
LAGUARDIA COMMUNITY COLLEGE
CITY UNIVERSITY OF NEW YORK
HEALTH SCIENCES DEPARTMENT

LPN TO RN ADVANCED PATHWAY



INFORMATIONAL BOOKLET

www.laguardia.edu/nursing

LAGUARDIA COMMUNITY COLLEGE MISSION STATEMENT

Description

LaGuardia Community College of the CUNY is named for Fiorello H. LaGuardia, New York City's New Deal mayor, who inspired a city of immigrants. Located at a transit hub that links Queens, the city's most ethnically diverse borough, with the world center of finance, commerce and the arts, the college provides access to higher education and serves New Yorkers of all backgrounds, ages and means.

Mission

LaGuardia Community College's mission is to educate and graduate one of the most diverse student populations in the country to become critical thinkers and socially responsible citizens who help to shape a rapidly evolving society.

These are the foundational elements that sustain our commitment:

Our Students

Our students are the energizing force behind the college. They seek knowledge, skills, and credentials to transform their own lives as well as impact their families and communities. Their dedication to the journey of lifelong learning and the richness they bring to the classroom and campus life are what define LaGuardia. Our alumni take an active role in the college community by sharing their stories and resources with current students and developing lasting relationships with the college.

Our Faculty & Staff

Our faculty and staff are passionate professionals constantly reflecting upon their training, experience, practice, and goals to create challenging and engaging learning environments. They cherish their connections with students and enjoy learning with them and from them. Our faculty and staff are engaged in scholarly and artistic activities which evidence their intellectual excitement and rigor, their commitment to disciplinary knowledge and discovery, and their deep respect for all the communities of our city.

Our Programs

We offer a broad range of rigorous academic programs that promote inquiry, openness, and a willingness to take on challenges. Areas include urban studies, liberal arts, business, the sciences, health, technology, developmental education, college and transfer preparation, experiential education, continuing education classes, workforce training and Honors programs. Our leadership in technology-based learning has achieved national and international recognition.

Our Community

We cultivate partnerships with businesses, civic and community groups, government, and public schools to enhance the economic, cultural, and educational development of Queens and New York City and State. We aspire to set an example as advocates of sustainable practices that contribute to a healthy urban environment.

ADVISEMENT & CAREER INFO

Academic Advisement at LaGuardia

Advising at LaGuardia is a team effort designed to support you in your major from orientation through graduation.

Your advisement team in B-100, made up of faculty and professional advisors, will guide you at every step during your college career. They are ready to help you:

- Explore your major
- Select introductory and advanced courses
- Connect you with campus support services
- Prepare an educational and career plan

Preparing for Advisement

Each semester you will take part in advising in several different ways. There will be times when you meet with an advisor individually or in a group with other students in your major. To make the most of your advising appointment prepare in advance; take the following steps.

1. **Log into your Student Advisement Degree Audit** (access through the CUNY Portal, <https://cunyportal.cuny.edu>) and look it over.
 - a. *Review the courses you have completed and how they fit into your curriculum.*
 - b. *Make a list of the courses you are ready to take in the upcoming semester.*
2. **Review your unofficial transcript** on *CUNYFirst* (<http://laguardia.edu/CUNYfirst/CUNY-First-Students/>)
 - If your GPA is 3.0 or higher you're doing very well.* You can ask your advisor about taking an Honor's class (GPA of 3.2 needed), joining LaGuardia's Honor Society; applying for scholarships to help fund your studies at LaGuardia and upon transfer to a senior college.
 - If your GPA is 2.9 or lower* discuss ways to improve your grades with your advisor.
3. **Fewer than 30 credits?** Discuss your career plan with your advisor. If you're not sure what career you want to pursue you can start your eCareer Plan at www.lagcc.cuny.edu/ecareer and complete Tabs 3 and 4 before seeing your advisor. You can also attend a career planning group.
4. **More than 30 credits?** Discuss your transfer plans with an advisor. You can also visit Transfer Services in B-215.

5. **Preparing for graduation?** If you have 45 credits ask your advisor for a “graduation check” to be sure you are on track for graduation.
6. **Are you concerned about financing your education?** You can talk to staff in the Single Stop in C-107. If you are looking for employment you can go to Career Planning and Employment Services.
7. **What else is on your mind?** Make a list of questions you want to ask your advisor. Your advisor may refer you to other resources on campus, so ask anything you’d like!

LaGuardia’s eCareer Plan offers you two great tools to help you find your way. You can build your own personalized career path through the eCareer Plan. At eCareer Central you will find valuable websites and guidance on three important questions.

