



DARE TO DO MORE

**President's Cabinet Meeting
Tuesday, September 8, 2020
10:00 a.m. – 11:00 a.m.**

Meeting Notes

Participants:

Kenneth Adams, President
Paul Arcario, Provost
Nireata Seals, Vice President of Student Affairs and Associate Provost
Janet Corcoran, Vice President of Institutional Advancement/Foundation
Shahir Erfan, Vice President of Administration and Finance/Interim Vice President of Adult and Continuing Education
Henry Saltiel, Vice President of Information Technology
Robert Jaffe, Senior Advisor to the President
Oswald Fraser, Executive Director of Human Resources
Maria Cook, Executive Counsel to the President

- I. Review Cabinet Minutes from 8/31/20 Meeting:** Minutes of 8/31/20 reviewed by the Cabinet and approved by the President.
- II. Campus/CUNY Update (President Adams):** President Adams reviewed various issues, including: 1) Impact of Spring 2020 Pass/Fail grading; 2) CUNY campuses serving as poll sites; 3) nursing programs being asked to approve waivers for clinical students; 4) approach to handling High School students served on CUNY campuses; 4) flexibility in using campus-designed health assessment approaches; and 5) CUNY budget.
- III. Update on Fall 2020 Enrollment (Vice President Seals):** VP Seals reported that enrollment numbers as of 9/7/20 are showing a gap of 18% from target and a decrease of 9% from Fall 2019. Noted that other community colleges are facing significant decreases in headcount from Fall 2019. Provost Arcario reported on planning to pilot a “mini-session” (6-week session built within Fall 1) to serve students.
- IV. Fall 2020 Phase 1 Campus Re-Opening (All)**
 - 1. Screening for Temperature at Entrances:** President Adams requested all individuals coming to campus be temperature screened for health and safety. VP Erfan to inform Fall 2020 Re-opening Committee and to inform campus.
 - 2. Contact Tracing Protocol:** Discussed need for CUNY guidance on approach to identifying and contacting individuals who indicate health risk as part of health assessment. Discussed need to clarify LaGuardia actions when high school student is deemed a positive case.