For five years, Matloatsie Machethe worked odd jobs until her supervisor at a property management, seeing her potential, convinced her to enroll in college. "I remember when the letter came. It said, ‘congratulations, you’ve been accepted to LaGuardia.’ For me that was the most epic moment of my life in America," she says.

Matloatsie was a young girl when Nelson Mandela ended the apartheid in South Africa. Still though, she vividly remembers attending a segregated church, being two of only six Black children at boarding school with her brother; and the discrimination that remained in her country even after the 1994 election.

And even more vivid still, are the memories of her struggling mother who was left to raise three children alone when Matloatsie’s father passed away. These circumstances led her to a waitressing gig straight out of high school. With no goals and no opportunities in sight, she saw her way out in college.

Dear Students,
Welcome, and welcome back to LaGuardia Community College!
For those of you returning to continue your education, know that your diligence in persevering in your studies will enrich your life personally, professionally and financially, and for new students, your decision to attend LaGuardia is an excellent one that will launch you down the road to success.

As you move through the fall semester I encourage you to connect with faculty; they are eager to get to know you. They are here to welcome you to this exciting new chapter in your life, and encourage you to ask questions, push boundaries and demand more of yourself.

At LaGuardia, every student success begins with the courage to question, to ask “What if?” When you do, new paths appear and new doors open, and our award-winning faculty are there to guide you every step of the way.

I wish you limitless success this semester, and don’t hesitate to reach out to your professors, counselors, college and program staff. We are all here for you.

Best of luck!
Sincerely.
Dr. Gail O. Mellow, President

No Summertime Lull for LaGuardia Honors Students

Summer can be a quiet time for many, but the Honors Student Advisory Committee (HSAC) was busy with many projects, including organizing a successful Summer Transfer Workshop Series. With dozens of students in attendance, the three-part series, which took place over June and July, painted a vivid picture of the transfer process. Led by HSAC members, Honors faculty and alumni, and scholarship experts, these open workshops provided application strategies and personal tips to the participants—who ranged from freshmen to those who are about to graduate. Step-by-step guides accompanied these three workshops, coordinated so that students could get a head start on their transfer and scholarship work.

The first workshop was an overview of the transfer process. The large audience was divided into groups to speak with peer experts and scholarship experts.

Student News Editorial Policy
The Student News is a college publication for the benefit of the student body. All articles accepted for publication are reviewed and edited as needed for style and length. The Division of Student Affairs and the Office of Marketing and Communications produce the Student News collaboratively.

HONORS, continued p. 3

Daring To Do More
Matloatsie Machethe

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HONORS, continued p. 3
Welcome back to campus, or if you’re new to LaGuardia, welcome! We’ve had an exciting summer preparing for your new term. As you know, the College has begun to use CUNYFirst, our new registration system, and we want to thank you for doing your part this summer! For those of you who are returning students, we know we have asked you to learn a new way to enroll, and we especially thank you for that, too. We’re excited to bring this easy-to-use, modern, and efficient system to our campus and to you.

As always, LaGuardia is brimming with opportunities, and the new semester gives you a fresh start on learning more about them. Here are some ways for you to get connected (or re-connected):

- **Visit your major department.** Notices of meetings, activities, or scholarship or internship opportunities will be posted; you can also stop by and say hi to your favorite professors.

- **Attend the Club Fair.** Discover what all the College’s clubs have to offer on Wednesday, September 19 at 2pm in the atrium of the E building. Club officers will provide information and giveaways!

- **Review your Degree audit.** Be in the know about your degree requirements by checking your Degree audit account after you have completed registration. You should review your requirements every semester so you can plan carefully and thoroughly for advisement and registration.

- **Get in the habit of checking your LaGuardia email daily.** Your Live@LaGuardia account is the best way to be sure you’re up to date on everything LaGuardia. Don’t miss important deadlines and events! Check it just like you would check your Facebook account.

- **Form a study group.** Research shows that studying together improves learning and success. Early in the semester, get to know a couple of classmates in each of your courses, and make plans to meet regularly to review the course material.

- **Go to the library.** Scope out the best study spots early, and check out the library’s new acquisitions. This year the library will be undergoing a renovation to provide you with more places to study.

