercoach) or Room C-258

### Intensive Study in ASL – Screening

All continuing education students are required to be assessed through an intensive screening prior to registering for any of Intensive Study in ASL Levels 2, 3 and 4 classes. Contact Program for Deaf Adults at (917) 832-1207 (VP) or (718) 482-5324 (V) or email [pda@lagcc.cuny.edu](mailto:pda@lagcc.cuny.edu) for an ASL screening appointment. ND

**Mon, Tues, Wed & Thurs Apr 12 – Jun 12**  
**(1 session/1 hours) 8:00 am – 5:00 pm**  
**\$55 A16ASL010A**

### Intensive Study in American Sign Language – Level 1

You will be introduced to the fundamentals of American Sign Language as used by the Deaf community, including vocabulary, syntax, grammar, semantics, language in use, and basic information on Deaf Culture. You will focus on developing language and communication skills. ND

**Sat Apr 4 – Jun 27 (22 sessions/46 hours)**  
**9:00 am – 1:00 pm \$359 A16ASL011A**

**Tues & Thurs Apr 21 – Jul 2 (34 sessions/46 hours)**  
**5:45 pm – 7:55 pm \$359 A16ASL011B**

### Intensive Study in American Sign Language – Level 2

Building on the foundations of ASL Level 1, you will focus on American Sign Language as used by the Deaf community, including vocabulary, syntax, grammar, semantics, language in use and Deaf cultural values. Prerequisite: Intensive Study in ASL Level 1 or pre-screening. ND

**Sat Apr 4 – Jun 27 (22 sessions/46 hours)**  
**9:00 am – 1:00 pm \$359 A16ASL012A**

**Mon & Wed Apr 20 – Jul 1 (34 sessions/46 hours)**  
**5:45 pm – 7:55 pm \$359 A16ASL012B**

### Intensive Study in American Sign Language – Level 3

Expand your ASL skills in a variety of discourse and narrative settings. Topics include spatial organization, semantic awareness, complex use of ASL grammar and syntax, use of classifiers; and advanced and complex Deaf cultural information. Prerequisite: Intensive Study in ASL Level 2 or pre-screening. ND

**Sat Apr 4 – Jun 27 (22 sessions/46 hours)**  
**9:00 am – 1:00 pm \$359 A16ASL013A**

### Intensive Study in American Sign Language – Level 4

Further enhance your ASL skills in a variety of discourse and narrative settings. Topics include spatial organization, spatial visualization and mapping work; analysis of semantics; complex use of ASL grammar and syntax; use of classifiers; and advanced and complex Deaf cultural information. Prerequisite: Intensive Study in ASL Level 3 or pre-screening. ND

**Sat Apr 4 – Jun 27 (22 sessions/46 hours)**  
**9:00 am – 1:00 pm \$359 A16ASL014A**

## Dual Access Courses

### Dual Access: Intensive Study in American Sign Language – Level 1

You will be introduced to the fundamentals of American Sign Language as used by the Deaf community, including vocabulary, syntax, grammar, semantics and language in use as well as basic information on Deaf Culture. You will focus on developing language and communication skills.

**Tues & Thurs Mar 3 – Jun 11 (25 sessions/48 hours)**  
**3:25 pm – 5:35 pm \$359 A16ASL026A**

**Tues & Thurs Mar 3 – Jun 11 (25 sessions/48 hours)**  
**9:15 am – 11:30 am \$359 A16ASL026B**

**Mon & Wed Mar 4 – Jun 10 (25 sessions/48 hours)**  
**11:45 am – 2:00 pm \$359 A16ASL026C**

**Tues & Thurs Mar 3 – Jun 12 (25 sessions/48 hours)**  
**5:45 pm – 7:55 pm \$359 A16ASL026D**

### Dual Access: Intensive Study in American Sign Language – Level 2

Building on the foundations of ASL Level 1, you will focus on American Sign Language as used by the Deaf community, including vocabulary, syntax, grammar, semantics, language in use and Deaf cultural values. Prerequisite: Intensive Study in ASL Level 1 or pre-screening.

