



**DARE TO DO MORE**

**PARKING TYPE:** ANNUAL \_\_\_\_ FALL : 1 / 2

SPRING: 1 / 2

**PAYMENT TYPE:** CHECK \_\_\_\_ MONEY ORDER \_\_\_\_

# Parking Permit Checklist

To save time, please print out your documentation  
before going to the Bursar Window.

**Copies** of the following items will be required for Bursar Verification:

- Valid LaGuardia Community College ID Card ( With \_\_\_\_ Sticker) - \*\* copy front and back\*\*
- Check or Money Order paid to Fiorello H. LaGuardia Community College Auxiliary Enterprises Corporation

**NEW APPLICANTS** The following information will be required. (Or if any changes need to be made since your last application) :

- Valid Driver License
- Valid Vehicle Registration (Vehicle #1) - Must match plate # on application
- Valid Vehicle Registration (Vehicle #2) - Must match plate # on application

Annual (2019-2020)	August 26, 2019- August 23, 2020 Sold: May 29, 2019
Spring Session II (2019)	June 16, 2020 - August 23, 2020 Sold: May 21, 2019
Fall Session I (2019)	August 26, 2019 - December 22, 2019 Sold: May 30, 2018
<u>Fall Session II (2019)</u>	December 23, 2019 – February 27, 2020 Sold: December 2, 2019
Spring Session I (2019)	February 28, 2020 - June 15, 2020 Sold: February 3, 2020

Please keep this page for your records.  
This serves as your receipt. Thank you.

FOR BURSAR OFFICE ONLY **DATE:** \_\_\_\_\_

**FY'19 – Fall II Parking Permit Application**  
**Applications Accepted Monday, December 2, 2019**

**TO BE COMPLETED BY APPLICANT:**

New Applicant

Repeat Applicant  (If license and registration information has not changed, only copy of college ID is required)

5-Digit Parking Access card ID # (first 5 digits on back of card): \_\_\_\_\_

\* Date Form Completed: \_\_\_\_\_

\* Name (First Name & Last Name): \_\_\_\_\_

\* Address (City, State, & Zip Code) \_\_\_\_\_

\* Telephone # (Best # to reach you): \_\_\_\_\_

\* Email Address: \_\_\_\_\_

\* I am (Check One) ----->

- |  |  |
|--|--|
| <input type="checkbox"/> Faculty - Full-Time | <input type="checkbox"/> Faculty - Part-Time |
| <input type="checkbox"/> Staff - Full-Time   | <input type="checkbox"/> Staff - Part-Time   |
| <input type="checkbox"/> Student - Full Time | <input type="checkbox"/> Student - Part Time |

*(Students Must Clear All Stops to Be Eligible For Lottery)*

\* Department (For Faculty & Staff): \_\_\_\_\_

\* Vehicle Information:

Vehicle #1

Vehicle #2

>>>>> License Plate # & State \_\_\_\_\_

>>>>> Year \_\_\_\_\_

>>>>> Make \_\_\_\_\_

>>>>> Model \_\_\_\_\_

>>>>> Color \_\_\_\_\_

**TO BE COMPLETED BY BURSAR'S OFFICE:**

\* Date Form Received in Bursar's Office: \_\_\_\_\_

\* Copies of 3 Forms of Proof to Be Verified by Bursar:

Yes

No

1 - Valid LaGuardia Community College ID Card (With Valid Sticker) \_\_\_\_\_

2 - Valid Driver's License \_\_\_\_\_

3a - Valid Vehicle Registration (Vehicle #1) - Must match plate # above \_\_\_\_\_

3b - Valid Vehicle Registration (Vehicle #2) - Must match plate # above \_\_\_\_\_

\* **If you do not have all 3, you are NOT eligible for a permit.**

\* **Checks should be made payable to: Fiorello H. LaGuardia Community College Auxiliary Enterprises Corporation**

\* Payment Type:

>>>>> Check \_\_\_\_\_

>>>>> Money Order \_\_\_\_\_

Check # \_\_\_\_\_

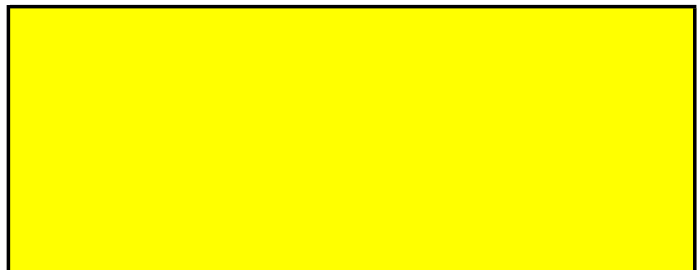
\* Check List:

1 - Completed Application \_\_\_\_\_

2 - **\$70.00** Payment \_\_\_\_\_

3 - 3 Forms of Proof \_\_\_\_\_

\* Bursar Official Stamp ----->



\* Processed By In Bursars Office (Print Name) ----->