

LaGuardia Community College Foundation Emergency Fund Request Form

STEP 1

PLEASE FILL OUT THIS FORM:

Name: _____ Address: _____

City: _____ State _____ Zip _____

Date of Birth: _____ Empl ID: _____ Email: _____

Cell Phone #: _____ Alternate Phone #: _____

Semester/Year Funding Needed: _____ Amount Requested: \$ _____

Type of Assistance You Are Requesting: Transportation Textbook Other _____

Other Foundation Assistance Received: _____

STEP 2

WRITTEN STATEMENT: See box below _____

STEP 3

SUPPORTING MATERIALS: Please provide all of the following: Unofficial transcript Bursar bill Class schedule Syllabus Cost of Textbook

STEP 4

ARE YOU CURRENTLY RECEIVING FEDERAL GOVERNMENT BENEFITS? Yes No

STEP 5

SIGNATURE: By signing this form I attest that the information I have provided in making this request is factual. I also will make every effort to utilize any support granted to me to successfully complete my course work this semester.

WRITTEN STATEMENT We want to hear your story as to why you're seeking assistance. Be sure to include:

- What type of assistance you are seeking
- Why you are in need of assistance (feel free to share as much or as little as you would like)
- How receiving financial assistance will help you to complete the semester

Student's Signature: _____ Date Completed: _____