**Tues & Thurs Mar 3 – Jun 11 (25 sessions/48 hours)**  
**11:45 am – 2:00 pm \$359 A16ASL015A**

**Tues & Thurs Mar 3 – Jun 11 (25 sessions/48 hours)**  
**3:25 pm – 5:35 pm \$359 A16ASL015B**

**Mon & Wed Mar 4 – Jun 10 (25 sessions/48 hours)**  
**5:45 pm – 7:55 pm \$359 A16ASL015C**

### Dual Access: Intensive Study in American Sign Language – Level 3

Expand your ASL skills in a variety of discourse and narrative settings. Topics include spatial organization, semantic awareness, complex use of ASL grammar and syntax, use of classifiers; and advanced and complex Deaf cultural information. Prerequisite: Intensive Study in ASL Level 2 or pre-screening.

**Mon & Wed Mar 4 – Jun 10 (25 sessions/48 hours)**  
**5:45 pm – 6:45 pm \$359 A16ASL016A**

### Dual Access: Intensive Study in American Sign Language – Level 4

Further enhance your ASL skills in a variety of discourse and narrative settings. Topics include spatial organization, spatial visualization and mapping work; analysis of semantics; complex use of ASL grammar and syntax; use of classifiers; and advanced and complex Deaf cultural information. Prerequisite: Intensive Study in ASL Level 3 or pre-screening.

**Mon & Wed Mar 4 – Jun 10 (25 sessions/48 hours)**  
**6:55 pm – 9:05 pm \$359 A16ASL017A**

## CUNY Fatherhood Academy

Are you a father between the ages of 18 and 30?  
Are you unemployed or underemployed?

Create a brighter future for you and your family!



The CUNY Fatherhood Academy is a free program that can help you:

- Earn a high school equivalency diploma while focusing on academic and personal success
- Prepare for college
- Get work experience through a part-time job or an internship
- Explore careers
- Learn about important topics such as parenthood, health and financial literacy

Contact: David Speal  
(718) 730-7336  
dspeal@lagcc.cuny.edu



## Have you served in the military?

Are you a spouse or dependent of someone who served in the military?

### LaGuardia's Veterans Resource Center can help you!



- Career counseling and planning
- Connections to training and education programs
- Help with GI Bill applications
- College admissions forms assistance
- Up to date information on benefits, services and events
- Help with financial aid applications and researching college scholarships
- Referrals to community agencies
- Dedicated veterans space with computer and printer access
- Case management services while enrolled in adult and continuing education programs
- Connection with other veterans at LaGuardia who share common experiences

Contact: David Daza  
(718) 482-5231  
ddaza@lagcc.cuny.edu

Visit us online:  
[www.laguardia.edu/veteranservices](http://www.laguardia.edu/veteranservices)



LaGuardia.Veterans



[www.youtube.com/nycvrc](http://www.youtube.com/nycvrc)



@LaGuardia Vets



## Youth Programs

LaGuardia Community College offers a variety of programs to New York City youth and young adults, ages 14 - 30, to help them gain work experience, prepare for college or a high school equivalency diploma, become a better family provider and much more.

Programs sponsored by grant funding.

### High School Equivalency

Are you between the ages of 17 and 20 and out of school?

Do you want to move forward in your life?

Start building your future!

LaGuardia's Pathways to Graduation Program can help you prepare for the High School Equivalency exam.

Contact: Winifred Francis-Miller  
(718) 482-5340  
wfrancis@lagcc.cuny.edu

### Summer Youth Employment Program

Summer Youth Employment Program The Summer Youth Employment Program (SYEP) provides thousands of New York City youth with paying jobs; valuable work experience; college and career exploration opportunities; and workforce readiness and financial literacy training every year during the summer break. Serving those ages 14 to 21, SYEP is the nation's largest summer job program for youth. It is sponsored by New York City's Department of Youth and Community Development (DYCD), with city and state funding, and has been running for over 40 years.