- **Start planning your post-LaGuardia life.** It’s never too early to think about your future. The beginning of the semester, before your workload increases, is a good time to become familiar with our Office of Transfer Services in B215 and our Employment and Career Services Center in C239. Even if you’re not ready to speak to a counselor, knowing where each office is and how it can serve you is a great start. Also check out eCareer online, where you can build your own personalized career plan.

**What To Expect In New Student Seminar**

If you have registered for New Student Seminar, you are about to experience a weekly class specifically designed to help you adjust to college. You will learn how to locate resources, explore your major and career, and understand the requirements to graduate in your major. It is the place to get your questions answered and will help you plan for your future. It is your first step to success.

If you are not registered for Fall Session I, it is not too late! Seats are still available in Fall Session II. Do not wait to complete this valuable requirement; it is a stepping-stone to all your other classes.

If you have questions, please contact the Counseling Department Coordinator Jean Buckley-Lockhart by phone at (718) 482-5258 or via email at jeanh@lagcc.cuny.edu.

Watch for the next issue of **Student News** in October 2012!
From the Student Government Association

Making Positive Changes

Welcome back! We hope you had a wonderful summer. This academic year your Student Government Association (SGA) is dedicated to making positive changes that will improve your LaGuardia experience. And during the summer, we created a strategic plan to achieve goals that will enhance that experience. This includes: organizing more job fairs and facilitating campus employment, creating more spaces for study and leisure, and attaining more textbooks for our library.

The Student Government Association is the voice of our student body. We value your input; if you have any ideas on how SGA can achieve these goals or would like to help, visit us in M160 and M165. You can also leave us a suggestion in our suggestion box in the rooms C101 and M160.

Feel free to visit members of SGA as well:
- President: Shah Amanat, room M160D
- Vice President: Dan Campbell, room M160F
- Executive Secretary: Miaomiao Chen Michelle, M160B
- Executive Treasurer: Haider Ali, M165G
- Executive Parliamentarian: Guo Xiachen Dominic, room M160G
- Governor of Academic Affairs: Alaina Chisholm, room M165D
- Governor of Clubs and Ethnic Affairs: Yanjing Huang Jojo, room M165H
- Governor of Public Relations: Donavan Bortingon, room M165A
- Governor of Political Awareness: Mahmudul Hasan, room M165S
- Governor of Students with Disabilities: Alexandra Morman, room M165E
- Governor of Sustainability: Missary Arredondo, room M165B
- Governor of International Student and Foreign Affairs: Stephaney Ramales, room M165F

Thank you for your support!
Best wishes,
Your SGA 2012-2013

Honors from p. 1

successful alumni on the following topics: gathering credentials and becoming a competitive candidate, generating a college list, the Common Application, getting letters of recommendation, practical how-tos, and financial aid.

For the second workshop, HSAC members and alumni shared their experiences and provided strategies to demystify the intimidating process of drafting the personal essay. Furthermore, to get the audience started on their personal essays, time was set aside for guided brainstorming and free writing, which helped alleviate many participants’ anxiety about beginning the writing process.

The workshop series ended with session on scholarships. HSAC members (including scholarship recipients), alumni, faculty and a representative from the Kaplan Educational Foundation led the audience through a range of strategies for accessing and securing the many need-based and merit scholarships available. Participants also registered for fastweb.com accounts on the spot and were given a list of customized scholarships.

Because of the interactive and inclusive nature of HSAC’s workshops (and all of our events), participants felt connected to a powerful network of peers, faculty and alumni. They left the workshops confident in their chances of transferring successfully and certain that they belonged to a student-centered community geared towards their academic, career and personal growth.

Visit HSAC in M-222 to learn about the exciting Fall opportunities lined up. Students do not have to meet Honors requirements to participate and benefit from HSAC events. Workshop photos are available at fb.com/LaGuardiaHonors. More information about HSAC and transfer/scholarship resources can be found here at www.laguardiahonors.com.

Profile from p. 1

an au pair program that would bring her to America in 2006 at age nineteen.

Thinking she’d work in business administration, she started at LaGuardia in Spring 2011 as a Business major. However, after an Honors course in ethics and moral issues, she quickly switched to Liberal Arts. “As time progressed, I realized I shouldn’t limit myself to one thing.”

Shortly after, under the influence of her peers, she joined the Honors Student Advisory Committee (HSAC) at LaGuardia, an inclusive, student run group that pushes an Honors education as well as research, community college graduation and transfer to senior colleges. “It’s a great place with very ambitious students. It reinforced in me that if you have potential you should pursue it with everything that you’ve got,” she says.

