**TIPS SHEET**

**TAKE NOTES**
Bring a pen and notebook with you so you can write down all of the important things you need to remember.

**ASK QUESTIONS**
Your Advisor knows a lot of valuable information about college. Ask about time management tools, tutoring options, department information, Session II classes and more!

**OFFICE HOURS**
Plan ahead, if your Advisor reminds you of important dates, make sure you put them in your calendar.

**GRADUATION**
Advisors will review your GPA, credits earned, and courses to help you track your momentum toward your degree.

**STUDY GROUPS**
Need help in a specific class? Your Advisor will discuss your options and connect you to a tutoring resource.

**COURSE SELECTION**
You and your Advisor will review Degree Works discuss courses for the upcoming semester and remove any advising holds. Don’t forget to ask about Session II classes!

**STAY ON TRACK**
Your Advisor can help you feel confident in your major and career path.

**PRO TIPS: MAKE THE MOST OF YOUR TIME!**

- The best time to be advised is before registration, so make an appointment mid-October and mid-April.
- It’s best to arrive a few minutes before your scheduled for an appointment.

**For more advising information,** visit: [LAGUARDIA.EDU/ADVISING](http://LAGUARDIA.EDU/ADVISING)