**Gain work experience and earn money during summer break!**

- 16 - 21 year olds, work up to 25 hours a week for 6 weeks
- Earn \$15.00 per hour
- Receive financial literacy training
- Gain valuable work experience
- Explore careers
- Interact with your peers

\* 14 - 15 year-olds participate in project-based activities.

**Recent SYEP internship sites:**

-Intrepid Sea, Air & Space Museum  
-Greater Jamaica Development Corporation  
-Coalition of Hispanic Family Services

-Coler-Goldwater Specialty Hospital  
-Grant Company CPA

Contact: Winifred Francis-Miller

(718) 482-5340  
wfrancis@lagcc.cuny.edu

# Small Business & Entrepreneur Services

## Are you a new or emerging small business?

### ***Do you need help preparing loan packages?***

Contact the **Small Business Development Center (SBDC)** for free, one-on-one professional advisement in English, Spanish, Chinese and Korean on legal requirements, business and financial planning (including creating projections), marketing, business expansion, assistance with franchises, international trade and more.

Website: [nyssbdc.org/centers/centers.aspx?centid=24](http://nyssbdc.org/centers/centers.aspx?centid=24)  
 Call: (718) 482-5303  
 Email: [sbdc@lagcc.cuny.edu](mailto:sbdc@lagcc.cuny.edu)



### ***Do you want to expand your small business but need intensive training to move to the next level?***

**10,000 Small Businesses (10KSB)** is an initiative developed by Goldman Sachs to help small businesses across the U.S. grow and create jobs through greater access to business education, support services and capital.

Website: [laguardia.edu/10ksb/](http://laguardia.edu/10ksb/)  
 Call: (718) 730-7400  
 Email: [10KSB@lagcc.cuny.edu](mailto:10KSB@lagcc.cuny.edu)



### ***Do you want to market your goods and services to governmental agencies?***

**Procurement Technical Assistance Center (PTAC)** provides assistance to all entrepreneurs, especially Small, Veteran, Minority and Women business owners.

Website: [laguardia.edu/ptac](http://laguardia.edu/ptac)  
 Call: (718) 482-5289  
 Email: [ptac@lagcc.cuny.edu](mailto:ptac@lagcc.cuny.edu)



### ***Do you want to improve your skills to help build your business?***

**Career and Professional Programs (CAPP)** offers computer and accounting courses, as well as preparation for industry certifications and licenses.

Website: [laguardia.edu/capp](http://laguardia.edu/capp)  
 Call: (718) 482-7244  
 Email: [aceprofessional@lagcc.cuny.edu](mailto:aceprofessional@lagcc.cuny.edu)

### ***Do you want to obtain transportation-related contracts?***

The Northeast **Small Business Transportation Resource Center (SBTRC)** of the US Department of Transportation (DOT) provides assistance through training and advising on marketing to the DOT, Disadvantaged Business Enterprise certification, short-term lending and bonding assistance.

Website: [laguardia.edu/sbtrc](http://laguardia.edu/sbtrc)  
 Call: (718) 482-5941  
 Email: [eperdomo@lagcc.cuny.edu](mailto:eperdomo@lagcc.cuny.edu)



### ***Do you want custom training for your employees?***

The **Center for Contract Training** develops customized educational programs for businesses, non-profits, and community and other organizations. Programs range from ESL classes to credit-bearing college courses.

Website: [laguardia.edu/cct](http://laguardia.edu/cct)  
 Call: (718) 482-5330  
 Email: [cce@lagcc.cuny.edu](mailto:cce@lagcc.cuny.edu)

### ***Are you a hardware tech startup, designer, or maker looking for studio space or support?***

**NYDesigns**, a business incubator, helps designers and hardware tech firms grow by providing low cost studio space, business counseling, manufacturing advice and a 5,000 square foot prototyping facility, all under one roof.

Website: [nydesigns.org](http://nydesigns.org)  
 Call: (718) 663-8400  
 Email: [info@nydesigns.org](mailto:info@nydesigns.org)





## Grants, Scholarships and Opportunities

### Financial Support Services for Continuing Educations Students

#### Do you need education or training to help you get a job, or advance in or change your career?

The Career Success Scholarship can assist with tuition and fees for continuing education programs in healthcare and other high demand fields.