She was also selected as a 2012 New York Needs You fellow, a mentorship program for first generation college goers. Matliatsie will graduate in Fall 2012; she’s currently applying to Columbia, Sarah Lawrence and Cornell.

Her dream career is three-fold. She wants to practice business law in the non-profit sector while advocating for orphans living with HIV/AIDS.
Waste of 87,000 Plastic Bottles Eliminated by Water Bottle Refilling Stations

Good news for those looking to refill their water bottles. Every building on campus now has a water bottle refilling station. There’s a station by the E Building Atrium, one along the Hall of Flags and one across the Enrollment Services Center in the C Building. The latest refilling station was installed in the second floor of the B Building, next to the restrooms.

Reusing and refilling your water bottle only takes a matter of seconds, and more importantly, it’s good for the environment. Every time someone reuses a water bottle at a refilling station, one less plastic bottle ends up as waste. Refilling stations track how many plastic water bottles we save. Since installing the stations, users have helped eliminate waste from over 87,700 disposable plastic bottles.

Refilling stations are consistent with the Sustainability Council’s efforts to raise awareness and reduce the College’s carbon footprint. When you refill your water bottle, you’re making an eco-friendly choice.

The Sustainability Council plans to install additional water bottle refilling stations on campus.

Breathe Free, Inhale Life!

As of Sept 12. LAGCC and every CUNY campus will have a new tobacco policy. To provide a healthy and safe environment for the College and its visitors, smoking will not be allowed within 50 feet of our campus. The new policy also bans chewing tobacco and will provide free smoking-cessation programs. Visit the Health Center in room MB40 for more information.

FEDERAL WORK-STUDY

Job Fair

Come See Us!
October 3rd, 2012
10am - 3pm
POOLSIDE CAFÉ - E-149

Need a Job? Earn Money
Work on/off Campus

Get Hired On The Spot
A Safe Space for Women

At the Women’s center, we create a safe space for women, while also enhancing your intellectual, social and emotional development through cultural presentations, lectures, workshops, and support services. Please look out and join us for these upcoming fall events:

September
Hispanic Heritage Month
The celebration starts with our film festival made by, for and about Latinos.

October
Hispanic Heritage Month
The celebration of Hispanic Heritage continues. There will be a poetry reading, music, food and much more.

Breast Cancer Awareness Month
Attend our workshop on Breast Cancer Awareness and find out more information that could save your life or that of someone you love.

Domestic Violence Awareness Month
Learn about the warning signs of an unhealthy relationship and intimate partner violence, and way to find safety and regaining autonomy. Referrals will be available.

November
Take Back The Night (TBTN):
A source of great empowerment to survivors of sexual assault, in all its forms. These events happen in hundreds of schools and communities all across the country each year. Join us as we “Take Back The Night” with a poetry speak-out and a quiet candlelit vigil.

December
Depression Awareness & Coping Strategies Workshop
Learn the warning signs of Depression, coping strategies, and preventative measures.

For more information on the Women’s Center activities and programming contact Faculty Mentor, Dr. Vanessa Bing via email vbing@lagcc.cuny.edu or (718) 482-5787; or Program Coordinator, Joanna De Leon, MS Ed: jdeleon@lagcc.cuny.edu or 718-482-5102. The Women’s Center is located in room MB10.
Dollars & Sense

Student Financial Services Hours
Room C107
Monday & Thursday 9:00am - 7:00pm
Tuesday & Wednesday 9:00am - 5:00pm
Friday, Saturday, Sunday CLOSED

Student Financial Services Resource Center Hours, Room C109
Monday - Thursday 9:00am - 6:00pm
Friday, Saturday, Sunday CLOSED

In the Resource Center, you may file your electronic FAFSA, TAP application, obtain a PIN number, request IRS tax transcripts, apply for a LaGuardia Foundation Scholarship, and complete the Federal Work Study Orientation.

List of documents required to complete your 2012-2013 financial aid application:
• 2011 Federal and State Tax Returns
• 2011 W-2 Forms
• 2011 records of untaxed benefits received (SSI payments, Public Assistance)
• 2011 bank statements
• Alien Registration Card
• Driver’s License

Dependent students should also know their parent(s) legal name, social security number, date of birth; and if applicable, date of marriage, date of separation and/or divorce, and month and year of disability.

