

DARE TO DO MORE

FACULTY SELF SERVICE

View/Download/Print Class Roster

Step 1—To begin, click **HR / Campus Solutions**



PERSONALIZE CONTENT LAYOUT Tue, Jul 31, 12 10:36



Step 2 –Click on Self Service



LaGuardia Community College

31-10 Thomson Ave, Long Island City, New York 11101 Created by ISMD's Dept. Training Team.

Step 3 – Click on Faculty Center

| Menu 🗖 | | | | | |
|--|---|--|--|--|--|
| Search: | <u>Main Menu</u> > | | | | |
| >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>> | Self Service | | | | |
| My Favorites | Navigate to your self service information and activities. | | | | |
| Self Service | | | | | |
| Personal Information | Review transactions that you submitted for approval | | | | |
| Job Information | | | | | |
| Payroll and Compensation | | | | | |
| Learning and Development | | | | | |
| Recruiting Activitie | | | | | |
| ▷ Faculty Center Click | Here II and Compensation | | | | |
| | | | | | |
| | | | | | |

Step 4 – Click on My Schedule



Step 5 – Click on Class Roster Icon.



Step 6 – Click on Download Icon as shown below

| Hanage Deleasion Manage Self Service Recruing Workforce Administration Organizational Development Campus Community Records and Enrollment Suduent Financials Set Up HRNS Set Up SACR Worklast Reporting Tools PeopleTools FristSolutions Knowledge Base C | *Enrollment Status Enrolled Enrollment Capacity 35 Enrolled 28 | | | | | | | |
|---|---|--------|----------|-----------------------|------------|-------|---|----------|
| | | Notify | ID | Name | Grade | Units | | ere |
| | | Notity | 10 | name | Basis | Units | Downid | |
| | 1 | | 14177425 | Abreu, Stephanie | Conversion | 3.00 | Undergraduate - Business Administration | Lower SO |
| | 2 | | 23013048 | Anderson, Tafari A | Conversion | 3.00 | Undergraduate - Criminal Justice | Upper FR |
| | 3 | | 14156651 | Bello,Destinie | Conversion | 3.00 | Undergraduate - Business Management | Lower FR |
| | 4 | | 14000322 | Correa,Angel | Conversion | 3.00 | Undergraduate - Engineering Science: Civil Eng | Lower FR |
| | 5 | | 14105066 | Daza,Nicole M | Conversion | 3.00 | Undergraduate - Liberal Arts: Soc Sci and Hum | Lower FR |
| | 6 | | 14145491 | Deonarain, Darshanand | Conversion | 3.00 | Undergraduate - Engineering Science: Civil Eng | Lower FR |
| | 7 | | 13141820 | Fernandez, Jeanette | Conversion | 3.00 | Undergraduate - Criminal Justice | Lower FR |
| | 8 | | 14118989 | Fernandez,Norberto | Conversion | 3.00 | Undergraduate - | Lower FR |

Step 7 – Select Pinter Friendly Version.