For more information visit [https://cunysud.formstack.com/forms/winter\\_spring\\_2019](https://cunysud.formstack.com/forms/winter_spring_2019)

Contact: Serena Bowles (718) 730-7501 [sbowles@lagcc.cuny.edu](mailto:sbowles@lagcc.cuny.edu)

#### You may be eligible for tuition assistance or vouchers for many of our courses. Find out if you qualify!

**New York State Educational Incentive Program (EIP)** may provide vouchers for qualified applicants who are registered child care providers. For more information: [earlychildhoodnyc.org/education/EIP.cfm](http://earlychildhoodnyc.org/education/EIP.cfm)

**Adult Career and Continuing Education Services-Vocational Rehabilitation (ACCES-VR)** offers access to a full range of services that may be needed by persons with disabilities. For more information: [access.nysed.gov/vr](http://access.nysed.gov/vr)

Vouchers are also accepted through the **GI Bill and the Department of Veterans Affairs**. For more information: [va.gov](http://va.gov)

Vouchers may be available through your employer. Contact the Human Resources, Personnel or Training Departments at your place of employment to receive information on vouchers for tuition reimbursement.

You can also inquire about other opportunities for tuition assistance and vouchers at the NYS Department of Labor, NYC Human Resources Administration, Workforce1 Career Centers and other government assistance programs as well as with your union representative.

#### Individual Training Grants

##### Advance your Career through Occupational Training

Individual Training Grants (ITGs) allow you to receive specialized training to find a new job or advance in your career at a very low cost. For more information visit the Queens Workforce1 Career Center at 168-25 Jamaica Ave., 2nd Floor, Jamaica, NY 11432, (718) 557-6755.

#### Get an education. Get a tax break.

##### Hope Scholarship Credit

Taxpayers are eligible to claim a non-refundable credit against federal income taxes for EACH student in the taxpayer's family enrolled at least half time in one of the first two years of post secondary education in a program leading to a degree, certificate or other recognized educational credential. For more information visit [IRS.gov](http://IRS.gov).

#### Students Over 65

Rediscover the joy of learning at LaGuardia!  
Receive a 30% discount for non-credit courses.

For more information call (718) 482-5337.

#### Payment Plans

Payment plans are available for select tuition programs. For more information call (718) 482-7244.



## Support for Immigrant and International Students at LaGuardia

The City University of New York was founded on the principle of equal access and opportunity. LaGuardia's longstanding commitment to welcoming, protecting and supporting our students, regardless of immigration status, has not wavered since our founding.

We remain committed to diversity, equity and inclusion and will steadfastly continue to offer a welcoming environment for students of all backgrounds. LaGuardia Community College will take any steps available under the law to protect and support our undocumented students.

Should you or a family member have concerns about your immigration status or safety, we urge you to avail yourselves of the resources and services listed below.

<http://www.laguardia.edu/immigrationhelp/>

### LEGAL RESOURCES

#### Green Card Holders

CUNY Citizenship Now! provides free, high quality, and confidential immigration law services to help individuals and families on their path to U.S. citizenship. Our attorneys and paralegals offer one-on-one consultations to assess participants' eligibility for legal benefits and assist them in applying when qualified.

<http://www1.cuny.edu/sites/citizenship-now/>

#### Undocumented

**New York Immigration Coalition:** Provides list of authorized nonprofit immigration legal service organizations.

<http://www.thenyic.org/legal-orgs>

**Immigrant Legal Resource Center:** Offers immigration attorneys with expertise in family-based immigration, humanitarian relief, naturalization and citizenship, immigration enforcement, and removal defense.

<https://www.ilrc.org/areas-of-expertise>

**Board of Immigration Appeals (BIA):** Find attorneys who provide immigration services at low or no cost.

<https://www.justice.gov/eoir/list-pro-bono-legal-service-providers-map>

#### Refugees

##### New York State Emergency Hotline

Governor Cuomo has established a hotline to offer assistance to refugees left in vulnerable situations at New York airports. To report loved ones who are passengers on incoming flights and believed to be missing or detained, please call (888) 769-7243.

