



**Executive Council Meeting  
Wednesday, November 16, 2016  
12:00 p.m. - 2:00 p.m. in E-518**

## **Minutes**

**Present:** Gail O. Mellow, Paul Arcario, Janet Corcoran, Michael Baston, Shahir Erfan, Susan Lyddon, Jane Schulman, Robert Jaffe, Henry Saltiel and Yasmin Nunez

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**Starting time 12:08 p.m.**

**1. Election Implication and Student, Faculty and Staff Response**

The Executive Council had a discussion regarding the election. President Mellow asked the executive council members if they had any suggestions on the message she should say to the college community.

**2. Professional Staff Meeting**

The professional staff meeting will be held on Wednesday, December 7<sup>th</sup>.

**3. FY2016 End of Year Budget**

A copy of the FY2016 Year End Financial Report was handed out to each Vice President to briefly discuss. An overview of the report was given by President Mellow and Vice President Erfan. President Mellow wants these reports to be always shared when available during future Executive Council meetings.

**4. Credit Student Success Framework**

President Mellow asked each Executive Council member to provide an update on the progress of the credit student success project they are all working on with their groups.

**5. Divisional Reports**

**AA/P. Arcario** – none

**AD/S. Erfan** – The Business Office is working to come up with a plan on how to minimize time processing paperwork when spending money from Tax Levy and Research Foundation

**IT/H. Saltiel** – Is having a degree works kick-off meeting today.

**PO/R. Jaffe** – Lt. Governor and Frank Raphael (Our new Board Member) is visiting our campus on Thursday, November 17<sup>th</sup>. Working with President Mellow on the Campus Climate project.

**PO/J. Corcoran** – Is looking at corporate and private foundations. JP Morgan Foundations are holding a meeting

**IA/S. Lyddon** – CBS Story, about Pushy mama. We have three new board members

**SA/M. Baston** – none

Meeting adjourned at 12:00 p.m.