The Book Advance Program
For Fall 2012, Pell eligible students who submitted their Financial Aid application by August 1st may be eligible for a book advance check if there is a balance on record after the deduction of tuition and fees. This will allow you to purchase books at any bookstore you choose.

A check will be generated and sent to you via mail, direct deposit to your bank account or deposited onto your CUNY Scholars support card. Please note that the Book Advance check is an advance against your processed Pell award. It will be deducted from your Fall 2012 Pell check.

The book advance check disbursement dates are as follows:
➔ September 6 for eligible students with records processed by July 15th, 2012
➔ September 12 for eligible students with records processed by August 1st, 2012

For the full list of Fall 2012 Pell disbursement dates please visit LaGuardia’s financial aid page at www.lagcc.cuny.edu/Financial-Aid/Financial-Aid-HOME.

Book Advance and Financial Aid Refund Checks
Avoid lost checks and delays by signing up for the CUNY Scholar Support Prepaid Card or direct deposit.

CUNY Scholar Support Prepaid Card
This is not a credit card. It’s a prepaid MasterCard accepted at any store or ATM where MasterCard debit is accepted. Student payments will be automatically deposited to the card and can be used immediately.

Sign up for the CUNY Scholar Support Prepaid Card at www.cuny.edu/scholarsupport or in the Student Financial Services Resource Center.

Direct Deposit through Any Bank
Arrange your Financial Aid to go directly to your bank account. Simply complete and submit the Direct Deposit Request/Authorization Form to the Bursar Window in room MB55.

Forms are available at the Bursar window and online at www.laguardia.edu/Financial-Aid/forms-to-download.

Steps to Check Your Financial Aid on CUNYFirst
1. Log in to your CUNYFirst account at www.cuny.edu/CUNYFirst.
2. Click to expand the Self Service options and select Student Center.
3. Under the Finances section, click Account Inquiry.
   On the Account Inquiry screen you will look for your Pending Financial Aid. You can also see your account activity, current balance after Financial Aid, a detailed list of charges, payments and refund amount.

Verification Process for 2012-2013
The Office for Student Financial Services no longer accepts copies of Federal Tax Returns for income verification for the FAFSA. If you are selected for verification and did not use the IRS Data Retrieval Tool (learn more below), you will be required to:
➔ Complete and submit a Verification Worksheet
➔ Submit Tax Return Transcripts (learn more below) for students; and/or parents (if applicable)

The IRS Data Retrieval Tool on the FAFSA
The IRS Data Retrieval Tool makes it easier to complete your FAFSA application by authorizing the IRS to release the necessary income information to populate the application. You will have the option to use the IRS Data Retrieval Tool when you fill out the application. To use the tool, all parties must have filed their 2011 tax return at least two weeks prior to filling out the FAFSA.

Students who don’t use the IRS Data Retrieval Tool and are selected for verification will be required to provide an IRS Tax Transcript.

Obtaining IRS Tax Return Transcripts
To obtain an IRS Transcript you must request it online at www.irs.gov or by calling 1-800-908-9946. Transcript should arrive within 5-10 business days after it is available for processing.

Applying for LaGuardia Foundation Scholarships
LaGuardia Foundation Scholarship awards range from $500.00 to $4,000.00 per year. The application is available online at www.laguardia.edu/Supporters-Friends/Apply-For-Scholarships.

Requirements for applying for a Foundation Scholarship:
• Be a matriculated LaGuardia student
• Be enrolled full-time
• Submit a brief personal statement describing background education and career goals
• Submit a FAFSA application

Academic Requirements for Financial Aid Eligibility
Federal regulations require students to remain eligible by maintaining at least a “C” average, or its equivalent according to the College’s retention policy; and accumulating credits towards your degree according to the following standards:
• A student’s earned credits are equal to or greater than two-thirds of the credits the student has attempted at the institution
• The credits a student has attempted are not more than 150% of the credits normally required for completion.
• There is a maximum of 90 attempted credits allowed in order to be eligible for financial aid while attending a two-year college.

If the above stated standard is not met, eligibility may be retained by meeting the following conditional standard:
• The credits the student has earned are equal to or greater than .875 of the total amount of credits attempted minus 21.