1. What career is right for me?
2. How do I prepare for my career?
3. How do I get a job?

Click on www.lagcc.cuny.edu/cdw/faq.aspx

Students who want to work with an advisor can come to room C-239W

Transfer Advisement Support

Sutonia Boykin (Assistant Director)

transfer@lagcc.cuny.edu (718) 482-5185 Room: B215

<http://www.laguardia.edu/advising/>

Health Sciences Academic Advisor:

Carole Julien

cjulien@lagcc.cuny.edu (718) 482-6006 Room: B102T

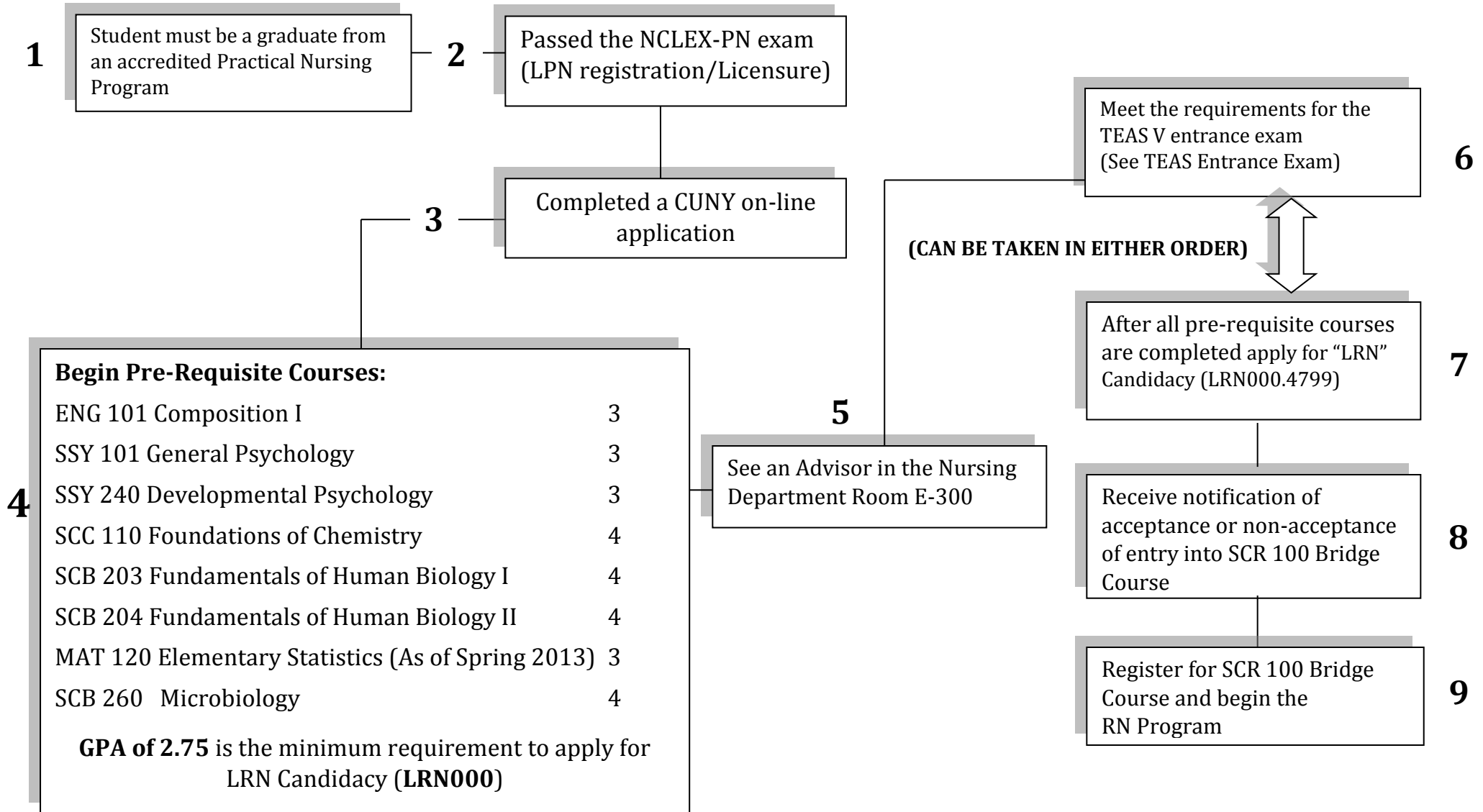
Delle-Ann Barrow

dbarrow@lagcc.cuny.edu (718) 482-6008 Room: B102H

Bipasha Dey

bdey@lagcc.cuny.edu (718) 482-5218 Room: B103D

LPN to RN Advanced Pathway Program Process



**LPN to RN ADVANCED PATHWAY PROGRAM
Student Advisement Worksheet**

Student Name:_____ **Advisement Date:**_____ **Follow Up Advisement Date:**_____

Student Next Actions

Things To Do		Anticipated/ Proposed Date	Comments
1	Graduated from an accredited Practical Nursing Program		
2	LPN Registration (Licensure)		
3	Completion of CUNY admission application		
4	Completion of Pre-requisite Courses ___ENG101 Composition I ___SSY101 General Psychology ___SSY240 Developmental Psychology ___SCC110 Foundations of Chemistry ___SCB203 Fundamentals of Human Biology I ___SCB204 Fundamentals of Human Biology II ___SCB260 Microbiology ___MAT120 Elementary Statistics (As of Spring 2013)		
6	Meet the requirements for the TEAS Entrance Exam (See TEAS Entrance Exam)		
7	Apply for Candidacy Registration LRN 000		

Recommendations:

**LAGUARDIA COMMUNITY COLLEGE
HEALTH SCIENCES DEPARTMENT
REGISTERED NURSING PROGRAM**

LPN to RN ADVANCED PATHWAY IN THE NURSING PROGRAM

The Registered Nursing Program formulated the following **LPN to RN Advanced Pathway** for Licensed Practical Nurses as of **Fall II of 2006**.

Following the NY Coalition for Educational Mobility Articulation Model, LPNs may be admitted to the Registered Nurse Program after meeting the following criteria.

All applicants are required to:

- 1) Have a current LPN registration (Licensure)
- 2) Complete CUNY on-line admissions application to LaGuardia, and transfer or complete the clinical pre-requisite courses: ENG 101, SSY 101, SSY240, SCC110, SCB 203, SCB 204, SCB 260 and MAT 120 (As of Spring 2013)
- 3) Receive academic advisement to assure that the applicant meets the admission requirements of the Associate Degree Nursing Program (AAS Degree)
- 4) Meet the requirements for the TEAS Entrance Exam (See TEAS Entrance Exam)
- 5) Upon completion of the pre-requisite courses, the minimum requirement to apply for LRN candidacy (**LRN000**) is a **GPA of 2.75**

