



Executive Council Meeting
Wednesday, August 16, 2017
1:00-3:00 pm in E-518
Minutes

Present: Gail O. Mellow, Paul Arcario, Janet Corcoran, Shahir Erfan, Susan Lyddon, Jane Schulman (via phone), Nireata Seals, and Jessica Mendoza

Absent: Robert Jaffe

Starting time 1:05 am

1. President Mellow's Evaluation

The Vice President had a discussion about President Mellow's evaluation.

2. Divisional Reports

AF/AA- Received the award letter for the open educational resource grant. Joanne Pierre-Louie will be working on the strategic plan. Dionne Miller will be working on a 3 week pilot session project for the next academic year. Institutional Research will be moving to the division of Academic Affairs. Jeffrey Weintraub will be interim director. The search will the new director of Institutional Research will be starting soon.

JC/PO- Reviewed 15 proposals for the operational effectiveness project. Has narrowed it down to 3 semi-finalists. Expected for the consultant to start early to mid-November. Continuing to work with the LaGuardia Foundation. September 5th will be a big day for DACA students, this is the deadline in an ultimatum issued by Texas Attorney General Paxton and 9 other state attorneys general that have said to the Trump administration to either rescind DACA or they will challenge it in court. Please keep directing students to our website for more information.

NS/SA- Enrollment for spring is at 97.4 percent. For fall session we still need 1600 FTE to reach our goals. Is sure that we will hit enrollment numbers goals for this year. Has sent communications to certain departments to extend their service hours to attend to students, they will even be open on Fridays. Has completed two key searches in student affairs have been finalized. Bart Grachan was selected as Associate Dean for Student Progress and Completion, James Salnave has been selected as Assistant Dean for Student Engagement.

SE/ADM- Will be having a meeting with Vice Chancellor Matthew Sapienza to discuss lowering our target numbers. Needs Department of Transportation to approve the sidewalk elevation by the C-building. Working on the emergency management planning process.

Action: S. Erfan is to bring to Executive Council the emergency management planning process to be reviewed.

SL/IA- Received a \$15,000 check donation from the 10k small business cohort. The Pushy Moms have been names one of the 15 semifinalists in the Encore/Generation to Generation contest. It is a \$50,000 prize for the winner, hope to win to expand the Pushy Mom program at LaGuardia and nationally. Interviews have started for the President Society and the President Society's Tech. The Street Team did a presentation for President Mellow and spoke about what they have learned and how they have tried to make an impact with social media.

JS/ACE- HCE has been re-funded by the Robin Hood foundation to do the Bridge program. ACE also received a small grant for the Workforce development initiative.

RJ/PO- None

HS/IT-Degreeworks system has been upgraded. Automated course schedule RFP has been prepared. Will be attending one more meeting to ratify the RFP but then expects it to process.

GM/PO- None