The CUNY Board of Trustee Policy for Satisfactory Academic Standing requires students to maintain a certain grade point average based on the number of credits attempted as follows:

<table>
<thead>
<tr>
<th>Credits attempted</th>
<th>Required minimum GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.1 – 12.0</td>
<td>1.50</td>
</tr>
<tr>
<td>12.5 – 24.9</td>
<td>1.75</td>
</tr>
<tr>
<td>25 or more</td>
<td>2.00</td>
</tr>
</tbody>
</table>

Students who fail to meet these requirements (and the conditional standard) will lose their Financial Aid eligibility. Financial Aid Waiver Appeals must be requested within 30 days of notification through the Academic Standing Committee. Students can only apply for a one-time waiver for TAP. The decision of the Committee is final.

The Financial Aid Appeal Waiver Form is available online at www.lagcc.cuny.edu/Financial-aid/financial-aid-policies.

New College Discovery Students
Bring your Student Aid Report (SAR) to the Student Financial Services Center immediately. If you do not, you may lose money for which you may be eligible.

Program eligibility:
• Must be full-time
• Complete the 2012-2013 FAFSA, including the TAP application
• Submit all income information (tax return transcripts, W2s, 1099s, etc.)
• New students for Fall 2012 must have their economic eligibility verified prior to the start of classes.

If you have any questions, please contact Arianna Pina, at 718-482-5199.

Federal Work Study
Check your Financial Aid award letter - sent to your LaGuardia LIVE email account - to learn if you were awarded Federal Work Study. If you receive an award for 2012-2013, you can earn money while obtaining valuable work experience.

First-time participants to the programs are required to attend an orientation. Sign-up is in room C107.

Returning participants of the program must renew their Federal Work-Study contract, also in room C107.

Our annual Job Fair can help you find work on-campus, off-campus, and through the Public Service Corps program. Look for Job Fair dates on the calendar of events.

Perkins Loan
All students who have been awarded a Federal Perkins Loan for 2011-12 must submit an electronically signed Promissory Note and take the online Pre-Loan Entrance Interview before a check can be issued. Follow these three steps:

• Log on to www.lagcc.cuny.edu/financial-aid/links
• Click on Entrance Interview and Master Promissory for Perkins Loan to start
• Print the confirmation page upon completion and submit it to Mr. Stanley Rumph in room C107 for final approval.

• Sign and submit the Promissory Note electronically (online) only.

Direct Loan
All students applying for a Federal Direct Loan must submit an electronically signed Master Promissory Note and complete the Department of Education’s online Entrance Counseling. Follow these five steps:

• Sign in to www.studentloans.gov. If you do not have a PIN, you can request one at www.pin.ed.gov.
• Click Complete Master Promissory Note to submit your electronic signature for the applicable document.
• Then click Complete Entrance Counseling to start a short quiz.
• Print out the Rights and Responsibilities page and sign it.
• Bring the signed Rights and Responsibilities page within 30 days to Student Financial Services in room C107.

Once the Master Promissory Note is completed, you will receive a Disclosure Notice from the Department of Education approximately 10 days before the scheduled disbursement date. The Disclosure Notice will indicate the approved gross loan amount(s), fees, net loan amounts, and anticipated disbursement dates. All loans are disbursed in at least 2 disbursements.

Don’t Default

If you default on your student loan you will face the following serious consequences:

• Your loan will be reported to national credit bureaus and it will damage your credit rating
• A defaulted loan has a negative affect when you try to purchase a home or a car
• Legal action can be taken against you
• Your wages can be garnished
• Your income tax refund can be withheld
• You may not be eligible for additional student aid.

Student Loan Repayment Options
For more information on repayment options on student loans, visit www.nslds.ed.gov for Federal Direct Student Loans or www.ecsi.net for Perkins Loans.

Exit Counseling Required

As a federal regulation, you must complete an Exit Counseling/Interview if you are graduating, drop below 6 credits, or are leaving LaGuardia Community College, and you have an outstanding Perkins or Direct Loan. If you do not complete the interview, your school records, including your academic transcript and diploma will not be released until you complete this requirement.

The Exit Counseling/Interview serves to remind you of your rights and responsibilities, and gives you an opportunity to speak with a financial aid counselor about any questions that you may have regarding your loan.

Perkins Loan Borrowers may complete the Exit Interview online at www.lagcc.cuny.edu/financial-aid/links/.

Direct Loan Borrowers may complete the Exit Counseling online at www.nslds.ed.gov.