The Bridge Course (SCR100) will include advanced Psych-Mental Health and Medical-Surgical Nursing content. Students who enter the clinical phase of nursing at SCR 270 level will be required to complete all other nursing requirements in sequence.

*** Students may only apply for LRN candidacy twice. Upon acceptance to SCR100, students must achieve a minimum grade of 75%. If not the student must apply for permission to re-register for SCR 100 bridge course in the subsequent semester.**

Credits That May Be Transferred into the LPN to RN Advanced Pathway:

MAT 120 Elementary Statistics (As of Spring 2013)	3
ENG 101 Composition I	3
ENG 102 Writing through Literature	3
SSY 101 General Psychology	3
SSY 240 Developmental Psychology	3
SCC 110 Foundations of Chemistry	4
SCB 203 Fundamentals of Human Biology I	4
SCB 204 Fundamentals of Human Biology II	4
SCB 260 Microbiology	4

Upon successful completion of all of the above requirements, the Registered Nursing Program will evaluate and select students applying for the LPN to RN Bridge course based on GPA (**minimum of 2.75**) and available space. Seventy-five percent of the applicant pool will be candidates from LaGuardia Community College's LPN Program. Twenty-five percent of the pool will be candidates from outside the college.

Student ranking for admission into the LPN to RN Advanced Pathway:

- 1) Transfer pre-requisite course grades from outside colleges will be calculated in the GPA ranking.
- 2) Both general education and nursing clinical course grades will be calculated in the GPA ranking for students who have graduated from the LGCC PN program.

STUDENTS SELECTED WILL RECEIVE 15 EXEMPTION CREDITS

GRANTED TOWARD THEIR AAS DEGREE UPON COMPLETION OF SCR100

(SCR100) course:

- **Total 15 Exemption Credits:** (Fundamentals of Nursing [SCR 110] Perspectives of Nursing [SCR150] Psychiatric Mental Health Nursing [SCR200] and Medical Surgical Nursing 1 [SCR 210])

TEAS OF ACADEMIC SKILLS (ENTRANCE EXAM)

The Nursing Programs at LaGuardia Community College have implemented a pre-nursing program admission entrance exam effective as of Spring 2013 Candidacy. This assessment exam will be required for all students who are considering entrance into the clinical phase of the Registered Nursing Program (470-Undeclared Health major). The pre-requisites for each major are required and will need to be completed prior to entering the program. These pre-requisites are outlined in the college catalog.

