



**Executive Council Meeting
Wednesday, January 24, 2018
2:00-4:00 pm in E-518
Minutes**

Present: Gail Mellow, Paul Arcario, Thomas Hladek, Susan Lyddon, Jane Schulman, Nireata Seals, Henry Saltiel and Jessica Mendoza

Absent: Janet Corcoran and Shahir Erfan

Starting time 2:04 pm

1. Debrief on Senior Leader's Meeting

President Mellow addresses the Executive Council and asked them their thoughts in regards to the Senior Leadership retreat that was held on January 16, 2018. Everyone agreed that it was a great learning experience. It helped clarify many questions that people had about the Operational Effectiveness Framework.

2. Operational Effectiveness Framework: Clarifying "Open" Issues

President Mellow and the Executive Council has a discussion regarding the planning template and if there should be one individual KPI or 3 KPI's. Everyone agreed that the framework chart language needs to be changed. In regards to who is involved the Executive Council will complete the chart and bring it back to the Executive Council meeting on February 2nd to be discussed.

3. Operational Effectiveness Framework: Next Steps

President Mellow decided that Jane Schulman and Robert Jaffe will create and circulate review talking points for senior leaders

4. Creating Criteria for Planning Team

The Executive Council discussed and agreed that the accountable individual will nominate members of the Planning Team and those names will be approved by the Executive Council.