



**Executive Council Meeting**  
**April 23, 2018**  
**12:00-2:00 pm in E-518**  
**Minutes**

**Present:** Gail Mellow, Paul Arcario, Janet Corcoran, Shahir Erfan, Carl Ferrero, Robert Jaffe, Henry Saltiel, Jane Schulman, Nireata Seals, and Jessica Mendoza

**Guest:** Meredith Nissenbaum, HR&A consultant

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Starting time 12:04 pm

**1. Reflection and Discussion**

President Mellow asked the Executive Council on their thoughts regarding this project. She stated that this project has been in process for over a year and a half now and asked what issues, and challenges did they feel kept coming up. The Executive Council discussed what it was like to put this project and document together.

**2. Divisional Reports**

GM/PO-Achieving the Dream will be coming to visit LaGuardia on Friday, April 27<sup>th</sup>. Is having small informal gatherings with faculty and staff members from Academic Affairs and ACE

HS/IT-Has two contracts currently at CUNY Central.

JS/ACE-ACE applied for literacy zone grant. Has been having lots of meeting regarding signage and furniture. Thank you to Vice President Erfan and his team for all their hard work.

CF/IA-The Colony Club event is on May 8th.

RJ/PO-The Board of Trustees Public Hearing will be held here at LaGuardia on Monday, April 30<sup>th</sup>.

SE/Adm-The library plans are in order at the moment just discussing design issue. The Façade north side project is happening right now. There will be street closures.

NS/SA-Starting enrollment again for Spring Session II and Fall Session I. Student elections will be taking place soon. Working with staff members on developing workshops on how to communicate with students on behaviors.

JC/PO-Last week the LaGuardia Rising Committee meeting held two immigration fairs.

PA/AA- At an Executive Council in May, Michael Lipkin, Director of Institutional Research & Assessment will be coming to discuss the Middle States report due in August. Will be having a radio program called *The Provost's Spotlight*. Each episode will feature interviews with LaGuardia faculty or staff meant to acknowledge and celebrate their accomplishments.