This entrance exam is called the TEAS (Test of Academic Skills), and is administered online by Assessment Technologies Inc. (ATI). The exam consists of 170 multiple choice questions. The TEAS will take approximately 3.5 hours to complete and you will **NOT** be allowed to use a calculator.

More information regarding the TEAS and available practice resources can be found at <https://www.atitesting.com/Solutions/PreNursingSchool/TEAS.aspx>.

The TEAS will be offered in the Fall I and Spring I semesters. Students will be required to take the TEAS and achieve the required score before they apply for LRN candidacy. Students will be permitted 2 attempts at the TEAS to meet the required score. Students who do not meet the required score will need to re-schedule for the next semester. Students considering the LPN to RN Pathway will be required to achieve **Proficient level** scores (58.7-77.3%). A minimum score of 41.3% (Basic level score) will be required on each of the four (4) sections of the TEAS Exam (English, Reading, Science and Math), with an overall score of at 58.7%.

Students must register for the TEAS Exam online at www.atitesting.com. The exam will take place at LaGuardia. Seats are limited and registration is done on first come first serve basis. The cost of the TEAS is \$67, which will be paid via credit/debit/pre-paid card, on-line prior to taking the exam. If you have any additional questions, please do not hesitate to contact the Nursing Programs in the Health Sciences Department (room E-300).

NOTICE TO STUDENTS REGARDING CRIMINAL BACKGROUND CHECKS

Current laws generally permit a state licensing board or agency to deny a license to practice nursing if the applicant has been convicted of a felony or other specified crime. Like many state licensing boards, the Office of the Professions of the New York State Education Department requires that a criminal background check be conducted prior to granting a license to practice nursing. Questions should be directed to the NYS Office of Professions: at <http://www.op.nysed.gov>

The Nursing Program at LaGuardia Community College does not require a criminal background check, but the educational requirements include placement at one or more hospitals or other off campus clinical training sites, and these sites frequently require a student to undergo a criminal background check before the student can be placed for clinical learning experience. If, based upon the results of a criminal background check, the site determines that a student's participation in its clinical training program would not be in the best interest of the site, the site may deny that student admission to the training program. Even if the student has already begun the placement when the results are received, the site may elect to dismiss the student, regardless of the student's performance while in the training program.

Each clinical training site that requires a criminal background check sets its own standards and procedures, and you may be asked by the site to pay the cost of the background check. You may also have to complete more than one criminal background checks during the course of the Nursing program at LaGuardia Community College, depending on the number of sites where you are placed and the requirements of each site.

Please note that if a clinical training site determines that you may not take part in its training program based on the results of a criminal background check, you may be unable to complete your course requirements and to continue in the Nursing program. It is important for you to consider this before you enroll in the Nursing program. LaGuardia Community College has no obligation to refund your tuition or fees or to otherwise accommodate you in the event you are ineligible to complete your course requirements based on the results of a criminal background check, or if you are denied a license to practice nursing.

PATHWAYS

The Pathways Common Core is the new general education requirement in all CUNY Colleges beginning in Fall 2013. The Common Core includes 30 credits of liberal arts courses for Associate in Arts (AA) or Associate in Science (AS) degree programs. All 30 credits of the Common Core will satisfy the general education requirements at any college in CUNY.

Students enrolled in an Associate in Applied Science (AAS) degree program, will complete only a portion of the common core requirements as described above, according to the specific requirements of the program.

To ensure you fully understand how the requirements of your degree program work with Pathways, please visit Student Advising Services in room B-102, or email adviseme@lagcc.cuny.edu or call (718) 482-6070 to schedule an appointment with an academic adviser.

Learn more about Pathways on the *CUNY Pathways website*:
www.laguardia.edu/pathways/

Your Associates degree in Liberal Arts: Social Sciences and Humanities is made up of 60 credits, and you have a lot of flexibility in terms of what those courses are. This section outlines the guidelines for selecting your courses and lists the courses you can choose between.

If you are a continuing student who did not opt in to Pathways, please refer to the appropriate catalog and speak to your advisor(s).

Your Liberal Arts degree is divided into two **30-credit** sections:

- (1) The Common core, made up of the **Required** and **Flexible** cores
- (2) **Program** core

Generally, you should fill your common core requirements first!

COMMON CORE: 30 credits

Required core: 12 credits

This is made up of two English courses, one math class, and one science class.

Flexible Core: 18 credits

Courses in this section are divided into five categories, and within those categories they are divided by discipline. You need one course from each of the five categories and one additional course from any of the categories. When selecting these courses, make sure that you have no more than two under the same discipline heading.