Important Financial Aid Links & Numbers Pell/TAP Queries?
For your Pell application status, to order a duplicate SAR, or general information about Federal Aid, (800) 433-3243 or http://www.fafsa.ed.gov/

Information about CUNY TAP application, Stafford Loans, TAP or Loan status, (888) 697-4372 or www.hesc.com

Selective Service, (847) 688-6888 or www.sss.gov
VA Education Benefits, (888) 442-4551 or http://www.gibill.va.gov/

Selective Service, (847) 688-6888 or www.sss.gov

FRC teletype for the hearing impaired, (866) 653-4261

Contest Winner - “Why I Want To Be A LaGuardia Graduate”

Congratulations on behalf of the Division of Student Affairs, Office of Marketing and Communications, and the entire LaGuardia community to Veronica Avila for winning the “Why I Want To Be A LaGuardia Graduate” essay contest.

In her essay, she concisely captured the bold, optimistic and experimental nature of the LaGuardia community. Revealing her initial disappointment of having to attend a community college,

The walk to LaGuardia was frustrating. I wanted to drop out, but I thought about my mom.

Her misperceptions were shattered when she found a budding Media Studies major at LaGuardia.

The degree will remind me of where I actually started off. This is still just the beginning and hopefully the end will be in California, or other places around the world, where I’ll be holding that camera. Where I’ll be attending movie premieres. Where I’ll be discussing my films.

The Colombian, 19-year-old currently resides in Queens. She credits her mother for encouraging her to “take a risk” and try LaGuardia. She is also thankful for what she has learned from her mentor, Professor Joyce Reuban, her Art and Film instructor.

I went back home with a huge smile on my face, and I told my mom that maybe things do happen for a reason.

Expected to graduate from LaGuardia in Spring 2012, Veronica dreams big. She wants to transfer to the University of Southern California and become a screenwriter and director.

The degree will remind me of where I actually started off. This is still just the beginning and hopefully the end will be in California, or other places around the world, where I’ll be holding that camera. Where I’ll be attending movie premieres. Where I’ll be discussing my films.

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The Division of Student Affairs Newsletter for Students 7
A Showcase of LaGuardia’s Highest Achievers

Seven LAGCC Students Launch New Business Ventures

LaGuardia student Nadira El Khang is the grand prizewinner of Capital One’s Student Design Entrepreneur Challenge. She won $1,000 to help launch her custom leather bags business and will receive business counseling. Nadira and six other students participated in the 10-week entrepreneurial training program that included business workshops and guidance from Capital One Small Business Bankers. Other winners included: Ciara Scott Samuel, $750; Cynthia Joseph-Longshamps, $750; Jack McDaniel, $500; Camila Shakhida Shamirzaeva, $500; Dan Campbell, $500; and Olivie Ponce, $500.

LaGuardia Students are NASA Researchers

As participants in the New York Research Initiative, Anderson Valencia, Yassine Mhandi, and Yusef Esa completed eight weeks of NASA research in Satellite Remote Sensing. The research focused on developing an algorithm to analyze more than 181 million real data points of EST, collected by more than 10 NASA-Satellites. The LAGCC research group also included two volunteers including faculty advisor and developer of the research project, Professor Yasser Hassebo.

Barnard College Taken Over

Sixteen LAGCC students completed the five-week Intercollegiate Summer Science Program at Barnard College. Students were enrolled in two credit-bearing classes co-taught by LaGuardia faculty and professors from the prestigious Barnard College. In addition they receive room and board, tutoring, and academic and transfer support at no cost to them. Several of these students were also offered internships at the Barnard science laboratories.
Office of the Bursar, room MB55

Bursar Window hours:
Mon & Thurs 9a.m.-7p.m.
Tues & Wed 9a.m.-5p.m.
Fri 9a.m.-4:30p.m.

Bursar: Tel (718) 482-7226
Registrar: Tel (718) 482-5242
Student Financial Services: Tel (718) 482-5242
Admissions: Tel (718) 482-7206
Student Information Center: (718) 482-5935

Avoid long lines!
Once you have completed your registration, go to the Office of the Bursar to settle your registration bill. If your balance due is $200 or more, you must settle your registration bill by the close of the business day as indicated on the Payment Due Dates schedule (see below). Failure to do so will result in the cancellation of your registration.

Payment Options

Tuition Payment Plan from Sallie Mae
Enroll for $16.75 plus 1/5 of your current semester tuition balance. Enrollment for the 5 Pay Plan of 7/01 for Fall Session I 2012 is going on now.