### SAFETY

#### On Campus

If you are on campus and feel your life is in imminent danger, call (718) 482-5555 or visit your nearest Public Safety office for assistance.

#### Off Campus

If you feel your life is in imminent danger, call 911 immediately.

### VICTIMS OF HARASSMENT OR INTIMIDATION

#### On Campus

If you are the victim of religious, race, or sexual harassment, there are several resources both on and off campus that will help you file a complaint.

##### Christopher Carozza

Office of Compliance & Diversity

Phone: (718) 482-5088

Email: [ccarozza@lagcc.cuny.edu](mailto:ccarozza@lagcc.cuny.edu)

### DO YOU STILL HAVE QUESTIONS ABOUT WHERE TO TURN OR NEXT STEPS?

You can reach out to Karen Williams, regardless of immigration status, to help direct you to appropriate resources both on campus and in the community.

##### Karen A. Williams, Ed.D.

Deputy to the Vice President, Office of the Vice President for Student Affairs

31-10 Thomson Avenue, Room C317

Long Island City, NY 11101

Phone: (718) 349-4018

Fax: (718) 609-2031

Email: [kawilliams@lagcc.cuny.edu](mailto:kawilliams@lagcc.cuny.edu)

To reach Karen Williams 24/7 you can call her at (212) 537-6978

## Become a U.S. Citizen

CUNY Citizenship Now! assists permanent residents with their U.S. citizenship applications.

[www1.cuny.edu/sites/citizenship-now/](http://www1.cuny.edu/sites/citizenship-now/)

Events are open to anyone, not only CUNY students. Languages spoken: English, Spanish and Chinese.

Experienced lawyers and other immigration professionals will assist you in filling out forms if you meet all of the following naturalization requirements:

- You have resided in the United States as a permanent resident for five years (or for three years if you are married to and living with a U.S. citizen)
- You have been physically present in the United States for half of the five (or three) year period
- You are at least 18 years old



# How to Register

Online: [laguardia.edu/acereg](http://laguardia.edu/acereg)

By phone: (718) 482-7244

For English Language classes call (718) 482-5360

In person: **C-Building, Room C-223**

Monday through Thursday 8:30 am - 6:30 pm  
Friday through Saturday 8:30 am - 3:30 pm

## Payment

Payment is required at time of registration.

Payment can be made online, by phone, and in person in C-223 (see hours above) OR the Bursar's Office in C-110 (see hours below).

For most classes you may pay by check, major credit cards (MasterCard/Visa/Discover/American Express), money order or cash. Cash payments MUST be made in the Bursar's Office.

Bursar's Office (C Building, Room C-110)

Monday & Thursday	9:00 am - 6:30 pm
Tuesday & Wednesday	9:00 am - 3:30 pm
Friday	9:00 am - 4:30 pm

The English Language Center, EMT Program and CLEP Test do not take personal checks for payment.

## Discounts

The Division of Adult & Continuing Education (ACE) offers discounts to the following groups: 30% tuition discount is offered to alumni association members, LaGuardia undergraduates, senior citizens (65+ years), faculty/staff and the families of faculty/staff. 30% tuition discount is offered to the children of undergraduates and to the children of faculty/staff. 50% tuition discount is offered to public assistance recipients. Only one discount can be applied per course. Discounts and waivers apply to all courses except those designated ND.

To receive a tuition discount you must register in person no more than three working days prior to the start of the selected course and show appropriate ID. All discounted registrations are subject to space availability. Call (718) 482-7244 for more information.

## Delinquent Payments

The College reserves the right to withhold the privileges of class attendance, use of facilities and services, and access to certificates of completion from students delinquent with payments.

## Classroom Assignments

Classroom assignments are available in Rm C-223 on the first day of class.