PROGRAM CORE: 30 credits

The **program core** is made up of 11 courses: 3 are required courses, and the remaining 8 are spread across departments to ensure you have a broad curriculum.

If you are a full-time day student, you will take a four-course introductory cluster comprised of ENG101 (**required core**), ENG103 (**program core**), and two other (**flexible core**) classes.

TUTORING

LaGuardia Community College offers many resources to meet your academic needs. Whether you are seeking academic help from a professor or fellow student, you have options to choose from:

If you need help in a course, **Speak to your professor**. Professors keep weekly office hours to answer student questions and can direct you to course specific tutoring services or study groups.

Form a **study group** with classmates – make new friends and get a new perspective on course material.

Many academic departments have **Tutoring Labs** where you can receive one-on-one or group help. In addition, **Information Technology Open Lab Hours** are available for PC and MAC users.

Writing: The **Writing Center** (B-200) will help you improve your writing for any class, except ESL and Reading department courses, which have their own tutoring labs. Writing Center tutors can help you get started on a research paper, teach you how to proofread, or help you correct a graded essay. No advance appointments are necessary. M-F, 9:15am-9pm.

www.lagcc.cuny.edu/english/writingcenter/

Math: The **Mathematics Tutoring Center (Math Lab, MB-44)** will help you with any level of math, including help with homework, courses, & projects. You can work alone or in small groups, asking tutors for assistance.

M-Thr, 9:15am-9:30pm.

www.laguardia.cuny.edu/MEC/Student_Resources/Lab_215_Math_Tutoring/

Science: The **Collegiate Science and Technology Entry Program's** (E-342) Science Study Center provides free tutoring in Biological Chemistry and Chemistry.

www.laguardia.cuny.edu/Academics/Collegiate-Science---Technology-Entry-Program-%28CSTEP%29/

The **Anatomy and Physiology Study Hall** (E-312) is dedicated to helping Biology students achieve excellence by providing peer tutors, faculty members, anatomical models, videos and specimens, as well as offering old exams and practice bone exams.

www.lagcc.cuny.edu/anatomyandphysiology/StudyHall.html

Languages: The Modern Language Lab (B-206) provides lab sessions to reinforce classwork and language tutoring for day, evening, and weekend students. Students can see the MLL tutoring schedule and make an appointment for language tutoring at http://bit.ly/lagcc_tutoring_ or in B206.

Various:

The **Student Government Association (SGA) Study Hall** (C-447) helps students with English, Accounting, Math, Reading and Science courses through one-on-one tutoring, group tutoring sessions and study skill workshops. M-Thr, 9am-7:45pm, F, 9-4:30pm

www.laguardia.cuny.edu/Student-Services/Tutoring-Programs/

Check the LAGCC website for more current updates and changes to the tutoring schedule:

www.laguardia.cuny.edu/current-students/academic-help-tutoring/

STUDENT SUCCESS SURVIVAL LIST

Top 5 recommendations!

- 1. Just ask** – Ask questions & get answers.
- 2. Study** – You should study a lot if you want to achieve your goals & do something really well. If you can obtain & maintain a great GPA, then you may be eligible for scholarships when you complete your degree.
- 3. Go to all of your classes & pay attention** – communicate with your professor & classmates to catch up on work, & avoid the domino effect of falling behind.
- 4. Speak with your professors & advisors** – In regards to your grades & academic standing before mid-semester exams & assignments! (PS, know your professors' names).
- 5. Use Institutional resources** – LaGuardia has many, see page 12.

...developed by the LaGuardia ASAP team! [modified for this handbook]

KEY OFFICIAL FORMS

Dropping /Course Withdrawal

There are two mechanisms for students to drop courses: Drop and Official Withdrawal. During the change of program period, students must log in to CUNYfirst to drop a course or courses. The course will not appear on the student's transcript. You may be responsible for part of the tuition cost, depending on how long you attended and were registered for class. If you need to withdraw from a course or the college after change of program (that is, your major), you must go to CUNYfirst, https://home.cunyfirst.cuny.edu/oam/Portal_Login1.html If you withdraw during the official withdrawal period, you will receive a "W" as a grade and will be responsible for all tuition charges. Instructions and student guides are available on: www.lagcc.cuny.edu/CUNYfirst/Student-Guides/

Change of Major

Students who wish to change their plan/major must file the appropriate form. Changing your plan/major is an important decision and should be discussed with your advisor(s) prior to making any changes. The procedure to change your plan/major is as follows:

1. Download the form:
www.lagcc.cuny.edu/uploadedFiles/NEW.../Change_of_Major.pdf
2. Complete the form and get appropriate signatures, if necessary
3. After you have obtained the proper signatures, return this form to the Enrollment Service Center, C-107
4. Make sure you submit the form by the deadline, Census Day, as indicated on the Academic calendar
www.lagcc.cuny.edu/Academics/Academic-Calendar/

****Consultation with your advisor(s) is strongly recommended prior to completing and submitting the forms listed above****

FINANCIAL AID

Student Financial Services is committed to removing financial barriers by ensuring that all eligible students receive aid in a timely manner, in accordance with federal, state, and CUNY policies and regulations. Professional Financial Aid Advisors are available to assist students in successfully financing the cost of their education. Over fifty percent of LaGuardia students are awarded approximately \$50 million in Federal, State and institutional grants annually.

