



Fall 2019 New College Discovery Students

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Enrollment Information for New College Discovery Students – Fall 2019

Step 1 - Information Session

All applicants who indicate an interest in the College Discovery Program on the CUNY Application and meet the economic eligibility for consideration will be invited to partake in a College Discovery (CD) Information Session. The CD information session will share the benefits and requirements of the program and the next steps for enrolling. Only students who successfully complete a CD information session will be considered for the program.

Summary of Benefits

- Up to seven semesters of Tuition Assistance Program (TAP) - if needed
- A stipend for educational expenses each semester
- Access to the CD Learning Resource Center for Academic Success
- Access to a reserve library of required text books, computers and educational supplies
- Assigned counselor for academic, personal, and career issues
- Free one-on-one tutoring
- Free Study Groups, workshops and prep classes
- Carry your benefits to a 4 year CUNY, SUNY or private school

Program Requirements Summary

- All CD students are required to attend college full-time each semester (12 or more credits)
- All CD Students are required to attend tutoring – students who are taking a Basic Skills course – 10 hours/semester; Non Basic Skills - 6 hours/semester
- CD students are expected to meet with their CD counselors at least 3 times during their first semester
- A student whose GPA falls below 2.0 must attend probation counseling with an assigned counselor, register for the probation seminar, and attend 10 tutoring sessions

Step 2 - Financial Aid

All student are required to complete the following financial aid applications in order to be eligible for the program:

FAFSA - <https://fafsa.ed.gov/> (school code – 010051)

TAP - <https://www.hesc.ny.gov/> (school code – 1403)

Potential CD students may also be required to provide additional documentation as required by NYS guidelines for Opportunity Programs. The Student Financial Services Office will contact you regarding any additional documents.

All financial documents must be submitted to Student Financial Services in Room C107.

Please visit <https://www.laguardia.edu/PayingforCollege/> if you have any additional questions about financial aid or go to room C-109, if you need help to fill out the applications.

Step 3 - Testing

Students are required to take the CUNY Placement tests in Reading, Writing and Math. Your scores on the tests will determine which classes you can take in the fall semester. Some students may not be required to take one or more of the placement test(s) if they have done well on the SAT, ACT and New York State Regents.

For more information on testing, please visit <http://www2.cuny.edu/academics/testing/>.

Step 4 - Summer Program

Students who need to take Basic Skills course(s) as a result of the CUNY Placement Tests are required to enroll in the CD Summer Program through the First Year Institute (FYIP). All courses, instructional materials, and services are offered through FYIP to eligible students for free. Courses are scheduled in a two-week or three-week calendar format and typically classes will run Monday through Friday. Basic Skills courses may include:

- Mathematics (MAT 095 and MAT 096)
- Writing (ENG 099)
- Reading (CSE 099)
- English as a Second Language (ESL 097 and ESL 098)

For more information about the CD Summer Program through FYIP and the schedule, please visit <https://www.laguardia.edu/Academics/First-Year-Institute/>.

Step 5 - Advisement and Registration

Student who have successfully completed a CD info session and have taken the placement test(s) or are exempt from testing will be invited to meet with a CD counselor for advisement and registration for the fall semester. The CD counselor will review the program requirements and guidelines and advise you of the courses to take for your major.

Our CD Ambassadors will help you build your schedule and register you for your courses via CUNYFirst. All students must add the following courses for the fall semester:

ADV.CDO: CD New Student Orientation: The goals are to get students acclimated to the college, program and staff; review of contract and expectations; meeting new classmates, current and former student; getting engaged and learning about new opportunities

FSG.1: CD First Year Institute: The purpose of the CD first year institute is to ensure that students gain the skills necessary to be successful academically and socially. The instructor for the course will also be your CD counselor.

FSG.SGM: Study Groups: The CD Study Groups focus on reviewing challenging course concepts, preparing for exams and aiding in maintaining academic status all with the help from professional tutors in a peer group environment. Study group session also fulfill contractual requirements for the College Discovery Program.

Our Ambassadors will also assist you in creating your AdvisorTrac username and password. This account will allow you to schedule your tutoring and counseling appointments.

Frequently Asked Questions

1. I did not test into College level Math and Reading, can I still be in CD?

Yes, College Discovery accepts students in all levels of remedial or non-college level courses. However, you will be required to participate the CD Summer Immersion Program offered by First Year Institute Program (FYIP). Please click [here](#) for more information about FYIP.

2. I took my CUNY placement exam at another school do I have to retake it here?

If you did not pass the Writing (CATW), you will be required to take a local test at LaGuardia's Testing Office to determine which course you are required to take. You will not have to re-take the Math and Reading tests. Please contact the testing office at 718.482.5146 or email testing@lagcc.cuny.edu.

3. I am an ESL student, can I still be in CD?

Yes, College Discovery accepts students in all levels of placement including academic ESL. However, if your placement is for ESL096, it is recommended that you register with the CUNY Language Immersion Program (CLIP) program. Click [here](#) for more information about the CLIP program.