## Refund Policy

### For courses under \$299

- 100% (-\$20 per course) if written request received 3 business days prior to 1st day of class
- 50% (-\$20 per course) if written request received prior to second week of classes

### For courses \$299 and above or more than 50 hours of instruction

- 100% (-\$20 per course) if written request received 3 business days prior to 1st day of class
- 75% (-\$20 per course) if written request received prior to completion of 10% of class hours
- 50% (-\$20 per course) if written request received prior to completion of 20% of class hours

\$20 will be deducted from refunds as shown above up to a limit of \$40.

Allow 4-6 weeks to receive refunds for payment made by check or cash.

Allow 2 billing cycles for credit charges to reflect refund on monthly statements.

Credit Card/Debit Card payments are refunded back to the original card used at time of purchase and may require the card holder payer to appear in person with a legal photo ID and payment card. Cash, check, or money orders are refunded by check and will be mailed out.

Members of the military needing to withdraw from class at short notice will be considered on a case-by-case basis.

## Financial Assistance

Many employers and/or unions provide tuition reimbursement or direct funding.

Members of DC 37 or Local 1180 may apply for reimbursement on a per course basis.

Call DC 37 at (212) 815-1663 or Local 1180 at (212) 966-5353 for details and courses.

## Payment Plans

For information call (718) 482-7244.

## Materials

Tuition/registration fees do not include the cost of course materials to be used in classes/seminars except where indicated.

## College Policies

### Equal Opportunity and Affirmative Action

LaGuardia Community College is an Equal Opportunity and Affirmative Action Institution.

The College does not discriminate on the basis of race, color, national or ethnic origin, religion, age, sex, sexual orientation, transgender, genetic predisposition or carrier status, citizenship status, veteran or marital status in its student admissions, employment, access to programs, and administration of educational policies.

## Course Cancellations

100% refund for courses cancelled by the college. The college reserves the right to cancel or withdraw courses from the catalog and to change course curricula and scheduling. The college also reserves the right to withdraw and substitute instructors.

## Updates

Occasionally information changes, and the most up to date schedule can be found at [laguardia.edu/acereg](http://laguardia.edu/acereg).

# How to Get to LaGuardia Campus



The college campus is located on Thomson Avenue, between Van Dam Street and Skillman Avenue. See the map to locate specific buildings

## By Car:

From Queens and Brooklyn, take the Long Island Expressway and exit at Van Dam Street. From the Bronx, take the Brooklyn-Queens Expressway and exit at Queens Boulevard west, and from Manhattan, take the 59th Street bridge to Queens Blvd.

## By Subway:

- |             |   |
|-------------|---|
| 7 train     | 33rd Street station                           |
| N, W trains | At Queensboro Plaza station, transfer to #7   |
| E, M trains | Queens Plaza or 23rd-Ely/Court Square station |
| R train     | Queens Plaza station                          |
| G train     | 23rd-Ely/Court Square station                 |

## By Bus:

- |          |                                      |
|----------|--------------------------------------|
| Q60, Q32 | Queens Boulevard and Skillman Avenue |
| Q39      | Thomson and Van Dam Street           |
| B62      | Thomson and Jackson Avenue           |

## Bike Parking:

Racks are available on Van Dam Street, in front of the E building, and near the parking lot on 29th Street by the C Building.

## LaGuardia Address:

- |                |                   |
|----------------|-------------------|
| C Building     | 29-10 Thomson Ave |
| B Building     | 30-20 Thomson Ave |
| E & M Building | 31-10 Thomson Ave |

LaGuardia Community College / CUNY

DIVISION OF ADULT AND  
CONTINUING EDUCATION

31-10 Thomson Avenue  
Long Island City, NY 11101



Non-Profit Org  
U.S. POSTAGE  
PAID  
FLUSHING, NY  
Permit #972



Continuing  
Education



**COMPLETED** the Pharmacy Technician Certification  
Preparation course

**PASSED** the Pharmacy Technician Certification Board  
(PTCB) exam

**BEGAN** working as pharmacy technician team lead  
in a hospital

To learn more about Pharmacy Technician and other  
healthcare programs see pages 10 - 15.



**PRADIPT** SHARMA

Pradipt Sharma came to LaGuardia for industry certification and landed a new job. Read his story on page 13.