To view the [Paying for College/Financial Aid Brochure](#):

www.lagcc.cuny.edu/uploadedFiles/Main_Site/Content/Financial_Services/Docs/financialaidbrochure20132014.pdf

Student Inquiries (C107)

(718) 482-7218

www.lagcc.cuny.edu/financial-aid/contact-us/

Satisfactory Academic Progress and Eligibility for Financial Aid

In order to remain eligible for federal and NY State financial aid, you must earn it by making satisfactory academic progress (SAP) towards the completion of your degree. SAP is measured by the number and the type of classes you take as well as your grade point average. SAP varies with each financial aid program that you may be receiving.

www.lagcc.cuny.edu/uploadedFiles/Main_Site/Content/Financial_Services/Docs/SAP%20BROCHURE.pdf

Federal Financial Aid

Federal regulations stipulate that a student at LaGuardia Community College may remain eligible to receive Federal Aid (Title IV) assistance upon achieving at least a "C" average, or its equivalent according to the College's retention policy, and accumulating credits towards the degree according to the following standards:

A student's earned credits are equal to or greater than two-thirds of the credits the student has attempted at the institution. The credits a student has attempted are not more than 150% of the credits normally required for completion of the degree. If the above standards are not met, eligibility may be retained by meeting the following conditional standard: the credits the student has earned are equal to or greater than .875 of the total amount of credits attempted minus 21.

Students who fail to meet the conditional status will lose Title IV eligibility. They may file a Financial Aid Waiver Appeal through the Academic Standing Committee. The decision of the committee is final.

New York State Aid (TAP)

In order to be eligible for TAP, the following major requirements must be met:

» Students must be registered as full-time. Students should check each semester at registration to be sure they are registering for a full-time program. A major must be declared the first semester when the student registers.

» Students must be making satisfactory academic progress toward their degree. In each semester that they wish to receive an award, they must successfully pass a specified number of credits and achieve a grade point average at a specified minimum level.

» Students must pursue their courses at a specified level of completion. Completion means receiving any LaGuardia grade except WA, W or WU (grades of R and F are acceptable).

In addition to the academic requirements described, students must also meet certain residency requirements, citizenship requirements, and financial program criteria. For a full explanation of these regulations, students should contact the Financial Aid Office.

Single Stop USA has partnered with the LaGuardia Community College to provide students and their families with access to benefits and services needed to help students stay in school and graduate.

Free Benefits Screening
Free Tax Preparation ON CAMPUS
Free Financial Services
Free Legal Services



The Single Stop USA program is located in the Enrollment Services Center, Room C-107 in the C-building. Our hours of operation are Monday through Thursday, 9a.m. to 5 p.m., and Friday's by appointment only.

Contact Gina Rois @ 718-482-5135 or Rhonda Mouton 718-482-5129

Our services are free to students and their families. <http://laguardia.edu/singlestop/>

OFFICE FOR STUDENTS WITH DISABILITIES

The Office for Students with Disabilities (OSD) provides services for students with disabilities to ensure access to College programs. We offer personal, academic, career, and accommodations counseling, evaluation referrals, testing for learning disabilities, and adaptive/assistive technology

Room: M102

Monday -Thursday 9:00am -8:00pm; Friday 9:00am-5:00pm

OSD@lagcc.cuny.edu

718-482-5279

www.lagcc.cuny.edu/osd/

COLLEGE RESOURCES

My LaGuardia Homepage

My LaGuardia is the “one-stop-shop” online tool just for YOU! It is a secured site that introduces single sign-on access to all your LaGuardia applications. It also offers a variety of customized information and resources to help you manage and get the most out of your college experience. Access the following e-tools and resources: *Student email, ePortfolio, eCareer, CUNYfirst, CUNY Portal, Degree Audit, Black Board, Library, and LaGuardia VIP* using the following link: <https://mail.lagcc.cuny.edu/viplogin/Default.aspx>

