



Immigration Certificate of Eligibility I-20 APPLICATION

- Reason for Application:**
- Initial Attendance
 - Transfer from Another School
 - Second Degree
 - Reinstatement
 - Change of Status
 - Visa application

International Student Services
30-20 Thomson Avenue Room B-117
Long Island City, New York 11101
Phone: (718) 482-5145
Fax: (718) 609-2021
FSInformation@lagcc.cuny.edu

CUNY EMPL ID #: _____

Please type or print clearly in black or blue ink. Only completed applications will be processed:

STUDENT NAME: _____ **Sex:** Male ___ Female ___
 (As it is in passport) Family name (last name) First Middle

Current Mailing Address: _____
 (If in the U.S., must provide street address. No post office boxes) Apt No.

City State Postal Code Country

Telephone: _____ **E- Mail:** _____
 Area Code Number

Date of Birth: _____ **Place of Birth:** _____ **Country of Citizenship:** _____
 Month/Day/Year City and Country

Permanent Address in Home Country: _____
 Street

City State/Country/Zip or Postal Code Telephone (Country Code/City Code/Number)

Emergency contact name and relationship: _____ / _____

Emergency Email: _____ **telephone #:** _____

Will a Spouse or Children be with you? (Please check one): Yes ___ No ___ If yes, list below:

_____	_____	_____	_____	_____
Name	Relationship	Date of Birth	Country of Citizenship	Country of Birth

Do you have a brother or sister studying in LaGuardia? (Please check one): Yes ___ No ___ If yes, list below:

_____	_____
Name	Date of Birth

<p>F-1 VISA HOLDERS IN THE U.S If you are in the U.S. as an F-1 visa student and wish to transfer to LaGuardia Community College, please complete the following section:</p> <p>Last school attended in U.S.: _____</p> <p>Telephone #: _____ Last day of study: ____/____/____</p> <p>F-1 Visa issue date: ____/____/____ F-1 visa expiration date: ____/____/____</p> <p>F-1 Visa number (red numbers): _____</p> <p>Passport number: _____</p> <p>I-94 number (Check at https://i94.cbp.dhs.gov/I94/request.html) _____</p> <p>SEVIS Identification Number: N _____</p> <p>Dates of Practical Training (if any): From ____/____/____ to ____/____/____</p>
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<p>FIELD OF STUDY</p> <p>Please Complete the Following Section: Major code: ____ (office use)</p> <p>Major: _____</p> <p>Entry year (please circle one): 2019 ___ 2020 ___</p> <p>Entry semester (please check one): Fall ___ Spring ___</p> <p>Are you transferring from? ESL program ___ High school ___ College ___</p>
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1. DECLARATION & CERTIFICATION OF FINANCES

* When you (the student) are sponsoring yourself, you must be able to provide a minimum of \$34,316.00 USD / per year of study, in your own bank account (Please provide the most recent statement). Or if you are provided with Room and Board, a minimum of \$17,775 USD per year of study is required in your own bank account, and section 3, 4, and 5 of this application have to be completed.

Name of the student: _____

Name of the Financial Institution & Location: _____

* Parent(s) or other individual sponsor(s) must be able to provide a minimum of \$34,316 USD of liquid accounts per year for your education and living expenses for the duration of your studies.

If the student is accompanied by an immediate family member: add an additional \$4,212 USD for spouse and \$4,212 USD for each dependent.

If student is provided with Room and Board, a minimum of \$17,775 USD is required in sponsor's bank account.

Student's name: _____

Sponsor's name _____

Relationship to student _____

Address _____

Country _____ Telephone _____

2. SPONSOR'S DECLARATION.

"I guarantee that \$34,316 USD or \$17,775 USD (if room and board are provided in section 4 and 5) per year of study will be available for the above named applicant to complete his/her field of study, and if accompanied by family, the amounts indicated in section 1 are also available for transfer and use in the United States."

1st Sponsor's Signature _____ Date ____/____/____

Co-Sponsor's Signature _____ Date ____/____/____

All financial documents (Bank statement and Income statement) must be dated within the last three months. Faxed or emailed copies are acceptable (Only for ABROAD Sponsors). Original documents have to be presented to International Student's Office before the classes start, and also originals have to be presented to the US Embassy in the student's country if applying for F-1 visa.

IF MORE THAN ONE SPONSOR, PLEASE USE ONE PAGE PER PERSON (Make copies of this page).

3. ROOM AND BOARD AFFIDAVIT.

This affidavit must be accompanied with a photocopy of a lease or deed in the sponsor's name. NOTE: Affidavit of free room and board represents a cash value of \$16,541 USD / per year of study.

Student's Name: _____

Room and Board Sponsor's Name: _____

Relationship of Sponsor to Student: _____

Address of residence: Include room or apartment number offered to above named student.

What will be offered to student? (Please check below)

ROOM: YES ___ NO ___ If yes, for 1yr__ 2 yrs __

BOARD: YES ___ NO ___ If yes, for 1yr__ 2 yrs __

4. AFFIRMATION OF OATH.

I hereby swear to affirm upon my honor that the statements above are true and that I will provide room and board for the student named above.

Sponsor's Name (Print) _____

Sponsor's Signature _____ Date ____/____/____

5. NOTARY PUBLIC:

The above information was sworn and subscribed before me on

Date: ____/____/____

Signature of Notary Public _____

SEAL



6. IMPORTANT: Your I-20 Application cannot be processed until all items in the checklist below have been received in completed form:

- Photocopy of the biographic page of your passport
- Photocopy of the biographic page of your F-1 Visa (or B1-B2, J1, etc, if you did a change of status)
- The I-94 record (Retrieve it online at <https://i94.cbp.dhs.gov/I94/#/home>)
- Completed I-20 application form. (Be sure to complete both pages and all applicable sections of this application).
- Sponsor's Bank Statement with the required amount. **Must be dated within the last three months**
- Sponsor's Income Statement (Letter from sponsor's employer verifying gross annual salary or Income tax returns indicating gross annual salary.)
- F-1 Transfer Students Only: Transfer form signed by DSO of the previous school. Transfer form and acceptance letter must be submitted to your previous school in order for your record to be release to our school.
- Photocopy of all your previous I-20s

7. STUDENT DECLARATION STATEMENT – Read carefully before signing!

I fully understand that as an international student I must be enrolled for a minimum of twelve (12) equated credits per semester in my major of study and obtain at least a "c" in every course. I will make normal and timely progress towards the completion of my major as indicated by the length of my I-20. I further understand that failure to comply with all F-1 Visa regulations and academic requirements will place me out of status. I certify that all documents provided by me are true and correct and that the statements in this application are correct and complete and I accept the conditions stated above.

Applicant's Signature _____ Applicant's Name (Print) _____ Date ____/____/____

TO APPLY: Scan and email your documents at Fsinformation@lagcc.cuny.edu. Any questions please Call 718 482-5145. (Scanned documents will be temporarily accepted for review until original are received)