4. I signed up for CUNY Start, can I still be a CD student?

Yes, once you have submitted all of the required paperwork to Financial Aid and your eligibility for the program is certified, you can begin College Discovery after you finish CUNY Start.

5. Can I be in ASAP and CD?

Unfortunately, students cannot be enrolled in both program. The charts below illustrate the differences between the programs.

Is College Discovery right for me?

YOU	College Discovery	ASAP
Need 2 or More Developmental Courses	YES	NO
Majoring In: <ul style="list-style-type: none"> • EMT/Paramedic • Food Service Management • Dietetic Technician • Occupational Therapy • Physical Therapy • Radiologic Technology • Registered Nursing • Licensed Practical Nursing • Veterinary Technology • Music Recording Technology 	YES	NO
Benefits Transfer to a 4 year CUNY/SUNY	YES	NO
Benefits Transfer to a 4 year Private School?	YES	NO
Benefits Transfer to a Graduate Program?	YES	NO

What makes CD different?

Benefits	College Discovery	ASAP
PELL	\$3097.50 (Eligible for 12 semesters)	Eligible
TAP	\$2400 (Eligible for 11 semesters)	Eligible for 10 semesters
Books	\$300 per semester	Book Voucher (not redeemable for money)
Metrocard	Given Regarding Program Guidelines	Given Regarding Program Guidelines
Majors	College Discovery Accepts All Majors Without Any Restrictions	ASAP Does <u>NOT</u> Accept: EMT/Paramedic Food Service Management Dietetic Technician Occupational Therapy Physical Therapy Radiologic Technology Registered Nursing Licensed Practical Nursing Veterinary Technology Music Recording Technology
Academic Support	Resource Center	Resource Center
Placement Test	Accepts ALL Levels of Developmental Courses	No More than 2 Levels of Developmental Courses
Support Services	Individual Advisement Personal Counseling Career Counseling	Group Advisement

6. When can I register for classes?

You will receive an email inviting you to meet with a CD counselor for Advisement and Registration once you have completed a CD Information session and have taken all of your placement test(s). Advisement will start as early as May 1st and will continue through the end of August. The earlier you take your placement test(s), the earlier you will be invited for advisement.

7. My parents and I did not file taxes, do I still need to submit documents?

If you or your parents did not file taxes you will need to submit a verification of non-filing letter that can be found <https://www.irs.gov/individuals/get-transcript>. You may also get a tax transcript from the IRS local office – [click](#) here for the locations.

8. When do I get my metrocard?

Students receive metrocards based on the CD Metrocard Reward program.

9. Who is my counselor?

All new CD students are required to take **FSG.1: CD First Year Institute**. The instructor for this course will be your CD counselor.

10. How do I sign up for the CD Summer Program?

All new students who are required to take a Basic Skills course such as MAT095, MAT096, ENG099, CSE099, ESL097, ESL098) can sign up for by contacting Bipasha Dey in the First Year Institute Program. Click [here](#) to sign up. All courses and materials are free!

11. How will I know I am part of the CD Program?

Once you have been advised and registered for your classes and you have submitted all of the required documentation for financial aid, you will receive a welcome email from the director at the start of the semester.

12. When do I receive my CD books and fees money?

CD book & fee money is disbursed twice a year, at the beginning of each semester according to the Financial Aid Disbursement Schedule. Please [click](#) here to view the disbursement days.

13. How many credits do I have to register for to be eligible for CD financial aid?

You must registered and maintain enrollment as a full-time (12 or more credits) student by the financial aid certification date in order to be eligible for CD.

14. How many payments am I entitled to receive as a CD student at LaGuardia?

You are entitled to receive up to six payments. As a CD student, you would be eligible for an additional semester of Special Programs financial aid support if you are graduating.

If you have any additional questions, please feel free to contact us.

Contact Information

Reason to Contact	Person	Contact Information
Sign up for CD Summer Program classes (FYIP)	Bipasha Dey Director, First Year Institute Program (FYIP)	bdey@lagcc.cuny.edu 718.482.5218 Room C-428
Hand in financial aid verification documents	Student Financial Services	Room C-107
Reschedule CUNY placement tests	Student Information Center	callcenter@lagcc.cuny.edu 718.482.5935 M-Lobby
Hand in high school diploma or GED	Admissions Office	admissions@lagcc.cuny.edu 718.482.7206 Room C-102
Hand in your immunization records	Health Center	718.482.5270 Room MB-40
Advisement and questions about the CD program	College Discovery Office	718.482.5270 Room B-235
Register for classes, schedule tutoring appointments	CD Tutoring Center	718.482.5254 Room B-208

College Discovery Program

30-20 Thomson Ave, B-Building, Suite B-235, Long Island City, NY 11101

<http://www.laguardia.edu/cd/> • 718.482.5270