Academic Calendar

LaGuardia's academic calendar consists of two enhanced 18-week semesters. Each semester is split into a 12-week session (Fall I and Spring I) and a 6-week session (Fall II and Spring II). Classes are longer and/or meet more frequently in Fall II and Spring II, since students have to complete Session I coursework in half the time. This structure provides students with the option of earning more credits per semester than a traditional academic calendar. It also allows greater flexibility and choice in designing a program of study. <http://laguardia.edu/Academics/Academic-Calendar/>

LaGuardia Course Catalog

The College catalog is your source for academic programs and course descriptions; admission, tuition and financial aid information; rules and regulations and more. A new version of the College catalog comes out each year:

<http://laguardia.edu/Academics/Catalog/>

Scholarships

Don't let finances get in the way of your education. LaGuardia Community College is proud to offer a wide-range of scholarships to assist you with the rising cost of tuition, textbooks and fees associated with attending college. Scholarships are an excellent option to help pay for college because they do not require repayment. Many of the scholarships available are based on your financial need, academic performance, community involvement, and extracurricular activities: <http://laguardia.edu/Financial-Aid/Scholarships/>

Registrar's Office

The Office of the Registrar coordinates registration for all LaGuardia Community College students.

<http://laguardia.edu/registrar/home/>

E-mail (for registration inquiries): onlinereg@lagcc.cuny.edu

E-mail (for all other inquiries): callcenter@lagcc.cuny.edu

Bursar's Office

Here you will find clear, concise information about your charges, bill and payment information.

Hours of Operation: Mon., 9am - 7pm, Tue. & Wed., 9am - 5pm, Thur. 9am - 7pm, Fri. 9am – 4:30pm

www.lagcc.cuny.edu/Bursars/Home/

E-mail: bursar@lagcc.cuny.edu

Computer Labs

All Students currently taking classes at LaGuardia Community College have access to these Open Labs. To access them, you must login using your **Live@LaGuardia** username (FirstName.LastName) and password. Your password is your CUNYfirst ID (EMPLID) and the last two digits of the year you were born. For example, if your CUNYfirst ID is 01234567 and you were born in 1993, then your Campus Password is: 0123456793. If you are having trouble logging on please speak to a technician in the area: www.laguardia.edu/ISMD/Technology/Computer_Labs/

-To obtain a list of all *Smart Classrooms*:

www.laguardia.edu/ISMD/Technology/Smart_Classrooms/

- To obtain a list of all Computer Classrooms:

www.laguardia.edu/ISMD/Technology/Smart_Classrooms/

GRAD PATH (45+ Credits)

Congratulations! You've earned 45 credits or more at LaGuardia and graduation is close. *GradPath* provides you with the milestones you need to make sure you're on the right path to graduation, or to your chosen career. It will help you understand what you need to do and when you need to do it: <http://laguardia.edu/GradPath/>

Transfer Services Office

The Office of Transfer Services is a one-stop source of information on transfer within CUNY or to other public and private four-year colleges and programs. This office sponsors many transfer events and information sessions with many area colleges and universities throughout the year.

Website: <http://www.lagcc.cuny.edu/transfercenter/>

Room B-215

718-482-5185

E-mail: transfer@lagcc.cuny.edu

Office of Student Development (STUDENT LIFE)

Student Life works with students in both a formal and informal setting. We offer formal leadership development opportunities that help prepare students for academic and professional success; familiarizing students with current communication skills & technology; and assisting students in appreciating and promoting an environment of pluralism through engaging, out of class activities

www.laguardia.edu/studentlife/default.aspx

Health & Wellness

At LaGuardia Community College, your well-being is important to us. Personal wellness is a balance of your physical, emotional, social, academic, environmental and spiritual lives. All of these work together to help you achieve success as a student.

The following resources will help you develop your personal wellness:

www.laguardia.edu/Student-Services/Health-Services/

www.laguardia.edu/Student-Services/Personal-Wellness/

Student Services

The Office of Student Services offers a variety of programs and services to help you set and achieve academic and personal goals. Because we want you to have the best college experience possible, we work to connect you with campus resources:

www.laguardia.edu/student-services/home/

Ombuds Office

The Ombuds Office offers a confidential, neutral resource for students to receive assistance and voice concerns and complaints. The Student Advocate/Ombuds Officer serves as a mediator who strives to address issues and facilitates communication and resolution in a fair and equitable manner.

Website: <http://www.lagcc.cuny.edu/Student-Services/Ombuds/>.

Room C-317

718-482-5180

E-mail: mariarig@lagcc.cuny.edu

Public Safety Office

Our main concern is to help our College community and visitors in any way that we can. Feel free to stop by or contact us at (718) 482-5558 or (718) 482-5555

www.laguardia.edu/publicsafety/

FREQUENTLY ASKED QUESTIONS

1. Must I be advised before applying for candidacy?

All students should come to the Nursing Program office in room E-300 to speak with a faculty advisor to ensure that they have met all the necessary requirements for candidacy.

