



# LaGuardia Community College

31-10 Thomson Avenue • Long Island City, New York 11101 • Voice: (718) 482-7200

Dear Student:

Thank you for visiting the Office for Students with Disabilities. In order for us to be able to serve you better, please provide us with written documentation of your disability. Please have your doctor, therapist or counselor type the following information on their letterhead. If you feel that more than one person should respond, you may give us as many letters as you like.

The letter should include the following:

- Diagnosis (the nature of your disability)
- Medication history (including current medication(s): name, dosage and reason)
- Prognosis (describe readiness for college)
- Recommendation and suggestions (please specify accommodations)

We look forward to meeting with you again and working with you while you attend LaGuardia Community College.

Sincerely,

Jhony Nelson, Director  
Office for Students with Disabilities  
Room M-102  
Phone: (718) 482-5279  
Fax: (718) 482-6055