There are three ways to enroll:
- Visit www.tuitionpay.com/cuny
- By phone at 1-800-635-0120
- In person enrollment with a TuitionPay representative will take place outside of the Office of the Bursar on the following days:
  - Sept 4-6 9 am - 7 pm
  - Sept 7 9 am - 5 pm
  - Sept 10 9 am - 7 pm

Credit Card
Charge by Mastercard, American Express and Discover cards only; Visa cards are not accepted. Credit card payments are accepted online only by logging into CUNYFirst at www.laguardia.edu/CUNYFirst. There is a 2.65% processing fee.

Check or Money Order
Make all checks and money orders payable to LaGuardia Community College. Be sure to include the last four digits of your social security or ID number. There are four ways to pay by check or money order:
- In person payments can be made at the Bursar Window during regular business hours.
- When the Office is closed, use the Drop Box located outside of the Bursar Window. Envelopes are available above the box.
- Mail payments to Office of the Bursar, LaGuardia Community College, 31-10 Thompson Avenue, Room MB55, Long Island City, NY 11101.

Avoid long lines!

Bank Draft
You can have your bank draft for your current semester tuition balance sent to your bank. For further information:
- Visit www.laguardia.edu/bursar and/ or College Catalog when dropping or withdrawing from classes. There is a significant difference when dropping and/or withdrawing from a course as it may affect your registration bill.

- Financial Aid checks are disbursed in October/November for the fall semester and April/May for the spring semester. If you do not receive your check, you may contact the Bursar's office. Read the Dollars and Sense page for more information.

- If your Financial Aid does not cover your entire tuition and fees, you must pay the remaining balance by the close of business on your scheduled deadline.

- To ensure proper delivery of the college correspondence, please verify that the Office of Student Financial Services and the Registrar have your correct mailing address.

- A Bursar “stop” will be placed on your student account if you have an outstanding balance resulting from any unpaid Financial Aid, balance due, book voucher, bad check, emergency loans and/or TuitionPay payment plan delinquency.

- If you do not make full payment on your tuition and fees and other college bills and your account is sent to a collection agency, you will be responsible for all collection costs, including agency fees, attorney fees and court costs, in addition to whatever amounts you owe the college.

- Non-payment or a default judgment against your account may be reported to a credit bureau and reflected in your credit report.

- Please refer to the Drop/Withdrawal policy on our Bursar website at www.laguardia.edu/bursar and/or College Catalog when dropping or withdrawing from classes. There is a significant difference when dropping and/or withdrawing from a course as it may affect your registration bill.

- Financial Aid checks are disbursed in October/November for the fall semester and April/May for the spring semester. If you do not receive your check, you may contact the Bursar’s office. Read the Dollars and Sense page for more information.

- The FAFSA deadline to apply for Fall 2012 Financial Aid was May 15, 2012. All documents had to be submitted by this date. If you missed the deadline, you are expected to enroll in a TuitionPay payment plan.

- If you expect to receive Financial Aid and it is not appearing on your bill, you can enroll in a TuitionPay plan, and once it is determined that you are entitled to receive financial aid, your payment plan may be canceled at our discretion. If this results in a refund, it may be included in your financial aid check or a refund check may be generated and mailed to you.
LaGuardia’s Welcome Back 2012 will be celebrated September 10th, 11th, & 12th. Consisting of Valuable Information Stations in the C Building Lobby and E Building Lobby on Monday & Tuesday, from 11:00am to 200pm and 500pm to 700pm. It’s a great opportunity to get familiar with important College Resources. And even ask questions of our Student Governors. Information will be disseminated about the following areas: Student Government, Center for Student Success, Academic Counseling, SGA Study Hall, Recreation, Health Services, Public Safety, Ombudsperson, the Adjudicators Office and the Women’s Center. Student Government members along with Student Life Ambassadors will be stationed at these tables where information will be readily available for you.

The Culminating Event of Welcome Back 2012 will be held Wednesday, September 12th, which will include a fabulous Celebration in the E Atrium: A festive evening and an opportunity to socialize amongst your peers, we’ll be showcasing student talent with dancing and singing, along with great food. Don’t forget to stick around for the FREE give-a-way prizes, Raffles for iPods, movie tickets, t-shirts from the College Book Store and so much more!

Brought to you by Student Government and the Office of Student Life.