2. When will I be notified that I have been accepted to candidacy?

All students who have applied for candidacy will receive a letter informing them of the date when candidacy acceptance/denial letters will be distributed. On the day of distribution all students will receive further instruction of how to proceed.

3. What happens if you fail a course and have applied to candidacy?

All Nursing Program required General Education courses taken at LaGuardia Community College are figured into one GPA for ranking. If you have completed LaGuardia's Practical Nursing Certificate Program (LPN), all PN Clinical and non-clinical program general education require will be included in the ranking score.

4. How many times can I apply for candidacy?

There are two (2) attempts to apply for candidacy.

5. When will students be notified that they have been accepted into the clinical phase of the Advanced Pathway and will be registered for SCR100Bridge course?

A letter will be sent to all candidates to come in on a specific date to pick up the acceptance/non-acceptance letter (see question #2).

6. Can you get accepted into the SCR100 LPN TO RN Bridge course without applying for candidacy?

No.

7. What are the criteria being used to determine who is accepted into the SCR 100, LPN TO RN Bridge course?

- The score for the LPN to RN Pathway is simply a straight calculation of GPA of all "Nursing Program" related General Education courses (refer to page #1). If the candidate achieved New York State PN license after completing LaGuardia Community College's PN Program, those PN clinical and non-clinical courses will also be calculated into the LPN to RN ranking GPA.
- Meet the requirements for the TEAS Entrance Exam

8. If I enroll in the LPN to RN Transition course and successfully complete the course will I automatically be eligible to enroll into the SCR 100 LPN TO RN Bridge course?

No. You will also need to:

- a. Have acquired your Practical Nurse license and registration.
- b. Meet the requirements for the TEAS Entrance Exam
(TEAS See Entrance Exam)
- c. Apply for admission to LaGuardia Community College as an “Undeclared Health” major (Code 470/UNDNRS-AAS), and submit the application for candidacy (LRN000) in Room C107, Registrar’s Office in the 12 weeks prior to the LPN to RN Bridge course (SCR100).

OR

Apply as **Transfer or Freshman Student** into LaGuardia Community College (even if coming from LaGuardia’s PN Program). As an “Undeclared Health” major (code 470 /UNDNRS-AAS), and submit the application for candidacy (LRN000) in Room C-107, Registrar’s Office in the 12 weeks prior to the LPN to RN Bridge course (SCR100).

9. When is the next SCR100, LPN TO RN Bridge course going to be offered?

The PN to RN Bridge course (SCR100) is offered every 12 week semester (Fall I and Spring I). Refer to the college academic calendar for application deadline dates regarding candidacy registration.

PRE-CLINICAL / CLINICAL NURSING COURSES & SEQUENCE

PRE-CLINICAL COURSES **CREDITS**

MAT 120 Elementary Statistics (As of Spring 2013)	3
ENG 101 Composition I	3
ENG 102 Writing through Literature	3
SSY 101 General Psychology	3
SSY 240 Developmental Psychology	3
SCC 110 Foundations of Chemistry	4
SCB 203 Fundamentals of Human Biology I	4
SCB 204 Fundamentals of Human Biology II	4
SCB 260 Microbiology	4

CLINICAL NURSING COURSES

FALL/SPRING (12 Week-Session)

SCR 100 Bridge Course	3
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After successful completion of SCR 100 Bridge course (15) exemption credits will be applied to your transcript.

Exemption Credits (15) **CREDITS**

SCR 110 Fundamentals of Nursing	6
SCR 150 Perspectives of Nursing	1
SCR 200 Psychiatric Mental Health Nursing	3
SCR 210 Medical Surgical Nursing I	5

SPRING/FALL (12 Week-Session)

SCR 270 Parent-Child Health Nursing	8
ENG 102 Writing through Literature	3

FALL/SPRING (6 weeks- Session)

SCR 260 Trends in Nursing	1
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SPRING/FALL (12 Week-Session)

SCR 290 Medical Surgical Nursing II	9
SCN 195 Community Health (<i>As of Spring 2013</i>)	2

ADDITIONAL INFORMATION

NON-LAGUARDIA STUDENTS CONTACT

LaGuardia Community College
Office of Admissions
Room C-102
Phone (718) 482-7206

CURRENT LAGUARDIA STUDENTS CONTACT

Health Sciences Department
LPN to RN Advanced Standing Pathway
Room E-300
(718) 482-5774