A Brief Look
at September

Sept. 4
First official day of Coop Internship

Sept. 5
New Student Orientation (By invitation A-L) 9:00 AM – 1:30 PM E-Lobby

Sept. 7
Opening Sessions/Orientation-New Students (By invitation M-Z)
9:00 AM – 1:00 PM E-Lobby

Special Operating Hours:
The Enrollment Services Center will be open 9:00 AM - 4:00 PM

Sept. 9
100% Tuition Refund ends

Sept. 10
First Day of Weekday Fall Classes - Session I

Sept. 10 – Sept. 15
75% Tuition Refund

Sept. 13
Honors Night
Last Day to Add a Course or Change Course Sections

Sept. 15
First Day of Saturday Fall Classes - Session I

Sept. 16
First Day of Sunday Fall Classes - Session I

Sept. 16 – Sept. 21
50% Tuition Refund

Sept. 17- Sept. 18
No Classes Scheduled

Sept. 19
Fall Student Club Fair 2:00 PM - 5:00 PM E-Atrium
Meet New People and Explore Your Interests! Joining and participating in a club or organization can be an exciting and rewarding part of your college experience. You can join more than one and even run for an executive position. Executive positions provide leadership training and are a great way to become familiar with other groups on campus. They are often used as stepping stones to positions in student or campus governance.

Sept. 20
Irregular Day – Classes Follow a Tuesday Schedule

Sept. 21
Commencement – No Day or Evening classes

Sept. 22 – 26
25% Tuition Refund

Sept. 25-26
No Classes Scheduled

Sept. 26
*Last Day to: Drop a Course & you may be eligible for a tuition refund/ Census Day/ submit Independent Study Contract/ deadline to submit Change of Major for Fall semester
The Fall Honors Open House

Come Explore Your Opportunities & Discover Your Network!

You’re Invited!

Date: Wednesday, September 19th, 2012

Location: Honors House M-222

Drop by anytime between 2:30pm – 4:00pm
There will be light refreshments.

Tap into the Power of LaGuardia’s Inclusive Honors Community

- Find out about Honors courses and other academic enrichment opportunities.
- Learn how to get involved with HSAC, LaGuardia’s student-driven collective.
- Learn about mentoring & volunteer opportunities.
- Access transfer and scholarship strategies & activities.
- Get involved with campus leadership opportunities.
- Network with your peers, faculty and alumni.
- Get a chance to win Barnes and Noble Gift Cards!

Come and collect your ticket for our RAFFLE!

This event is brought to you by the Honors Student Advisory Committee (HSAC).

Websites: LaGuardiaHonors.com & laguardia.edu/honors
Phone: 718-482-5225
Offices: M-222, B & C

Like us! Facebook.com/LaGuardiaHonors
Joining and participating in a Club is an exciting and rewarding part of your college experience. In a club, you can meet new friends & explore similar interests, together! There are no limits to how many clubs you can join and you can even create your own! See the September Calendar of Events for LaGuardia’s annual Club Fair on page 10.

Below is a list of our clubs. Clubs meet on campus Wednesdays and Fridays from 2:15 – 4:30 pm. Many times you do not have to be a member to participate in club and Student Life events. And whether you join a club or not, LaGuardia’s Student Life always has open activities for you to be a part of.

- American Sign Language
- LAGCC Veterans
- Bangladesh Student Association
- Literary LaGuardia
- Black Student Union
- Music & Talent Club
- Breaking Through Barriers Club
- Muslim Students Assoc.
- Catholic Students Association
- Nursing Club
- Chinese Christian Fellowship
- Occupational Therapy
- Chinese Club
- Orthodox Theology Club
- Christian Ministry
- Philosophy Club College
- Discovery Club
- Photography Club
- Creative Writing Club
- Physical Therapy Assistant Club
- Economics Club
- Political Arena Club
- Engineering Club
- Practical Nursing Club
- Food and Nutrition Club
- Psychology Club Japan Club
- Straight and Gay Alliance Club
- Jewish Club
- UN Club
- LAGCC Environmental Club
- Web Radio Club
- LAGCC Philippine Club
- Vet Tech Club

We also offer Virtual Clubs so you can connect online with peers and friends who share your interests.

For more information on the Clubs above and Virtual Clubs contact Fawad Rahmani via email at frahmani@lagcc.cuny.edu or the Office of Student Life in Room M115 at (718) 482-5190.